

BURTON-IN-KENDAL PARISH COUNCIL
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**Minutes of the Parish Council Meeting held on Thursday 20 February 2014
 at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT: Cllrs M Taylor (Chairman), J Hopwood, I Hunt, G Isherwood, Francis Mason-Hornby, , Paul Rogers, M Rowley, A Wren, and Parish Clerk J Johnson. County and District Cllr R Bingham was in attendance.

PUBLIC IN ATTENDANCE: None

- 1) **APOLOGIES FOR ABSENCE:** Apologies were noted from Cllr John Brown and District Cllr Brian Cooper.
- 2) **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:** None.
- 3) **MINUTES OF THE LAST MEETING HELD:**
 The minutes of the meeting held on 16 January 2014 were agreed and signed by the Chairman.
- 4) **CHAIRMAN'S ANNOUNCEMENTS:** **(ACTION)**
 - a. The next South Westmorland LAP meeting will take place week beginning Monday 28 April 2014.
 - b. The LAP conference will take place on 4 March 2014 at Grange.
 - c. CALC free planning workshop will take place Thursday 15 May 2014 at Penrith.
- 5) **OPEN FORUM:** No comments were received from members of the public.
- 6) **PLANNING APPLICATIONS:**
 - a. **Applications granted:**
 - i. **SL/2013/1058:** Tanglewood, 10 Thornleigh Drive, 2 storey extension, FULL PLANNING for Mr & Mrs P Swindell. ACON.
 - b. **Applications refused:**
 - i. **SL/2013/0911:** Green Dragon Fram, instalation of 2 wind turbines, FULL PLANNING.
 - ii. **SL/2013/1166:** Land immediately to the east of 29 Morewood Drive, single dwelling, OUTLINE PLANNING.
 - c. **Applications received:**
 - i. **SL/2014/0060:** The Creamery, Main Street, Burton-in-Kendal, dwelling and garage with new vehicular access for Mr & Mrs P Green, FULL PLANNING.
 After discussion the Council resolved by a vote of 4 in favour and 2 against (2 abstained) to offer no objection to the plan. (JJ)
 - ii. **SL/2014/0062:** The Creamery, Main Street, Burton-in-Kendal, dwelling for Mr and Mrs P Green, OUTLINE PLANNING.
 The Council resolved to agree in principle to the plan, but wished to make clear their dislike of outline planning which provides no indication of what will be built. (JJ)

M. Taylor 20.3.14

- 7) **FINANCE:** The Council received the Income and Expenditure Account and bank balances as at 20 February 2014 (JJ)

Income to date	£19196.46	NatWest Current Account	£9099.66
Expenditure to date	£15948.78	NatWest Savings Account	£8869.93
Difference	3247.68	Less cheques not presented	£400.34
Balance at 1/04/13	£14177.57	Add cheques not banked	£144.00
Carried forward	£17425.25	Carried Forward	£17425.25

- 8) **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED: (JJ)**

a.	Lengthsman's hours and expenses to 31 January 2014	£97.50
b.	Clerk's salary and expenses 1 – 28 February 2014	£252.84
c.	CALC, Clerks Intensive Induction 6 March 2014	£50.00

- 9) **PURCHASE OF GRIT BIN:**

The Council voted in favour of the purchase of a grit bin for £157.00 + VAT for Tanpits Lane. (JJ)

- 10) **INTERNAL CONTROLS, RISK ASSESMENT, EFFECTIVENESS OF INTERNAL AUDIT, BANKING ARRANGEMENTS AND INVESTMENT STRATEGY.**

The risk assessment and internal control plan was reviewed and no changes to current arrangements were recommended. It was further resolved to appoint a new internal auditor. (JJ)

- 11) **FEASIBILITY STUDY**

It was agreed that the clerk should appoint R.G. Parkins and Partners to commence the work on the feasibility study for the footpath from Burton-in-Kendal to Clawthorpe.

- 12) **OUTSTANDING ACTION ITEMS:** The following changes to the recorded Action Items were noted:

- Repair of Main Street re-surfacing defects, this item will be removed from the list.
- Repair verges on Moss Lane, this item will be removed from the list.
- Historic County of Westmorland sign is awaiting permission from the Highways Agency.
- Clearing blocked culverts, this item has been completed and will be removed from the list.
- A Repeat of speed monitoring operation has been requested.
- Memorial Hall car-park one way system, signage costs will be an agenda item for the next meeting.

- 13) **LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:**

- There were no unresolved playground problems.
- Cllr Rogers reported that storm damage has been cleared; a wall on Caterpillar Lane has been rebuilt; and the footway is complete at the north end of the school. Cllr Rogers also requested that the Clerk chase the grant from the Milepost Society (JJ).
- Cllr Wren requested that the Lengthsman paint the swings on the playground in spring (PR).
- Cllr G Isherwood requested that the Council write to Tim Farron regarding the pressure central government has put on the District Council to reduce the timescales for planning applications (JJ).
- Cllr Rowley reported a tree had been split in half on the playground during high winds, Cllr Wren agreed to look into this (AW); a dog has been seen running and fouling on the playground; Cllr Rowley also reported a traffic incident outside the Kings Arms involving 2 passing vehicles going too fast and one narrowly missed hitting a pedestrian.
- County Cllr Bingham reported that the flooding on Tanpits Lane/Neddy Hill will be dealt with during the week commencing 24 February 2014 (RB).
- Cllr Mason-Hornby reported that the Forestry Commission will commence scrub clearance to restore the limestone pavements on Dalton Crags.
- Cllr Hopwood is arranging for a speaker for Annual Parish Meeting to speak about Neighbourhood Plans (JH).

M. Taylor 20.3.14

14) **TO NOTE COMMUNICATIONS RECEIVED:** The communications listed below were noted.

15) **DATE OF NEXT MEETING:**

Annual Parish Meeting will be on Thursday 20 March 2014 at 6:45pm - to be followed by the Parish Council Meeting

The Meeting Closed at 8:30pm

**Schedule of Communications to 20 February 2014
Significant communications received:**

1) By e-mail forwarded to Councillors:

- a. Invitation to South Lakeland LAP Conference 4 March
- b. CALC Friday Round Up
- c. Rural Services Network weekly email News Digest
- d. Cumbria CVS ebuletin 21 January 2014
- e. CALC Circular February 2014
- f. South Westmorland Neighbourhood Forum Agenda for 18 February
- g. Rural Opportunities Bulletin February 2014
- h. SLCC News Bulletin
- i. SLDC Strategic Housing Market Assessment
- j. Minutes form South Westmorland LAP

2) In circulation folder:

- a. Kendal Rural East Police Newsletter Feb 2014.

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

M. Taylor 20.3.14