

**Minutes of the Annual Parish Council Meeting held on Thursday 17 May 2012  
at 7.00 pm in the Memorial Hall, Burton-in-Kendal**

**(ACTION)**

**PRESENT.** Cllrs M Taylor (Chairman), J Brown, J Hopwood, G Isherwood, F Mason-Hornby, P Rogers, M Rowley, A Wren, and Parish Clerk P Smith. Dist and County Cllr R Bingham was in attendance. The Council welcomed the newly elected Cllr M Rowley.

**PUBLIC IN ATTENDANCE.** Five members of the public attended. The Council asked that the clerk send a card to Mrs J Bye, the Gazette and Guardian reporter, with their best wishes for her speedy recovery. **(PS)**

**1. ELECTION OF CHAIRMAN.** Cllr M Taylor was proposed by Cllr G Isherwood, seconded by Cllr A Wren and elected unanimously as Chairman. The new Chairman signed the certificate of Acceptance of Office. The Council unanimously passed a vote of thanks to the retiring Chairman, Cllr P Rogers.

**2. APOLOGIES FOR ABSENCE.** Apologies from Cllr I Hunt were accepted. Apologies from Dist Cllr B Cooper were noted.

**3. DECLARATIONS OF INTEREST.** Cllr M Rowley declared a personal interest in Item 15 because of her involvement with the replacement of the equipment at the Boon Town playground. Cllr Wren declared a personal interest in Item 10.c.i. because his wife worked at the school.

**4. ELECTION OF VICE-CHAIRMAN.** It was resolved that Cllr A Wren be appointed Vice-Chairman.

**5. ELECTION OF PARISH COUNCIL REPRESENTATIVES:**

- |    |                             |  |             |
|----|-----------------------------|--|-------------|
| a. | Burton Education Foundation | Mrs K Unsworth (The Council directed that the clerk write to thank Mrs Unsworth for her continuing service.) | <b>(PS)</b> |
| b. | Burton Recreation Trust     | Cllr M Rowley  |             |
| c. | Local Area Partnership      | Cllr P Rogers  |             |
| d. | Memorial Hall Committee     | Cllr J Brown   |             |
| e. | Quarry Liaison Committee    | Cllrs J Hopwood and A Wren   |             |
| f. | School Governors            | Cllr G Isherwood   |             |

**6. ASSIGN RESPONSIBILITY FOR ACTIVITIES.** Councillors were assigned to activities as follows:

- |    |   |   |
|----|---|---|
| a. | Boon Town Playing Ground:                     | Cllr A Wren.  |
| b. | Lengthsman Administrator and Parish Highways: | Cllr P Rogers   |
| c. | Plain Quarry Working Group:                   | Cllr Mason-Hornby, Cllr Hopwood, Mr R Davey and Mr D Haigh. |

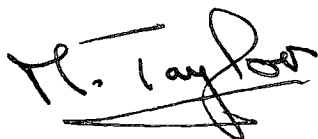
**7. MINUTES OF THE MEETING HELD 19 APRIL 2012** The minutes of the meeting held on 19 April 2012 were agreed and signed by the Chairman.

**8. CHAIRMAN'S ANNOUNCEMENTS.**

- The Memorial Hall AGM will be on Tuesday 29 May at 7:30pm. Cllr J Brown will attend. **(JB)**
- CALC are offering training opportunities for new and returning councillors. Councillors were recommended to attend. The clerk will make bookings for those who wish to attend.
- A new Calendar of Council Meetings showing the duty Councillor was distributed.
- A new council contact list was distributed.

**9. OPEN FORUM.**

- A resident thanked the Council for their Jubilee grants to the Local History Society and the Art and Craft Society.
- A resident asked that the soil on Slape Lane be removed. As the maintenance of bridleways is a County Council responsibility, County Cllr Bingham volunteered to follow-up this existing action with CCC.
- A resident noted that, whilst Cumbria Police warn about the problem of door-to-door salesmen, apparently Hull police recommend that itinerant tradesmen try Cumbria. This apparent difference of views between the police forces will be reported to Cumbria police.

 21.6.12

- d. A resident expressed concern that the proposed new plans for the school did not address the parking and associated traffic problems on Morewood Drive.
- e. A resident had written to the Council to express her concern at the traffic and parking situation around the school. She believes that the planning application is missing an opportunity to address these problems which she considered to be intolerable. She proposed solutions which should be considered by the school. The Clerk will ensure she submits her letter to the planning authority.
- f. A member of staff from the school briefed the Council on the proposals for the replacement of the playground equipment.
- g. A resident volunteered to assist with the lighting of the Jubilee beacon.

# 10. PLANNING APPLICATIONS.

(PS)

- a. Applications granted:  
**SL/2012/0022** Farleton View, Vicarage Lane. New garage for Mr Coates.
- b. Applications refused:  
None.
- c. Applications received:
- i. **SL/2012/0291** Extensions and alterations for Burton Morewood School. No objection. However the Council wished to express their concern that on-street parking was a continuing an growing problem. It was felt that this needed to be addressed by the school.
  - ii. **SL/2012/0338** Alby Bank, Clawthorpe. Two storey extension and lower ground garage with alterations for Mr Ionnadis. No objection.
  - iii. **SL/2012/0306** 51, James Drive. Rear Dormer window for Mr Burt. No Objection.
  - iv. **SL/2012/0266** Hill House. Listed building application for replacement canopy roof over door to garden for Mr Craig. No objection.

11. **FINANCE.** The Council received the Income and Expenditure Account and balances at the bank as at 17 May 2012, noting receipt of the 2012/13 precept of £12,403.00 from SLDC and the Jubilee celebrations grant of £500 from CCC Local Committee.

Income to date	£12903.00	NatWest Current	£13571.46
Expenditure to date	£5019.64	NatWest Savings	£8693.75
Difference	£7883.36	Less cheques not presented	0.00
Bank Balance at 1/04/11	<u>£12846.32</u>	Less today's cheques	-£2035.53
Carried forward	£20729.68	Add payments not banked	<u>£500.00</u>
		Carried forward	£20729.68

# 12. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.

(PS)

- |    |  |         |
|----|--|---------|
| a. | Lengthsman's contract and expenses 1 Apr to 30 Apr 12. | £101.06 |
| b. | Clerk's salary 1 May to 31 May 12.                     | £160.77 |
| c. | Clerk's expenses (Paper and Ink).                      | £55.30  |
| d. | Cumbria Playing Fields Association Affiliation Fee.    | £20.00  |
| e. | 230 Jubilee Mugs @ £2.90 + VAT.                        | £800.40 |
| f. | Memorial Hall for Jubilee celebration.                 | £330.00 |
| g. | Arts and Crafts Society for Jubilee exhibition.        | £96.00  |
| h. | Local History Society Jubilee Exhibition.              | £72.00  |
| g. | Burton Children's Sports Committee Jubilee Day.        | £400.00 |

13. **TRANSFER OF PRECEPT FROM CURRENT TO DEPOSIT ACCOUNT.** It was agreed to transfer £6,000.00 from the current account to the deposit account.

(PS)

14. **APPROVE THE ANNUAL ACCOUNTS AND THE GOVERNANCE STATEMENT FOR FY 2011/12.** It was resolved to approve the accounts, attached, for Financial Year 2011/12. It was resolved that the summary accounts on the audit return be approved. It was resolved that the audit governance statement be agreed. The Council recorded its thanks to Mr Peter Tubbs, the honorary independent auditor, for his validation of the accounts.

(PS)

15. **PLAYGROUND EQUIPMENT AT THE SCHOOL AND THE BOON TOWN PLAYGROUND.** Following a request from Morewood School Parent Teacher Association, it was resolved that the Council would give a donation of £100 towards the replacement of the school playground equipment noting that the school allowed free access to the equipment by all village children outside school hours. It was further agreed that a line would be established in next year's budget to build for a rolling replacement of the older equipment in the Boon Town playground.

(PS)

*M. Taylor 21.6.12*

**16. VOLUNTARY CAR SCHEME DRIVERS.** It was resolved that under the 1997 Local Government and Rating Act (Sect 26(1)(b)) the Parish Council would assist the Burton-in-Kendal voluntary car scheme by designating the volunteer drivers in the scheme as Parish Council authorised volunteers and thus benefiting from public liability and personal accident insurance under the Council's insurance policy provided that there was no additional insurance premium. The Clerk would bring the matter back at the next meeting if an increase in premium was required. (PS)

**17. REVIEW OF OUTSTANDING ACTION ITEMS.** The following changes to the recorded action items were noted:

- a. The 20mph Speed Limit past the school signs would be installed in September.
- b. The change in priority at Moss Lane/Station Lane would be removed from the list.
- c. The search for a higher rate deposit account had shown that the current rate with bonus was the best available for a small authority. Item closed.

**18. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.**

- a. The lengthsman's playground log was noted. No problems had been reported.
- b. Cllr Rowley reported that she had received a complaint that the thorn hedge around the playground was bursting footballs. The lengthsman will be asked to trim the hedge. (PR)
- c. Cllr Wren requested that the 20mph speed limit be put on the next agenda. (PS)
- d. Cllr Rogers noted that the resurfacing work was complete and that Vicarage Lane had been swept. He also reported that he had received a complaint about the state of the road surface on the A6070 by Deerslet. This has been reported to Cumbria Highways.
- e. Cllr Brown noted that he would be attending the Memorial Hall Management meeting on 29 May. He would raise the concern expressed by a resident about littering. He would propose a plastic recycling skip rather than paper and glass, and he would ask that the front of the Hall be cleared of builders' equipment as soon as possible. (JB)
- f. Cllr Hopwood suggested that daffodils be planted in the verges on the approaches to the village. It was agreed that this would be an agenda item. (PS)

**19. TO NOTE COMMUNICATIONS RECEIVED.** The communications listed below were noted.

**20. DATE OF NEXT MEETING.** The next meeting will take place on Thursday 21 June 2012 at 7:30pm in the Memorial Hall.

**The Meeting Closed at 8:42pm**

#### **SCHEDULE OF COMMUNICATIONS TO 11 MAY 2012** **Significant communications not otherwise on the Agenda**

- 1. **By e-mail forwarded to Councillors:**
  - a. Road Closures for resurfacing work.
  - b. Police Newsletter - 8 May 12.
- 2. **In circulation folder:**
  - a. Clerks and Councils Direct.
  - b. CCC Local News and Views.
  - c. SLDC Annual Report.
  - d. Cumbria Playing Fields Association.

#### **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local area Partnership
<b>LDF</b>	Local Development Framework
<b>SLDC</b>	South Lakeland District Council

*At Taylor 21.6.12*

**BURTON-IN-KENDAL PARISH COUNCIL****Summary Income and Expenditure Account for the Year Ending 31 March 2012**

<b>2010-11</b>	<b>EXPENDITURE</b>	<b>2011-12</b>
2262.81	Lengthsman's Hours	2295.55
90.30	Lengthsman's Expenses	111.58
188.00	Grass Cutting	1170.00
539.44	Playground	566.33
75.00	Playground Rent	75.00
743.41	Lighting	747.77
2114.58	Insurance	2421.88
585.15	Winter Grit	0.00
87.49	Contingencies	36.00
0.00	Refurbishment of Market Cross	1230.00
360.00	Newsletter	360.00
249.25	Website	120.00
173.50	S137 Subs and Donations	134.00
158.63	Audit	162.00
0.00	Election Costs	0.00
3003.84	Clerk Salary	3003.84
156.64	Stationery etc	612.54
120.00	Room Hire	144.00
11.00	Training	26.00
0.00	CALC Subs	254.00
58.75	Quality Parish Council Fee	0.00
<b>10977.79</b>	<b>TOTAL EXPENDITURE</b>	<b>13470.49</b>
	<b>INCOME</b>	
13781.00	Precept	12403.00
80.47	Interest	97.66
1000.00	CCC Grant for Lengthsman	1000.00
332.98	Grants & VAT	2137.25
<b>15194.45</b>	<b>TOTAL INCOME</b>	<b>15637.91</b>
	<b>CUMULATIVE BALANCE</b>	
6462.24	Balances Brought Forward	10678.90
15194.45	Add Total Income	15637.91
10977.79	Less Total Expenditure	13470.49
<b>10678.90</b>	<b>Balance Carried Forward</b>	<b>12846.32</b>
	<b>BANK BALANCES AT 31 MARCH 2012</b>	
11426.51		13034.49
747.61	Less Cheques not presented	188.17
<b>10678.90</b>	<b>Balance Carried Forward</b>	<b>12846.32</b>

The above statement represents fairly the financial position of the Parish Council at 31 March 2012 and is a true statement of its income and expenditure during the year.

Approved by Council Date 17 May 2012

Chairman



Responsible Financial Officer

