

**Minutes of the Parish Council Meeting held on Thursday 16 June 2011
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs P Rogers,(Chairman), R Boddy, J Brown, J Hopwood, I Hunt, G Isherwood, F Mason-Hornby, M Taylor, A Wren, and Parish Clerk P Smith. District and County Cllr R Bingham and District Cllr B Cooper were in attendance.

PUBLIC IN ATTENDANCE. Four members of the public were present.

1. APOLOGIES FOR ABSENCE. None.

2. DECLARATIONS OF INTEREST. None.

3. MINUTES OF THE MEETING HELD 19 MAY 2011. The minutes of the meeting held on 19 May 2011 were agreed and signed by the Chairman.

4. CHAIRMAN'S ANNOUNCEMENTS.

(ACTION)

a. Drop in events on the County Council's review of the library service are being held at Kirkby Lonsdale library on 23 June and Milnthorpe library on 24 June, both between 4:00pm and 6:30pm. Comments and suggestions may be submitted on the library service until 30 June.

b. Everyone will now be aware of the Memorial Hall progress in the Lottery Jubilee People's Millions grant scheme. Voting takes place on 28 June between 9am and midnight. Look out for the telephone number which will be advertised around the village on the day.

c. Ruth Taylor has been appointed by Age UK as the locally based Village Agent for Milnthorpe, Burton-in-Kendal and Holme. She can be contacted via the Age UK South Lakeland Helpline.

d. Nominations for the vacant parish council position on the County Council district committee were requested. The Parish Council decided not to nominate a candidate.

5. OPEN FORUM.

a. A member of the Memorial Hall management committee asked that the council give their full support to the Jubilee People's Millions drop-in day which would be held in the hall on 22 June between 2:00pm and 8:00pm. Border Television and Lakeland Radio were expected to attend the event. The Council offered their enthusiastic support and agreed to attend the event.

b. A member of the public commented on the proposed planning application for an assembly shop on the land to the south of Burtlands Farm. A particular concern was that the conditions of any planning approval be strictly followed including during the building phase. Light pollution from overnight security lighting was an unacceptable problem with the existing development. It was feared that this would be worse with the proposed extension.

6. PLANNING APPLICATIONS.

(PS)

a. Applications granted: None

b. Applications refused: None

c. Applications received: **SL/2011/0324 – Land to the South of Burtlands Farm.** Extension to existing warehouse to form an assembly shop.

The council voted by 6 to 3 to oppose the new development. The Council considered that the development was a significant change of use for the site which would lead to additional noise and light pollution. The building would permanently reduce the visibility around a dangerous road junction. Moss Lane from the A6 is a single lane road with infrequent passing places unsuitable for increased HGV traffic. There is insufficient on-site parking for the potential work force and, unless tightly controlled, this will lead to inappropriate parking on the verges of the adjoining narrow country lanes.

 21/7/11

7. FINANCE. The Council received the Income and Expenditure Account and bank balances as at 16 June 11:

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|---------------------|------------------|------------------|------------------|
| Income to date | £12403.00 | Bank of Ireland | £20.09 |
| Expenditure to date | <u>£4596.90</u> | NatWest Current | £5168.05 |
| Difference | £7806.10 | NatWest Savings | £14596.09 |
| Balance at 1/04/11 | <u>£10678.90</u> | Less cheques etc | <u>-£1299.23</u> |
| Carried forward | £18485.00 | Carried Forward | £18485.00 |

8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED. (PS)

| | | |
|----|-----------------------------------------------|---------|
| a. | Lengthsman hours and expenses to 31 May 2011. | £176.14 |
| b. | Clerk's salary 1 Jun to 30 Jun 2011. | £200.32 |
| c. | HMRC Clerk PAYE. | £150.00 |
| d. | SLDC Parish Lighting | £747.77 |
| e. | Aon Insurance Brokerage fee. | £5.00 |

9. PURCHASE OF A PARISH COUNCIL COMPUTER SYSTEM. It was resolved to approve the purchase of computer equipment up to the value of £1000 for the use of the parish clerk on parish council business. **(PS)**

10. CIRCULATION OF PERIODIC COMMUNICATIONS TO COUNCILLORS. It was agreed that the parish clerk would routinely circulate the newsletters from the Police, SLDC Development Control, the Morecambe Bay Partnership, and Friends of the Lake District. Otherwise only essential information would be sent to councillors. **(PS)**

11. REPORT ON PARISH ACTION PLAN ITEMS. It was resolved that the now largely completed Parish Plan review would be replaced by a review of outstanding action items. An initial list was proposed which would be reviewed at the next meeting. Councillors would determine which items would be included on the list and changes of status would be minuted. **(PS)**

12. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. The playground defects log was reported. The seat slats on the roundabout had been repaired but the it was thought that the roundabout was approaching the end of its life.
- b. Cllr Boddy reported the strong feeling in the village at the apparent threat to the mobile library service. He encouraged people to respond to the County Council's consultation.
- c. Cllr Brown reported that he had drawn up a petition in favour of retaining the mobile library. One hundred and eleven signatures had been collected and the petition had been handed to County Cllr Bingham.
- d. Cllr Isherwood reported that the village parking study had made some progress and a report would be submitted.
- e. Cllr Wren reported that the Map Display case had been repaired and proposed that the ordnance survey map be replaced with a village map in due course.
- f. Cllr Taylor questioned whether there were too many cattle on Dalton Craggs. After discussion it was agreed that the clerk would write to the Forestry Commission to ask if the numbers were correct to achieve the land management aims. **(PS)**
- g. Cllr Rogers reported that potholes on St James Drive and in Clawthorpe had been repaired and the lengthsman had been attending to verges.
- h. Cllr Brown reported that he had received a letter from a resident proposing a scheme to install Christmas lights in the trees in front of the Memorial Hall. He had successfully approached a trust fund for funding. The council offered their support for the project.
- i. Cllr Mason-Hornby reported his concern at the increase in dog fouling on country paths. He recommended that dog walkers removed fouling from the paths but under no circumstances should they leave plastic bags of fouling. This was unsightly and prevented natural recycling by detritivores.
- j. Cllr Hunt asked that Kidnappers Lane, particularly at the junction with Vicarage Lane, be tidied up. Cllr Rogers agreed that the lengthsman could do this work. **(PR)**
- k. Cllrs Taylor and Hopwood asked that the clerk write to the Forestry Commission to confirm that the Plain Quarry MOU had been agreed by the council.

13. TO NOTE COMMUNICATIONS RECEIVED. The communications listed below were noted. No further actions were ordered.

14. DATE OF NEXT MEETING: Thursday 21 July 2011 at 7:30pm in the Memorial Hall.

Meeting Closed at 8:35pm

T. Rogers 21/7/11

SCHEDULE OF COMMUNICATIONS TO 11 JUNE 2011
Significant communications not otherwise on the Agenda

- 1. By e-mail forwarded to Councillors:**
 - a. Neighbourhood Planning Front Runners Scheme.
 - b. Community Right to Build Leaflet.
 - c. Minutes of LAP Meeting of 26 May 2011.
 - d. CALC Circular.
 - e. Police Report on Damage to Map Case.
- 2. In circulation folder:**
 - a. Waterwitch – Summer 2011.
 - b. CCC Local News and Views – May 2011.
 - c. Standards Committee Agenda – June 2011.

GLOSSARY OF ABBREVIATIONS

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|-------------|------------------------------------------------|
| ALSF | Aggregates Levy Sustainability Fund |
| CALC | Cumbria Association of Local Councils |
| CCC | Cumbria County Council |
| CIEP | Cumbria Improvement and Efficiency Partnership |
| LAP | Local area Partnership |
| LDF | Local Development Framework |
| NALC | National Association of Local Councils |
| PCSO | Police Community Support Officer |
| SLDC | South Lakeland District Council |