

BURTON-IN-KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk**Minutes of the Parish Council Meeting held on Thursday 16 May 2013
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs M Taylor (Chairman), J Brown, J Hopwood, F Mason-Hornby, P Rogers, M Rowley, A Wren and Parish Clerk P Smith. County and District Cllr R Bingham was in attendance.

PUBLIC IN ATTENDANCE. Two members of the public were present.

1. ELECTION OF CHAIRMAN. Cllr M Taylor was proposed by Cllr Rogers, seconded by Cllr Brown and elected unanimously as Chairman. The new Chairman signed the, attached, certificate of Acceptance of Office.

2. APOLOGIES FOR ABSENCE. Apologies from Cllrs I Hunt and G Isherwood were accepted. Apologies from Dist Cllr B Cooper were noted.

3. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION. None

4. ELECTION OF VICE-CHAIRMAN. It was resolved that Cllr A Wren be appointed Vice-Chairman.

5. ELECTION OF PARISH COUNCIL REPRESENTATIVES:

a.	Burton Education Foundation	Mrs K Unsworth
b.	Burton Recreation Trust	Cllr M Rowley
c.	Local Area Partnership	Cllr P Rogers
d.	Memorial Hall Committee	Cllr J Brown
e.	Quarry Liaison Committee	Cllrs J Hopwood and A Wren
f.	School Governors	Cllr G Isherwood

6. ASSIGN RESPONSIBILITY FOR PARISH COUNCIL ACTIVITIES. Councillors were assigned to activities as follows:

a.	Boon Town Playing Ground:	Cllr A Wren.
b.	Lengthsman Administrator:	Cllr P Rogers
c.	Highways:	Cllr P Rogers
d.	Plain Quarry Working Group:	Cllr Mason-Hornby, Cllr Hopwood, Mr R Davey and Mr D Haigh.
e.	Fireworks Working Group:	Cllr Wren
f.	Voluntary Car Scheme:	Mr Smith

7. MINUTES OF THE MEETING HELD 18 APRIL 2013. The minutes of the meeting held on 18 April 2013 were agreed and signed by the Chairman.

8. CHAIRMAN'S ANNOUNCEMENTS.

(ACTION)

a. Dalton Hall Estate is seeking Forest Management Certification from the Forest Stewardship Council. Part of the process is interaction with the local community and its representative bodies. Councillors and residents are encouraged to visit the Forest Stewardship Council website to see the criteria for certification and make comments if they wish to stuart.wilkie@scottishwoodlands.co.uk.

b. Park View Surgery in Milnthorpe is seeking volunteers for their Patient Forum. Anyone who is interested and is a patient at either their Milnthorpe or Carnforth surgeries is invited to contact the practice manager at the Milnthorpe surgery for details.

c. County Councillor R Bingham was congratulated on his re-election as County Councillor.

d. Cllr Mason-Hornby was congratulated on Dalton Woodland Burial Ground being selected as the best natural burial ground in the North of England.

9. OPEN FORUM.

a. PCSOs Mandy Coleman and Karen Dakin apologised for not being able to attend the meeting. In her written report PCSO Daken reported that during the last month in Burton-in-Kendal some tools had been stolen from a building site and a garden gate had been damaged.

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b. A resident expressed his concern at the proposed development on the land to the south of Burtlands Farm. He felt that the developer had not adhered to the conditions of the earlier developments, particularly on mitigating the adverse impact of the factory on his neighbours. He believed that the developer had deliberately planned a creeping development which left the neighbours concerned that this development would not be the last. He asked that the development be constrained by strict conditions which reduced the adverse impact of the factory on the neighbours.

10. PLANNING APPLICATIONS.

- a. Applications granted: None
- b. Applications refused: None
- c. Applications received:

- i. **SL/2013/0272** Storth Ltd, Burtlands Farm, Regularisation of existing use to B1 (business), B2 (industrial), B8 (storage). No objection (PS)
- ii. **SL/2013/0273** Storth Ltd, Burtlands Farm, Erection of detached B2/B8 building and construction of service yard. The Council carefully weighed the benefits of the employment and general prosperity offered by a successful and growing business against the inevitable damage caused to the quality of life of the neighbours by the noise and activity at the site. After consideration, the Council resolved not to oppose the development but to ask that strict and enforceable conditions be imposed on the development. Particularly that the screening be established as planned, that positive action be taken to reduce noise nuisance especially early in the morning, and that further development which encroaches on the neighbours quality of life be restricted. (PS)

11. FINANCE. The Council received the Income and Expenditure Account and bank balances as at 16 May13:

Income to date	£12270.01	NatWest Current	£2784.75
Expenditure to date	<u>£3885.92</u>	NatWest Savings	£8793.48
Difference	£8384.09	Less cheques not presented	-£1286.58
Balance at 1/04/11	<u>£14177.57</u>	Add cheques not banked	<u>£12270.01</u>
Carried forward	£22561.66	Carried Forward	£22561.66

12. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED. (PS)

- a. Lengthsman's contract and expenses 1 Apr to 30 Apr 13. £136.50
- b. Clerk's salary 1 May to 31 May 12. £166.79
- c. Insurance supplement for Speed Indicator Device £40.79
- d. Springs View Landscapes – grass cutting instalment. £600.00
- e. CALC Training Course. £29.50
- f. Cumbria Playing Fields Association. £20.00
- g. CALC Annual Subscription. £267.00
- h. Clerks and Councils Direct subscription. £12.00

13. TRANSFER TO DEPOSIT ACCOUNT. It was agreed to transfer £6000.00 from the current account to the deposit account. (PS)

14. APPROVAL OF ANNUAL ACCOUNTS AND THE GOVERNANCE STATEMENT FOR FY 2012/13. It was resolved to approve the accounts, attached, for Financial Year 2012/13. It was resolved that the summary accounts on the audit return be approved. It was resolved that the audit governance statement be agreed. The Council recorded its thanks to Mr Peter Tubbs, the honorary independent auditor, for his inspection of the accounts. (PS)

15. REQUEST TO SUPPLY AND ERECT CHRISTMAS TREES ON THE MEMORIAL HALL. In response to a request from the Memorial Hall Committee, it was decided that the Council would not supply and erect Christmas Trees on the Memorial Hall. However the Council supported a proposal by the Sports Committee that they would put up trees. The Council agreed to donate the Christmas lights to the Sports Committee to help with this project. (PS)

16. SELECTION AND EMPLOYMENT OF NEW CLERK. It was agreed that the advertisement for, selection and employment of a new clerk would be in accordance with the CALC guidance. It was agreed that a paid advertisement

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would be put into the next issue of Burton News. A working group comprising the Chairman, Vice-Chairman and the clerk was established to approve the detail of the job specification, etc. (PS)

17. DECLARATIONS OF INTEREST FORM. It was agreed that the Council would not adopt the revised declarations of interest form produced by SLDC. The Council agreed to retain the existing Burton-in-Kendal version. The Council agreed to check, update and resubmit declarations as required by 1 June 2013. (All)

18. OUTSTANDING ACTION ITEMS. The following changes to the recorded Action Items were noted:

- a. The design statement would be subsumed into the Neighbourhood Plan action.
- b. Cllr Wren will speak to the contractor about the milestone restoration. (AW)
- c. The roundabout has been repaired.
- d. Cllr Taylor will arrange for the playground fence post to be replaced. (MT)
- e. A further attempt to have the gully pots and culverts cleared will be made. (PS)

19. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. There were no unresolved playground problems.
- b. Cllr Mason-Hornby had heard and seen a pair of cuckoos on Dalton Craggs.
- c. Cllr Wren reported that the Speed Indicator Device pole had been installed.
- d. Cllr Rogers reported the concerns of some residents that emergency ambulances had been coming through the village unnecessarily. Cllr Wren noted that a surprisingly large number of emergency call outs were local to Burton, Holme and Clawthorpe.
- e. Cllr Hopwood reported that the wild daffodils in the verge at Heron Syke had been strimmed.
- f. Cllr Hopwood reported that the "Unsuitable of Large Vehicles" sign at Nineteen Trees had been removed. This would be reported. (PS)
- g. Cllr Hopwood suggested that a Flag Pole should be erected in the village. Councillors were asked to consider a suitable location. (All)
- h. Cllr Hopwood noted that Sports Day would be held on the recreation ground this year.
- i. Cllr Taylor reported on his attendance at the LAP meeting where the subjects of insuring the Speed Indicator Devices and New Homes Bonus funding were discussed.

20. TO NOTE COMMUNICATIONS RECEIVED. The communications listed below were noted.

21. DATE OF NEXT MEETING: Thursday 20 June 2013 at 7:30pm

The Meeting Closed at 8:30 pm

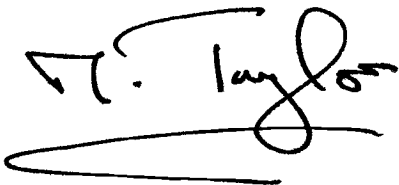
SCHEDULE OF COMMUNICATIONS TO 11 MAY 2013
Significant communications not otherwise on the Agenda

- 1. By e-mail forwarded to Councillors:**
 - a. Draft Homelessness Strategy consultation.
 - b. Police Newsletter.
 - c. Smaller Councils working together – CALC survey.
 - d. Armed Forces Day Flag Flying.
 - e. Abolition of Regional Spatial Strategies
 - f. Francis Report on NHS survey.
 - g. Park View Surgery Patient Participation Group.
- 2. In circulation folder:**
 - a. Clerks and Councils Direct.
 - b. Waterwitch.
 - c. SLDC Standards Committee Agenda and papers.
 - d. Cumbria Playing Fields Association.

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GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

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BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

Peter Smith, Pipers Barn, Clawthorpe,

Burton-in-Kendal, LA6 1NX

Telephone: 01524 782198

parish.clerk@burton-in-kendal-pc.gov.uk

FORM OF DECLARATION OF ACCEPTANCE OF OFFICE

I, MICHAEL TAYLOR
 having been elected to the office of CHAIRMAN
 of Burton-in-Kendal Parish Council

declare that I take that office upon myself, and will duly and faithfully fulfil
 the duties of it according to the best of my judgement and ability.

I undertake to observe the code as to the conduct, which is expected of
 members of Burton-in-Kendal Parish Council

(Signed) Michael Taylor Date 16 May 2013

This declaration was signed before me.

Signed P. Smith
 Proper Officer of the Council

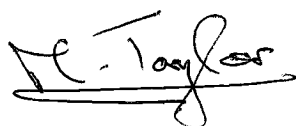
BURTON-IN-KENDAL PARISH COUNCIL**Summary Income and Expenditure Account for the Year Ending 31 March 2013**

2011-12	EXPENDITURE	2012-13
2295.55	Lengthsman's Hours	2555.40
111.58	Lengthsman's Expenses	166.55
1170.00	Grass Cutting	1170.00
566.33	Playground	605.98
75.00	Playground Rent	75.00
747.77	Lighting	748.48
2421.88	Insurance	2515.84
36.00	Contingencies	0.00
0.00	Jubilee	1728.40
0.00	Refurbish War Memorial	1227.60
0.00	Daffodils	247.50
1230.00	Refurbishment of Market Cross	0.00
360.00	Newsletter	0.00
120.00	Website	120.00
134.00	S137 Subs and Donations	211.50
162.00	Audit	162.00
0.00	Election Costs	0.00
3003.84	Clerk Salary	3260.94
612.54	Stationery etc	335.29
144.00	Room Hire	144.00
26.00	Training	39.00
254.00	CALC Subs	262.00
13470.49	TOTAL EXPENDITURE	15575.48
	INCOME	
12403.00	Precept	12403.00
97.66	Interest	99.73
1000.00	CCC Grant for Lengthsman	1000.00
2137.25	Grants & VAT	3404.00
15637.91	TOTAL INCOME	16906.73
	CUMULATIVE BALANCE	
10678.90	Balances Brought Forward	12846.32
15637.91	Add Total Income	16906.73
13470.49	Less Total Expenditure	15575.48
12846.32	Balance Carried Forward	14177.57
	BANK BALANCES AT 31 MARCH 2012	
13034.49		14317.96
188.17	Less Cheques not presented	140.39
12846.32	Balance Carried Forward	14177.57

The above statement represents fairly the financial position of the Parish Council at 31 March 2013 and is a true statement of its income and expenditure during the year.

Approved by Council Date16 MAY 2013.....

Chairman



Responsible Financial Officer

