

**BURTON-IN-KENDAL PARISH COUNCIL**[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)**Minutes of the Parish Council Meeting held on Thursday 17 October 2013  
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

**PRESENT.** Cllrs M Taylor (Chairman), J Brown, J Hopwood, I Hunt, G Isherwood, M Rowley, A Wren, Parish Clerk P Smith and Parish Clerk designate J Johnson. County and District Cllr R Bingham and District Cllr B Cooper were in attendance.

**PUBLIC IN ATTENDANCE..** One member of the public was present.

1. **APOLOGIES FOR ABSENCE.** Apologies were accepted from Cllrs F Mason-Hornby and P Rogers.

2. **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION.** None declared.

3. **MINUTES OF THE LAST MEETING HELD.** The minutes of the meeting held on 19 September 2013 were agreed and signed by the Chairman.

4. **CHAIRMAN'S ANNOUNCEMENTS.**

**(ACTION)**

- a. The Act of Remembrance will be held at 10:00am on Sunday 10 November at the War Memorial. The Chairman will lay the wreath on behalf of the Parish Council.
- b. There will be a meeting of the South Westmorland Local Area Partnership on Thursday 24 October at 7:00pm in Preston Patrick Memorial Hall.
- c. New guidance for councillors on Personal Interests has been received.

5. **OPEN FORUM.**

- a. PCSO Coleman attended before the meeting and reported that there had been no significant crime in Burton this month. She had discussed the parking problems at the school with the head teacher and would continue to monitor the situation.
- b. County Cllr Bingham reported on the CCC budget proposals. One of the impacts of the cuts would probably be that the mobile library would not be replaced. He reported that work on the flooding problems at Tanpits Lane and Neddy Hill was in hand but that it remained to be seen what the result would be in another period of prolonged heavy rain. He reported that grit supplies were sufficient for the winter and he noted Cllr Wren's reminder that a grit bin had been requested for the junction of Station Lane and Tanpits Lane.

6. **PLANNING APPLICATIONS.**

**(PS)**

- a. Applications granted: None
- b. Applications refused: None.
- c. Applications received:
  - i. **SL/2013/0846** 7 Morewood Drive, Single storey rear extension for Mr Russell Coates. No objection.

7. **FINANCE.** The Council received the Income and Expenditure Account and bank balances as at 19 Sep 13:

Income to date	£12323.38		
Expenditure to date	<u>£13145.82</u>	NatWest Current	£2098.02
Difference	-£822.44	NatWest Savings	£11846.85
Balance at 1/04/11	<u>£14177.57</u>	Less cheques etc	<u>-£589.74</u>
Carried forward	£13355.13	Carried Forward	£13355.13

8. **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.**

**(PS)**

- a. Lengthsman's hours and expenses to 31 August. £386.00
- b. Clerk's increased salary and expenses 1-30 September. £92.54
- c. Clerk PAYE £61.20

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d. Royal British Legion Poppy Appeal.

£50.00

**9. APPOINTMENT OF NEW CLERK.** The recommendations of the selection panel were noted and the Council confirmed the appointment of Jane Johnson as the new Parish Clerk. The Chairman and Councillors welcomed her to her new role. She will be paid from 18 October when the handover will start. (PS)

**10. TRAINING FOR NEW CLERK.** It was agreed that up to £200 could be spend on CALC training courses for the new clerk. (PS)

**11. ADMINISTRATION OF CLERK'S PAY AND PAYE.** It was agreed that the Cumbria branch of the Council for Voluntary Service (CVS) specialist Parish Clerk payroll service takes responsibility for the administration of the payment of the Parish Clerk at a cost of up to £192 per year. (PS)

**12. LOCALLY IMPORTANT PROJECTS AWARD.** The Council agreed that a response would be sent to SLDC on the conditional offer of a Locally Important Projects award of £5850 for a study into a footway to Clawthorpe. SLDC had asked if CCC would take responsibility for the maintenance of the footway and if funding would be in place for the works on completion of the study. The Council would reply that one of the reasons for doing the study was to provide the answers to both these and similar questions. (PS)

**13. CHILDREN AT PLAY AND WESTMORLAND SIGNS.** The Council noted the estimated costs of the *Children at Play* and *Westmorland* signs of £88 and £494 respectively and decided to go ahead with the purchase of the *Children at Play* sign but to seek a further estimate for the *Westmorland* sign. (PS)

**14. SLDC PLANNING WORKSHOP FOR PARISH COUNCILLORS.** The Council decided to take up the SLDC offer a planning workshop on a Monday, Tuesday or Wednesday in November and approve the expenditure necessary for hire of the hall and catering. Councillor Moira Rowley volunteered to take responsibility for organising the event. (MR)

**15. OUTSTANDING ACTION ITEMS.** The following changes to the recorded Action Items were noted:  
a. It was agreed that the oak sapling would remain potted for another year.

**16. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS.**

- a. There were no unresolved playground problems reported.
- b. Cllr Hopwood reported that she had attended the Quarry Liaison Meeting. At the meeting Aggregate Industries (AI) had reported that they had no plans to go ahead with the wind turbine that had been discussed at the last meeting. It was agreed that AI would report the flooding on the A6070 at the quarry entrance and request that CCC improve the road drainage. It was also reported that there was no prospect of payments from the Aggregates Levy Sustainability Fund being restarted. There had been no complaints from residents on quarry blasts. AI noted that due to the economic conditions licensed extraction was unlikely to be achieved within the license period which ends in 2023. It is likely that AI will seek to negotiate a time extension to their license.
- c. Cllr Hopwood also reported that a dog belonging to a resident of Clawthorpe lane had been killed by a passing motorist.
- d. Cllr Brown reported that a resident had asked that a street light be erected on the A6070 at the Church Stile bus-stop.
- e. Cllr Brown also reported that he had attended the Memorial Hall Management Committee. The Committee was not opposed to the idea of a one way entry and exit plan for the car-park provided the Council would pay for the signage. This would be considered for approval at the next Council meeting. However, the Memorial Hall Committee noted that the southern exit may be changed by proposed changes to the neighbouring wall. A decision on a one way system may be delayed until after these changes were completed. Cllr Brown had arranged for the lengthsmen to kill the weeds around the Hall grounds. (PS)
- f. Cllr Rowley noted the improvement to the flower bed at the Station Lane junction. The Council asked that she thank Charis Twist who has been doing the work. (MR)
- g. Cllr Isherwood reported that he had attended a meeting of the School Governors. The subject of parking had been discussed. The school had suggested that rather than a walking bus parents might be grateful for the opportunity to park at the Kings Arms and walk with their children to school. The school supported the suggestion of providing a covered area for cycles at the school. Neither the school nor the police supported the idea of putting cones out to restrict the parking.
- h. Cllr Wren reported that the dome on the street light at Drovers Way had fallen off and broken. This would be reported. (PS)
- i. District Cllr Cooper reported that the Land Allocations approval process had been delayed by the illness of the inspector.

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17. **TO NOTE COMMUNICATIONS RECEIVED.** The communications listed below were noted.
18. **DATE OF NEXT MEETING:** The next meeting will be on **Thursday 21 November 2013 at 7:30pm.**

**The Meeting Closed at 8:43 pm**

**Schedule of Communications to 12 October 2013**

**Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Weekly Updates.
- b. Police Newsletter.
- c. Neighbourhood forum.
- d. Local Area Partnership meeting notification.
- e. Planning Forum.
- f. Use of Slape Lane bridleway from local resident.

**2. In circulation folder:**

- a. Standards Committee Agenda.
- b. Neighbourhood Forum Agenda.
- c. Donation requests for Great North and Northwest Air Ambulances.

**GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>DCLG</b>	Department of Communities and Local Government
<b>LAP</b>	Local area Partnership
<b>LDF</b>	Local Development Framework
<b>PCSO</b>	Police Community Support Officer
<b>ROWIP</b>	Rights of Way Improvement Programme
<b>SLDC</b>	South Lakeland District Council

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