

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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12th April 2026

Members of the public are invited to attend the **Parish Council Meeting** on Thursday 16th April 2026 at 7.30pm in Burton Memorial Hall.

Yours faithfully,

Christine Davidson

Clerk to the Council

AGENDA

1. **Receive Apologies for Absence.**
2. **Receive declarations of interest and consider applications for dispensation.**
3. **Authorise the Chairman to sign the minutes of the meeting held on 19th March 2026**
4. **Matters Arising from minutes of previous meeting and not elsewhere on the Agenda**
 - a) Quarry Liaison Committee
5. **Receive announcements by the Chairman.**
6. **Open Forum**

Give Members of the public the opportunity to voice their concerns and offer suggestions
7. **Receive reports from District Councillor**
8. **Formulate a response to W & F Planning Department on the following applications:**
 - a) 2026/0541/HOU 4 Thornleigh Drive , Burton-in-Kendal

Proposed front and rear extensions including at first floor level with rased roof and detached double garage.

9. Review and Acceptance of the Asset Register

To review the updated Asset Register for the financial year 2026/2027, confirm its accuracy, and resolve to approve and adopt it as the Council's official record of assets.

10. Approval of Annual Insurance Renewal

To consider the renewal quotation received from the Council's current insurer for the period 1st June 2026 – 31st May 2027, review the level of cover provided, and resolve to accept the renewal if the cover is deemed adequate.

11. Finance

Note the bank balances and the Income and Expenditure Account and authorise the monthly payments listed below:

Current Account: £1,768.92

Deposit Account: £14,931.98

Authorise payment of the following accounts:

a) Clerk's Salary & Expenses	£453.20
b) CALC Subscription 2026/27	£382.83
c) Lexis Nexis	£187.00

12. Review and Update Outstanding Items

No	Item	Reported by	Action	Status
1	Traffic calming and speed reduction Clawthorpe			Possible Lollipop person funding. Cllr Hughes has chased for an update. Clerk received various correspondence and has now been passed to Helen in Highways who is on holiday.
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Cllr Oston is proceeding with formalisation of link from Meadow Close to Boon Town.
4	19 Trees			FMH to update following test holes being completed.
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench.

				2 quotes received so far – need to wait until Spring now. One more quote required
7	Casual Vacancy			Still one Vacancy
8	Playground Working Group	VH		Confirmation that funding applications can be put through Parish Council
9	Quarry Liaison Group			Waiting for dates

13. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.

14. To receive and, if necessary, action communications received if not covered in other agenda items (see below).

Various CALC Correspondence

Various W & F Correspondence

Email from resident re: hedge on Main Street – Clerk responded

Copied in to email from resident to Greenlands regarding Helicopter flights

Email re unsafe manhole cover on Church Bank – Cllr Hughes has been corresponding

16. Date of next meeting: The next meeting will be the Annual Parish Council Meeting held in the Memorial Hall on 21st May 2026 at 7.30pm