

**BURTON- IN -KENDAL PARISH COUNCIL**  
www.burton-in-kendal-pc.gov.uk

**Minutes of the Parish Council Meeting held on Thursday 16 October 2008 at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

**PRESENT:** Cllrs. F.Mason-Hornby (Chairman), J.Brown, J.Hopwood, I.Hunt, G.Isherwood, P.Rogers, R.Lawson, A.Wren., C.Dale (Clerk).

**PUBLIC IN ATTENDANCE:** Two members of the public.

1. **APOLOGIES FOR ABSENCE:** Cllr.R.Boddy, **ABSENT:** District Cllrs.R.Bingham, B.Cooper

2. **DECLARATIONS OF INTEREST:** None

3. **MINUTES OF THE MEETING HELD 18 SEPTEMBER:** Having been previously circulated, the minutes were confirmed as correct and signed by the Chairman

**4. CHAIRMAN'S ANNOUNCEMENTS:**

- Volunteers requested for CALC Planning seminar 3.12.08 & included Cllr.Boddy only Actio (RB)
- Volunteers requested for CALC AGM 8.11.08 & included Cllr.Boddy only (RB)
- Requirement to prepare new 'Publication Scheme' by 31.12.08. It was agreed the Clerk prepare this for adoption at the next Parish Council meeting (CC)
- Views required on SLDC Recycling Bank Facilities Review. It was agreed this be put into Circulation File & Cllrs. respond individually by 31.10.08 (All Cllrs)
- Notification of objectors meeting re Sillfield Wind Farm Application 22.10.08 at Endmoor Village Hall. It was agreed this be put into Circulation File (CD)
- Parishioner's concern over footpaths on Mowbray Drive. It was agreed the Clerk would write to CCC Highway asking for this to be attended to (CD)

5. **OPEN FORUM** – PCSO Rachel Thomas delivered the Police Report verbally, outlining a number of car accidents with minor injuries. This ended with a reminder to all motorists to check their lights & brakes with the onset of winter. Cllr.Rogers asked that a patrol car check the village, particularly around 9pm on Friday/Saturday nights to discourage drunken youngsters on the streets.

**6. PLANNING APPLICATIONS**

- Planning applications granted:  
**SL/2008/0815** – 12 St James Drive, Burton – Conservatory for Mr.A.Young  
**SL/2008/0829** – Reston, Main Street – Rear ground & 1<sup>st</sup> floor extension for Mr.C.Nicholson
- Planning applications received:  
**SL/2008/0921** - 1 Toll Bar Court, Main Street – Replacement window frames & doors for Mrs M.Fraser: Cllrs.unanimously objected on the grounds that to replace timber window frames & doors with UPVC is out of character with the other houses in the row, the surroundings and the rest of the village  
**SL/2008/0953** – 2-4 Church Bank Cottages, Burton – Two storey extension for Mr D.Pearson: Cllrs.unanimously objected on the grounds that the wet dash buff north facing gable end is inappropriate to its surroundings when it is the predominating feature approaching the village from the north. Also Cllrs.objected to the use of UPVC window frames

**7. FINANCE**

Balances at the bank at 16 October 2008:

BOI Treasurers Account	£12,413.77
Income to date	12,905.70
Expenditure to date	9,326.01

**8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED**

Lengthsman remuneration to 15.10.08 (4 weeks @ £77 = £308) + exps.	£325.85
Clerk's salary and expenses	341.03
CALC – agm lunch delegates @ £10.00 8.11.08	10.00
CALC – Health & Safety Risk Assessment course 13.11.08	45.00

F.A. [Signature]

20/10/2008

SLDC - Lease for Burton Playground, Boon Town to 31.08.09	75.00
Allianz Insurance - Burton Playground to 31.05.09	196.75
Allianz Engineering - Burton Playground Inspection service	397.03
Queensbury Shelters Ltd - bus shelter	3,079.68
Stramongate Press - Autumn Newsletter	90.00

**REVIEW REQUIREMENTS FOR BURTON PLAYGROUND**

Cllr.Wren confirmed that 92 metres of 4 feet high chestnut paling would be required to secure the playground. The Clerk reported on the unsatisfactory items in the Insurance Inspector's report. (This included unsatisfactory safety matting installed by SLDC with the replacement climbing frame & unsatisfactory access path to the playground entrance that the Clerk has asked Impact to identify who to contact to remedy these items.) Cllr.Rogers proposed that £800 be allocated out of reserves to make the playground safe. This was unanimously agreed. Cllr.Mason-Hornby volunteered to organise a quotation for supply & erection of the fence (FM-H). The Clerk was asked to request from CCC Highways appropriate warning signs on the Boon Town approach and a litter bin from SLDC to be placed & regularly emptied at the entrance to the playground. (CD) Cllrs.Isherwood & Wren volunteered to deal with the remaining unsatisfactory items on the Inspector's report a copy of which has been supplied to Cllr.Wren). (GI/AW)

**0. UPDATE THE PARISH PLAN**

The Chairman reported that he & Cllrs.Brown & Hopwood had manned the table at the Burton Memorial Hall coffee morning on Saturday 11 October from 10 to 12am. Feedback on the bus shelter was good & interest in the parish plan high. The items raised were read out by the Chairman & discussed, together with a list emailed to the Clerk by a parishioner, before placing them in the Parish Plan folder for further debate at next months meeting. Another email was read out suggesting the Parish Council explore the possibilities of providing allotments. The Chairman pointed out this would require 6 or more householders to make the same request and asked the Clerk to reply to that effect (CD)

F.A.M-H

**1. DISCUSS NEW BUS SHELTER**

Cllr.Isherwood expressed disappointment that the shelter was not positioned or the colour he expected. Cllr.Hopwood also expressed her disappointment at its location. The Chairman stated that at the time of ordering no record could be found of colour required and he decided grey to be the most appropriate. Regarding its position it was explained that on the day the installers were adamant that fixing shelters hard up against the wall is unacceptable as it makes future maintenance & repairs to the wall impossible. At the same time the shelter needs to be erected 500mm from the edge of the kerb to avoid wing mirrors of passing wagons & buses damaging the shelter. Cllr.Isherwood proposed that when the 2<sup>nd</sup> bus shelter is ordered next year for the northbound buses the installers are asked to reconsider the position of the first shelter, providing it complies with highway regulations. This was seconded by Cllr.Rogers and agreed by a majority.

**2. REVIEW BANK OF IRELAND BANK ACCOUNT**

After some discussion Cllrs. unanimously agreed at the next meeting to adopt a written strategy, as suggested by the FSA, that a regular review be carried out in future of the risks involved with bank deposits. (FM-H)

**3. AGREE THE 2009/10 BUDGET**

The Clerk was asked to amend the working party's budget for 2009/10 for the playground from £250 to £800 for item 9 above. This will have the effect of reducing expected reserves at the end of that year from £5,477 to £4,927 without having to amend the precept increase agreed last month from £11,388 in 2007/08 to £11,975 in £2008/09. This was proposed by Cllr.Wren, seconded by Cllr.Hunt & unanimously agreed (CD)

**4. REPORTS FROM PARISH & DISTRICT COUNCILLORS.**

- Cllr.Isherwood reported the Burton Morewood School roll is now at its highest point ever
- Cllr.Rogers requested the lengthsman's remuneration be increased with effect from 1.4.09 by 5% in line with the Budget agreed on Item 13 above. This was unanimously agreed
- Cllr.Mason-Hornby reported that repairs had commenced on Plain Quarry
- Cllr.Brown received an email from a parishioner complaining the mirror at the bottom of Vicarage Lane distorts & confuses drivers. An accident has occurred there since he received the email. It was unanimously agreed that all Cllrs.consider what highway work be required around the parish for discussion at the next meeting (All Cllrs.)
- Cllr.Hopwood reported the cattle issue on Dalton Crag is ongoing with English Nature

**5. COMMUNICATIONS** - See Schedule below.

F.A.M-H 20/11/2008

**16. DATE OF NEXT MEETING**

The next meeting will take place on **Thursday 20 November 2008 at 7.30pm** in the Memorial Hall.

**The meeting closed at 9.26pm**

**SCHEDULE OF COMMUNICATIONS TO 16 OCTOBER 2008**

**Website**

- **Hot Topic: None**
- **Feedback: None**

**Other Communications**

- Kerb parking template to Cllr.Wren for silver Mondeo YH08 CWO
- Report from Cllr.Rogers on attendance at CCC Parish Summit 23.9.08
- Reminder to Capita of £1,000 contribution to Parish Steward expenses outstanding
- Booking to Memorial Hall manager for table at 11.10.08 coffee morning
- Complaint to Capita regarding state of Slape Lane
- Request to Burton News to publicise parameters for using the Website Feedback Board
- Guidelines for engagement of Parish Stewards from CALC
- Invitation from CALC to Planning Seminar 3.12.08 at Gilpin Bridge Hotel, Levens
- Email from parishioner regarding poor state of footpaths on Mowbray Drive
- Impact notification of removal of security fencing from Burton Playground scheduled for 13.10.08
- Copy invoice sent to Capita to reclaim cost of bus shelter
- email from ex Cllr.J.Alderson regarding bus shelter
- email from Chairman to all Cllrs.requesting volunteers for the coffee morning 10-12 11.10.08
- Inspector's Report from Allianz regarding Burton Playground
- Request from Allianz for witness statement regarding excess claim for signpost demolished 3.3.06

**For Circulation**

- Govt.Requirement to adopt a Publication Scheme by 31.12.08 from CALC (Emailed to all Cllrs.7.10.08)
- CALC Circular October 2008 (Emailed to all Cllrs.4.10.08)
- Summary from Kent Estuary Neighbourhood Forum of meeting held 16.9.08
- Notification from Govt.Office for the North West of publication of the Regional Spatial Strategy for the NW
- Parish Council Trends in Cumbria 2001-2008 from CALC
- Standards Board Newsletter No.3 for September 2008
- Comments invited from Dept.for Communities & Local Govt.on The Making & Enforcement of Byelaws consultation paper by 20.11.08
- Appeal from SLDC Electoral Registration Officer for all to register to vote
- Publicity for anonymous Crimestoppers phonenumber 0800 555 111
- email to all Cllrs.from CALC with information regarding meeting of District Ass.of Parish Councils 27.11.08.
- Details of Irish Financial Regulator website [www.financialregulator.ie](http://www.financialregulator.ie) circulated to all Cllrs.11.10.08
- Waterwitch Magazine of the Lancaster Canal Trust Issue 137, Autumn 2008
- Details of SLDC Code of Conduct Training in Kendal for 26.1.09
- Request from SLDC for response to 'Review of Recycling Facilities' by 31.10.08
- Notification of public meeting re Sillfield Wind Farm Application 22.10.08 at Endmoor Village Hall

**Glossary of Abbreviations:**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>CVS</b>	Cumbria Voluntary Service
<b>DEFRA</b>	Dept for Environment Food & Rural Affairs
<b>NPS</b>	Norfolk Property Services
<b>NALC</b>	National Association of Local Councils
<b>NWRA</b>	North West Regional Assembly
<b>NWPPR</b>	North West Plan Partial Review
<b>SLDC</b>	South Lakeland District Council

*FA M - H* 20/11/2008