

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

**Minutes of the Parish Council Meeting held on Thursday 21<sup>st</sup> April 2016  
 at 7.30pm in the Memorial Hall, Burton-in-Kendal**

**PRESENT:** Cllr A Wren (Chairman) Cllrs F Mason-Hornby, J Hopwood, P Smith, M Rowley, P Rogers, G Isherwood, M Taylor  
 Also present: County Councillor R Bingham (part), District Councillor B Cooper  
 Parish Clerk Christine Davidson

**PUBLIC IN ATTENDANCE:** Four members of the public in attendance.

- 1) **APOLOGIES FOR ABSENCE:**  
 Apologies were accepted from Cllr John Brown
- 2) **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:**  
 None
- 3) **MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:**  
 The minutes of the meeting held on the 17<sup>th</sup> March 2016 were agreed and signed by the Chairman.
- 4) **CHAIRMAN'S ANNOUNCEMENTS:** **(ACTION)**  
 The Police report was read out. It was pointed out that the damage reported to the trees was not carried out by children but in fact HGVs. There were incidents not reported. Clerk to email PCSO with this information and also to request data on traffic and speeding.
- 5) **OPEN FORUM:**  
 The applicants for the planning application under Agenda item 6c., attended the meeting to clarify the reasons for requesting for the removal of condition 3. The property will not change in any way other than used for holiday let rather than full time accommodation.
- 6) **PLANNING APPLICATIONS:**
  - a. Applications granted:  
 None
  - b. Applications refused:  
 None
  - c. Applications received:  
**SL2016/0266** 7 Thornleigh Drive, Burton-in-Kendal  
 Removal of condition 3 (Outbuilding shall not be used as a self contained independent residential unit or as a holiday letting) attached to planning permission SL/2013/125  
 No objections have been received by the Parish Council
  - d. Appeals received  
**SL/2015/0677** 1 Mowbray Drive, Burton-in-Kendal  
 Appeal against the decision to refuse planning permission  
 No action taken as original Parish Council comments still stand.

  
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**7) SPEEDWATCH COMMUNITY SCHEME**

Following discussion regarding the Speedwatch Scheme and other ideas it was agreed that the purchase of a permanent Speed Indicator Device be investigated and put on Agenda at the May meeting. The cost of one similar to Endmoor is approximately £4250

**8) DATE CHANGE FOR MAY MEETING.**

Due to a clash of dates the Annual Parish Council Meeting will now be held on **Wednesday 18<sup>th</sup> May 2016 at 7.30pm**

**9) PHASE 3 DEVELOPMENT BRIEF FOR GREEN DRAGON FARM SITE**

It was agreed that a working group of 3 Councillors would formulate the initial report for SLDC and attend the Planning Workshop – the Councillors will be Cllrs Hopwood, Isherwood and Wren with Councillor Rogers available if required.

**10) GRASS CUTTING PROGRAMME.**

A quote has been obtained from Ashlea Landscaping for 2016 grass cutting of £1000 plus VAT. This was accepted and works will be scheduled in.

**11) ELECTION UPDATE**

There has been 10 nominations received for the 9 Parish Council seats available therefore there will be an election on 5<sup>th</sup> May.

**12) TO CONSIDER AND ADOPT UPDATED FINANCIAL REGULATIONS ISSUED BY NALC**

It was unanimously agreed that the new Financial Regulations will be adopted by the Council.

**13) FINANCE**

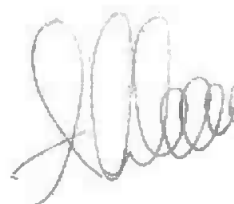
The Council received the Income and Expenditure Account and the bank reconciliation. This was checked and signed by Cllr Smith. Final accounts will be presented at May meeting

Income to date	£19371.66	NatWest Current	£ 4452.40
Expenditure to date	<u>£17924.89</u>	NatWest Savings	£10947.11
Difference	£1446.77	Less cheques	£ 563.00
Balance at 1/04/15	<u>£13389.74</u>		
Carried forward	£14836.51	Carried Forward	£14836.51

**14) AUTHORISE PAYMENTS OF THE FOLLOWING ACCOUNTS**

The following accounts were authorised and cheques signed.

a)	Burton Memorial Hall Library Fee	£18.00
b)	Lengthsman's Hours & Expenses	£37.50
c)	CALC Clerk's Local Finance Course (Oct 15)	£29.50
d)	Clerk's Salary & Expenses (extra 3 hours & Mileage for CILCA) stamps	£320.69
e)	Burton Recreation Trust (2015 MUGA grass cutting)	£336.00
f)	CALC Annual Subscription	£282.00
g)	Final PAYE payment for 2015/16	£108.40



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**15) TO REVIEW AND UPDATE OUTSTANDING ITEMS**

No	Item	Report By	Action By	Action / Status
	Notice Boards		CD	Awaiting quotes
	Speakers for meetings		ALL	Confirm AGE UK date with PS
	Resurface area of playground	MR	MR/AW	To be done ASAP
	Flood defence on Boon Lane/Pot office lane & Highways response	CD/PR	CD	Ongoing – chase Highways again
	Feasibility study response from CC		RB/CD	RB TO CHASE
	Missing Bin – Clawthorpe	PR	CD	Will be replaced in next 2 weeks
	Plaque for Royal Oak Tree	GI		Quotes to be obtained

**15) LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:**

- a) Cllr Smith confirmed he is not a candidate for the next Parish Council Election. Cllr Wren thanked Peter for all his hard work and support over the years both as a Councillor but also was a Clerk.
- b) Cllr Hopwood reported that she had attended a meeting recently with the Quarry and their application to extend the life of the Quarry would soon be submitted. They are holding 2 exhibitions, one in Holme and one in Burton prior to this. Cllr Hopwood advised the Council that representatives should attend this exhibition and make sure all conditions were officially re-instated prior to the application being submitted.
- c) Cllr Mason-Hornby informed the Council that there had been graffiti in the forest protesting against the chopping down of the Beech Trees. He has contacted the Forestry Commission about this.
- d) District Cllr Cooper reported that there were still issues with the bin collections but it was improving.
- e) Cllr Rogers has checked the Asset Register with the Internal Auditor, Mrs Cummings, and this will be updated accordingly.
- f) Cllr Taylor has been asked by a resident why the floods occurred at the Quarry. This was explained and the main cause is the fact that the soak away has been blocked.
- g) Cllr Isherwood reported a loose slate on the bus shelter/information shelter at Clawthorpe. Clerk to arrange repair.
- h) Cllr Rowley updated the Council on the Rec.Trusts efforts to obtain funding.

**16) TO NOTE COMMUNICATIONS RECEIVED:**

See below

**17) DATE OF NEXT MEETING:**

The next Parish Council Meeting will be held in the Memorial Hall on **Wednesday 18<sup>th</sup> May** commencing at 7.30pm

The Meeting Closed at 8.45pm

**Schedule of Communications since 18<sup>th</sup> March 2016****Significant communications received:****1. By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. SLDC Phase 3 Development Brief Green Dragon
- f. Updated Financial Regulations from NALC
- g. Email from resident regarding communication between residents & PC

**GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council



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