

BURTON-IN-KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk**Minutes of the Parish Council Meeting held on Thursday 16 October 2014
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT: Cllrs A Wren (Chairman), J Hopwood, G Isherwood, P Rogers, M Rowley, P Smith. Also present: County and District Cllr R Bingham and the Parish Clerk Jane Johnson.

PUBLIC IN ATTENDANCE: 3 members of the public were present.

- 1) **APOLOGIES FOR ABSENCE:** Apologies were accepted from Cllrs J Brown, F Mason-Hornby and M Taylor; apologies were noted from PCSO Danielle Ayers.
- 2) **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:** None
- 3) **MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:**
The minutes of the meeting held on 18 September 2014 were agreed and signed by the Chairman.
- 4) **CHAIRMAN'S ANNOUNCEMENTS:** **(ACTION)**
 - a. CALC South Lakeland District Association's meeting will be held on Thursday 27 November, 7pm at Gilpin Bridge Inn. Cllr P Smith will attend.
 - b. There will be a temporary road closure on Monday 10 November on St James Drive for 1 week.
 - c. CALC AGM is on Saturday 15 November, at The Market Hall Wigton. Cllr P Smith will attend.
 - d. Danielle Ayers PCSO, sent her apologies. Her written report included that in Burton-in-Kendal criminal damage had been caused to the tennis courts and patrols have been stepped up to combat this, and anti social behaviour was reported from a picnic site on Dalton Lane where patrols attended. There have been a number of break ins and thefts recently in the rural area, the report asked residents to be vigilant and to take extra care in locking and securing all premises, vehicles and out buildings, and to keep anything of value out of sight and report any suspicious people or activity.
- 5) **OPEN FORUM:**
 - a. A resident noted traffic calming measures had been employed at the North end of the village but nothing had been done at the South end of the village past Burton House and coming into the village from Carnforth. The Clerk will request a speed sensor to collect data (JJ). It was also noted that all the SLOW sign-age has been removed since re-surfacing, Cllr R Bingham will look into this (RB).
 - b. A resident requested that the Underfell electricity substation adjacent to Toll Bar Court be cleared, it was decided that the Lengthsman be asked to clear the front of the gates (PR), and the clerk will contact the Electricity Board requesting they clear the inside of the Underfell and Church Road substations and any others in the village.
 - c. A resident pointed out that there will be a WW1 Commemorative Exhibition in Burton Memorial Hall on the 25th and 26th October. Holme and District Local History Society has been given Heritage Lottery Funding for an exhibition to commemorate the WW1 soldiers of Burton-in-Kendal, Holme and Beetham, with free entry and refreshments.
- 6) **PLANNING APPLICATIONS:**
 - a. **Applications granted:** None
 - b. **Applications refused:** None

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c. Applications received:

- i. **SL/2014/0860:** 5 Thornleigh Drive, Burton, Variation of Condition 2 attached to Planning Permission SL/2013/0748
No comment
- ii. **SL/2014/0828:** Keer Falls Forest Farm, Arkholme, Carnforth. New agricultural livestock and forestry building.
No comment
- iii. **SL/2014/0952:** Greenside, Main Street, Burton. Erection of detached dwelling house in the land to the east of Hornby House and Greenbank to the north of Boon Town.
The plans had not been received therefore consideration was postponed.

- 7) **FINANCE:** The Council received the Income and Expenditure Account and bank balances as at 16 October 2014 (JJ)

Income to date	£13,354.44	Nat West Current Account	£3,793.96
Expenditure to date	£18,231.65	Nat West Reserve Account	£10,940.78
Difference	-£4,877.21	Less cheques not presented	£1,668.40
Balance at 01/04/14	£17,943.55		
Carried Forward	£13,066.34	Carried Forward	£13,066.34

8) **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED: (JJ)**

a	Lengthsman's hours and expenses to 30 September 2014	£304.50
b	Clerks Salary and expenses 1 – 31 October 2014	£258.90
c	Springs View Landscapes grass cutting half year	£600.00
d	Grass cutting at Burton Recreation Ground	£336.00
e	M D Hanafin & Sons Ltd. Bark for playground	£144.00
f	Royal British Legion Poppy Appeal	£25.00
	Total	£1,668.40

- 9) **TO CONSIDER ANY UPDATES TO THE DRAFT BUDGET FOR THE FINANCIAL YEAR 2015/16**
It was noted that contingencies had changed to 'contingencies and projects' and the amount increased to £1350 as agreed previously. The Draft Budget will be left open for further input until SLDC request it is submitted (JJ, PR, PS)
- 10) **TO DISCUSS SECURITY AT PLAIN QUARRY INCLUDING THE ERECTION OF A LOCKABLE SECURITY BAR.**
It was resolved not to erect a lockable security bar at Plain Quarry.
- 11) **TO AGREE ON A LOCATION TO PLANT THE ROYAL OAK SAPLING.**
It was resolved to look into planting the Royal Oak Sapling in the school grounds, with a small guard and plaque. Cllr G Isherwood will approach the Headteacher with the suggestion (GI)

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- 12) **TO NOTE THE CORRESPONDENCE FROM A RESIDENT ON THE SUBJECT OF TRAFFIC PROBLEMS IN THE VILLAGE, PARTICULARLY DURING SCHOOL RUN TIMES.**
It was resolved that the Council develops short term traffic calming measures based on ideas proposed by CCC. The Clerk will write to highways to request that a traffic engineer walks through the village with this in mind (JJ)
- 13) **TO DECIDE IF THE COUNCIL WISHES TO PURCHASE A CERAMIC POPPY FROM THE DISPLAY AT THE TOWER OF LONDON, AT A COST OF £25 + p&p WITH ALL PROCEEDS GOING TO SERVICE CHARITIES.**
It was resolved to expend the sum of £25 + p&p for the purchase of a poppy
- 14) **TO REVIEW THE EMERGENCY PLAN AND DECIDE IF ANY ACTION IS REQUIRED TO UPDATE IT.**
It was decided that the Emergency Plan was adequate, however the list of volunteers needs updating, the Clerk will verify contacts who are still available and place an advert in the Burton News requesting additional volunteers in order to update the list (JJ)
- 15) **TO DETERMINE IF THE COUNCIL WISHES TO COMMENT ON SLDC'S COMMUNITY INFRASTRUCTURE LEVY (CIL), DRAFT CHARGING SCHEDULE.**
The Council resolved that in a consultation response it asks that reference be made to Burton-in-Kendal's need for a footpath to Clawthorpe, and that Burton-in-Kendal needs traffic management in the centre of the village (JJ)
- 16) **TO DETERMINE IF THE COUNCIL WISHES TO RESPOND TO THE NATIONAL GRID NORTH WEST COAST CONNECTIONS CONSULTATION.**
It was resolved to use the online feedback form to say that the 'Onshore South with Tunnel' is the Council's preferred option.
- 17) **OUTSTANDING ACTION ITEMS:**
The following changes to the recorded Outstanding Action Items were noted:
- a. The Royal Oak Sapling was discussed at item 11.
 - b. Cllr Isherwood will now action the Map Case item.
- 18) **LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:**
- a. There were no unresolved playground problems.
 - b. Cllr P Rogers reported that the hedge on Boon Town Playground has been cut.
 - c. Cllr G Isherwood requested that every junction at Burtlands Junction has a white line so that everybody has to stop. Cllr Isherwood proposed that the Council request that a highways engineer comes to look at it (JJ). This will be an item on the Outstanding Items List.
 - d. In response to a request by a resident to update the canal plaque, it was proposed that rather than replace the plaque now, in 4 years time, the 200th anniversary of the construction of the canal, this be made a village project to commemorate the anniversary (JJ)
- 19) **TO NOTE COMMUNICATIONS RECEIVED:** The communications listed below were noted.
- 20) **DATE OF NEXT MEETING:**
The next meeting will be held in the Memorial Hall on Thursday 20 November 2014 at 7.30pm
- The Meeting Closed at 9.00pm

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Schedule of Communications to 10 October 2014
Significant communications received:

1) By e-mail forwarded to Councillors:

- a. National Grid North West Connections project
- b. SLDC Overview and Scrutiny information pending review of community engagement
- c. Proposed Community Infrastructure Levy: publication of Draft Charging Schedule
- d. Police Report Sept 2014
- e. Engaging with SLDC Planning Service and Parish Charter sessions
- f. Geological Screening Events
- g. SLDC O&S – review of Community Engagement (planning)
- h. CALC Circular
- i. Lancaster Canal Trust - press release
- j. Local Council Award Scheme

2) In circulation folder:

- a. LRC Autumn 2014
- b. Cumbria Community Foundation Annual Review 2014

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

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