

BURTON-IN-KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk**Minutes of the Parish Council Meeting held on Thursday 21 February 2013
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs M Taylor (Chairman), J Brown, J Hopwood, I Hunt, G Isherwood, F Mason-Hornby, P Rogers, M Rowley, A Wren and Parish Clerk P Smith. County and District Cllr R Bingham was in attendance.

PUBLIC IN ATTENDANCE. One member of the public was present.

1. APOLOGIES FOR ABSENCE. Apologies were noted from District Cllr B Cooper.

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION. Cllr Hopwood declared an interest in Item 10b as a trustee of the Burton Recreation Trust.

3. MINUTES OF THE MEETING HELD 17 JANUARY 2013. The minutes of the meeting held on 17 January 2013 were agreed and signed by the Chairman.

4. CHAIRMAN'S ANNOUNCEMENTS.**(ACTION)**

- a. There will be a meeting of the CALC District Association at 7:00pm on 7 March in the Gilpin Bridge Inn. The clerk will attend. **(PS)**
- b. There will be a meeting of the South Westmorland Neighbourhood Forum on Tuesday 26 February at 7:30pm in Heversham primary school.
- c. The Community Land Trust will host a forum on the benefits of Neighbourhood Planning on Saturday 16 March. Cllr Hopwood will attend. **(JH)**
- d. The 20s Plenty Campaign will host a public meeting at the Atheneum Heversham on 23 March starting at 1:30pm. Cllr Wren volunteered to attend.
- e. The Cumbria in Bloom organisation are inviting villages to enter this year's competition. Any member of the public who would like to lead a village entry is invited to contact the clerk for details. The clerk was asked to forward this request to Burton News. **(PS)**

5. OPEN FORUM.

- a. The two new PCSOs, Mandy Coleman and Karen Dakin, had sent their apologies. The Council welcomed the appointment of the two PCSOs to the area and emphasised that they would be most welcome to come to the start of Council meetings to discuss any problems in the village. PCSO Coleman had submitted a written report. Reported crime in the Burton area since the last meeting included theft of a chimney pot from a garden and the theft of bicycles and tools from a shed. There had also been a report of anti-social behaviour, which had been dealt with, and a report of a suspicious van in Morewood Drive.

6. PLANNING APPLICATIONS.

- a. Applications granted: None
- b. Applications refused: None
- c. Applications received: None

7. FINANCE. The Council received the Income and Expenditure Account and bank balances as at 16 Feb 13:

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|---------------------|------------------|------------------|-----------------|
| Income to date | £16001.15 | | |
| Expenditure to date | <u>£14760.62</u> | NatWest Current | £5706.87 |
| Difference | £1240.53 | NatWest Savings | £8775.90 |
| Balance at 1/04/11 | <u>£12846.32</u> | Less cheques etc | <u>-£395.92</u> |
| Carried forward | £14086.85 | Carried Forward | £14086.85 |

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8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.**(PS)**

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|----|--|---------|
| a. | Lengthsman's hours and expenses to 31 January 2012. | £215.13 |
| b. | Clerk's salary and expenses 1 February to 28 February. | £166.79 |
| c. | Lancaster Canal Trust. | £14.00 |

9. RISK ASSESSMENT, BANKING AND INTERNAL AUDIT. The risk assessment and internal control plan was reviewed. No changes to current arrangements were recommended. The Council reviewed the effectiveness of internal audit and resolved to reappoint Mr Peter Tubbs as the internal auditor noting that the terms of Reference for the internal audit are in the financial regulations. **(PS)**

10. GRASS CUTTING ARRANGEMENTS.

- a. It was resolved that Mr David Ireland of Springs View Landscapes should continue with grass cutting during 2013 at a price of £1000 + VAT. **(PS)**
- b. It was decided not to ask Mr Ireland to cut the grass at the Multi-Use Games Area or strim around the pitch. **(PS)**

11. COMMUNITY LED PLANS AND NEIGHBOURHOOD PLANS. It was resolved that the Council would consider the possibility of producing a Neighbourhood Plan after the presentation on the subject by the Action for Communities in Cumbria (ACT) chief executive, Lorraine Smyth, at the Annual Parish Meeting. The matter would be considered at the Council meeting in April. **(PS)**

12. JET WASHING DRAINS THROUGH THE VILLAGE. It was decided that the Clerk would write to Cumbria County Council Highways to detail the continuing and growing problem with the road drains through the village, emphasising the concern of the Council and the residents. County Cllr Bingham volunteered also to raise the matter with Highways. **(PS)**

13. COMMUNITY GOVERNANCE REVIEW. It was resolved that the Council would make no input to the initial phase of the Community Governance Review on the merger of parishes, the parish boundaries, or the size of the Parish Council.

- 13. OUTSTANDING ACTION ITEMS.** The following changes to the recorded Action Items were noted:
- a. The contractor would be asked in writing to expedite the milepost restoration. **(PS)**
 - b. CM Signs have been asked to provide an estimate for the Westmorland sign. **(PS)**
 - c. CM Signs have been asked to provide an estimate for A Children at Play for St James Drive. **(PS)**
 - d. The contractor would be asked in writing to start work on the Roundabout. **(PS)**
 - e. Burton Park would be resurfaced (as against dressed) in the spring.
 - f. Completion work had been undertaken at Hutton Close however it was still unsatisfactory.
 - g. The shrubs and trees overhanging Main St and at the corner of Station Lane had been cut back.

14. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. There were no unresolved playground problems.
- b. Cllr Hunt reported that he had received complaints about the state of Vicarage Lane after the heavy lorry traffic. Cllr Taylor reported that he had swept the road that afternoon and would be doing so again.
- c. Cllr Hunt had been told of a tree down on Slape Lane. The Clerk would check this and request it be cleared if necessary. **(PS)**
- d. Cllr Mason-Hornby reported that the honesty box had been vandalised at Plain Quarry. It was decided not to repair the box.
- e. Cllr Hopwood reported that there are potholes at the entrance to Plain Quarry. She volunteered to ask the quarry to deliver some suitable stone to fill them. **(JH)**
- f. Cllr Rowley noted that the speed measurement cables had been put down over half term and during the snow spell despite the assurance from CCC that this would not be done. The clerk would write to CCC to query the validity of the data collected over this period.
- g. Cllr Rowley asked when the bark for the playground would be delivered; Cllr Wren reported that this would be done in better weather when the bark was dry. **(AW)**
- h. Cllr Isherwood raised the concern about the street lights on electricity poles being removed. Cllr Wren volunteered to count and identify these lights throughout the village. **(AW)**
- i. Cllr Wren asked if the grit bin that was to have been requested by County Cllr Bingham for the junction of Station Lane and Noddy Hill was going to be installed. The Clerk would check. **(PS)**

Tanpits Lane

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- j. Cllr Rogers reported that the lengthsman had cut back the shrubs in the garden at the junction of Station Lane and Neddy Hill. Cllr Wren volunteered to tend the garden. (AW)
- k. Cllr Rogers reported that he had stacked the temporary road signs on the Kirkby Lonsdale road ready for collection by the contractor if they ever turned up.
- l. Cllr Rogers reported that the shared Speed Indicator Device was valued at £3500 and the Council would be responsible for it for about one month every year. The Clerk would ensure that this was covered on the new insurance policy in June. (PS)
- m. Cllr Taylor reported that he and Cllr Hopwood had attended the National Grid presentation on the possible routes for the new grid connections from the west coast of Cumbria. No decision on routes had as yet been made. It was unlikely that the route would go near Burton-in-Kendal.

15. TO NOTE COMMUNICATIONS RECEIVED. The communications listed below were noted. No further actions were ordered.

16. DATE OF NEXT MEETING: The next meeting will on **Thursday 21 March 2013:**
Annual Parish Meeting 7:00pm
Parish Council Meeting 7:45pm

The Meeting Closed at 8:45 pm

Schedule of Communications to 16 February 2013
Significant communications received:

- 1. By e-mail forwarded to Councillors:**
 - a. 20's Plenty local symposium at Heversham
 - b. Correspondence on the drain at Tanpits Lane/St James Drive.
 - c. Neighbourhood Forum Agenda
 - d. LAP Meeting notes.
 - e. Community Governance Review by SLDC.
- 2. In circulation folder:**
 - a. Community Governance Review Poster.
 - b. Tim Farron MP Local Surgeries.
 - c. Kendal Mountain Rescue Team request for donation.

GLOSSARY OF ABBREVIATIONS

| | |
|--------------|--|
| CALC | Cumbria Association of Local Councils |
| CCC | Cumbria County Council |
| DCLG | Department of Communities and Local Government |
| LAP | Local area Partnership |
| LDF | Local Development Framework |
| PCSO | Police Community Support Officer |
| ROWIP | Rights of Way Improvement Programme |
| SLDC | South Lakeland District Council |

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