

BURTON- IN -KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Thursday 17 December 2009 at 7.30 pm in the Memorial Hall, Burton-in-Kendal

PRESENT. Cllrs F Mason-Hornby (Chairman), R Boddy, J Hopwood, I Hunt, G Isherwood, P Rogers, M Taylor, A Wren, Dist.Cllrs R Bingham, B Cooper, and Parish Clerk P Smith.

PUBLIC IN ATTENDANCE. Two members of the public were present.

1. **APOLOGIES FOR ABSENCE.** Apologies from Cllr.J Brown were accepted.

2. **DECLARATIONS OF INTEREST.** No interests were declared.

3. **MINUTES OF THE MEETING HELD 19 November 2009.** The minutes of the meeting held on 19 November 09 were unanimously agreed and signed by the Chairman.

4. **CHAIRMAN'S ANNOUNCEMENTS.**

(ACTION)

a. The resurfacing work on the A6070 was completed on time and it was agreed that the Council should send a note of thanks to the Highways Engineering staff who had gone out of their way to ensure that a shuttle bus service was provided. **(PS)**

b. The bus shelter at the South end of the village was installed. It remained to display a timetable and to move the bus stop signs. **(PS)**

c. The Council representative on The Burton Educational Foundation, Mrs K Unsworth, had submitted her report detailing the distribution of grants. The report would be distributed in the circulation folder.

5. **OPEN FORUM.**

a. Apologies had been received from the PCSO.

b. A resident had reported, by e-mail, the difficulties parents can face dropping their children off safely at the school. It was agreed to address the concerns she raised under Item 6.

c. A resident expressed her concern at what would happen to the land adjacent to the Royal Hotel, used for car parking, if planning permission were to be granted to develop some of the site for housing. She believed that the parking area had become an important asset for the village and wondered if it would be possible for the Council to purchase the land for this purpose. Councillors noted that if the site were to be redeveloped then a formal application for planning permission would need to address the use of this area of land. It was unlikely that the Council would be in a position to purchase the land separately.

d. A member of the Burton News Committee sought permission for use of the part of The Square owned by the Council for an event to celebrate the 200th issue of Burton News in February 2011. Councillors congratulated the Burton News team on this achievement and agreed in principle to the use of The Square for an appropriate event. It was agreed that the matter would be considered on the agenda of a future meeting providing the nature of the celebration was known.

6. **DETERMINE ACTIONS TO IMPROVE ROAD SAFETY AROUND MOREWOOD SCHOOL.**

a. The difficulties faced by parents dropping off and picking up their children at the school during the winter months were noted as follows:

i. The risk from passing traffic to children on the narrow pavements particularly on dark mornings.

ii. The danger of crossing the road again on dark and wet mornings.

iii. For those driving, finding somewhere to park legally without causing an obstruction.

iv. Waiting, with the children in the car, for the school to open at 0850 particularly on wet mornings.

b. The following actions were agreed to help improve road safety during the start and end of the school day:

i. Investigate the provision of a temporary 20mph speed restriction outside the school during the busy times. This could be done as part of the overall road safety improvements provided this work were given a higher priority by the County Council. **(PS)**

ii. Investigate provision of a school crossing patrol. **(PS)**

iii. Discuss with the head teacher the possibility of opening the school earlier during the winter months to spread the time for children to be dropped off by car. **(GI)**

F.A. [Signature]

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7. PLANNING APPLICATIONS.

- a. **Planning applications granted:** SL/2009/0866 – Land to the South of Burtlands Farm. Warehouse and office with access for Mr A Looker.
- b. **Planning applications refused:** None
- c. **Planning Applications received:** SL/2009/1040 – 5, St James Drive. Extension and alterations for Mr R Shaw. No objections.

8. FINANCE. The Council received and noted the Income and Expenditure Account for the year to date, and balances at the bank as at 19 Nov 09:

Income to date	£10376.31	Bank of Ireland	£2417.93
Expenditure to date	<u>£10803.78</u>	NatWest Current	£1563.26
Difference	-£427.47	NatWest Savings	£4500.35
Bank Balance at 1/04/09	<u>£7432.80</u>	Less cheques	<u>£1476.21</u>
Carried forward	£7005.33	Carried forward	£7005.33

9. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.**(PS)**

Lengthsman remuneration to 14 Oct 09 (3 weeks @ £80.85)	£242.55
CALC Training for Cllrs Brown and Hunt	£60.00
Additional Playground Insurance Premium	£63.82
Website Technical and Training Support to 9 Dec 2010	£480.00
Clerk's Salary 16 Oct – 31 Dec 09	£503.88
HMRC PAYE tax on Clerk's Salary	£125.96

10. AUTHORISE CHANGES TO BANK ACCOUNTS HOLDER. A form authorising the Clerk as NatWest bank accounts holder was signed. **(PS)****11. AGREE THE CALENDAR OF MEETINGS FOR NEXT YEAR.** The calendar of meetings for the year April 2010 to Mar 2011 was unanimously agreed and would be displayed on notice boards and the website. **(PS)****12. DETERMINE WHICH MEMBERS OF THE COUNCIL SHOULD ATTEND THE CODE OF CONDUCT TRAINING OFFERED BY SLDC.** It was agreed that the Clerk would attend and report any new information to Councillors.**13. COUNCILLORS REPORT ON PARISH PLAN ITEMS.**

Allotments: No progress since last meeting.	(RB/JH)
Bus Shelter: Timetable to be displayed and signs to be moved.	(PS)
Design statement: Awaiting feedback from SLDC Conservation Officer consultation.	(JH/FM-H)
Dropped kerbs: Completed	
Improve Slape Lane: Repair plans in hand; awaiting drier weather.	(MT)
Post boxes: Awaiting reply from Royal Mail. A Reminder will be sent.	(IH/AW)
Road safety improvements: Awaiting action from CCC. Request for action to be sent.	(FM-H/PS)
Signage: Nothing new to report.	(PR)
Upgrade Playing Ground: Two new pieces installed, final one expected.	(AW)

14. REVIEW LENGTHSMAN'S NOV/DEC WEEKLY LOGS ON BURTON PLAYING GROUND AND RECEIVE REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. The Lengthsman's playground and equipment inspection log was reviewed. No problems had been reported.
- b. Cllr Isherwood reported that the road sweeper had been along Main St but the gully pots had not been emptied. He noted that an enterprising resident had shovelled one out himself to ameliorate the risk of the drain overflowing.
- c. Cllr Wren reported that a new spring had been fitted to the playground gate as well as a stop post. It remained to source and fit a "No Dogs" sign and request "Children at Play" road signs. **(AW/PS)**
- d. Cllr Rogers reported that the avenue of oak trees on Tarn Lane had been trimmed into a better shape by the lengthsman.
- e. Cllr Rogers reported that the Clerk would edit the Parish Council newsletter in future. **(PS)**

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- f. Cllr Rogers suggested that, following damage to the verge by heavy vehicles, the line of kerb stones outside Thornleigh Barns on Dalton Lane should be extended. County Cllr Bingham volunteered to arrange for this work to be done. (PS)
- g. Cllr Rogers reported that the Kent Estuary Local Area Partnership meeting on 9 December 09 had been a series of workshops so that participants could discuss the ways in which the partnership of 19 councils might develop.
- h. Cllr Boddy requested that results of the CRHT survey be reported to the Council. (PS)
- i. Cllr Boddy noted the potential significance of the Sustainable Communities bill to parish councils and requested an update on its progress through Parliament. (PS)
- j. Cllr Mason-Hornby had had a request that the overgrowth of saplings at Nineteen Trees be cut back. Cllr Hopwood noted that the view from the seat there was being obstructed by tree growth. The Lengthsman would be tasked to cut the overgrowth. (PR)

15. **TO NOTE COMMUNICATIONS RECEIVED AND SENT.** See schedule below.

16. **DATE OF NEXT MEETING.** The next meeting will take place on Thursday 21 January 2010 at 7.30pm in the Memorial Hall.

The meeting closed at 8:58pm

Significant communications not otherwise on the Agenda

1. By e-mail forwarded to Councillors:

- a. North West Regional Strategy update.
- b. CALC Circular Dec/Jan.
- c. CALC District Association LAP presentation.
- d. CALC District Association Highways presentation.
- e. Rural Services Network November and December Newsletters.
- f. Cumbria Flood Bulletins.
- g. Request for payment of £1000 grant for lengthsman.
- h. Neighbourhood Policing Team December Newsletter.
- i. Kent Estuary LAP meeting papers.

2. In circulation folder:

- a. Cumbria CVS News Nov/Dec 09.
- b. Local Development Framework – Submission Documents.
- c. Kent Estuary Neighbourhood Forum Report.
- d. Burton Educational Foundation Report.

Glossary of Abbreviations:

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CiLCA	Certificate in Local Council Administration
CIEP	Cumbria Improvement & Efficiency Partnership
Cllr	Councillor
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
NWAA	North West Air Ambulance
NWDA	North West Development Agency
NWRA	North West Regional Assembly
NWPPR	North West Plan Partial Review
PCM	Parish Council Meeting
ROWIP	Rights of Way Improvement Plan
SLDC	South Lakeland District Council

F.A.R. - M

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