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BURTON-IN-KENDAL PARISH COUNCIL

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**Minutes of the Annual Parish Council Meeting held on Thursday 15 May 2008 at
7.00 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT: Cllrs. R. Boddy, J. Brown, J. Hopwood, G. Isherwood, R. Lawson, F. Mason-Hornby, P. Rogers, A. Wren,
R. Bingham (District Cllr.) C. Dale (Clerk).

IN ATTENDANCE: Four members of the public.

1. **ELECTION OF CHAIRMAN:** Cllr. Lawson proposed that Cllr. Mason-Hornby be elected to the Chair. He was seconded by Cllr. Brown. **This was unanimously agreed.** The new Chairman thanked the Cllr. Rogers and all his predecessors for all the work they had put in as chairmen in the past
2. **ELECTION OF VICE CHAIRMAN:** Cllr. Hopwood proposed that Cllr. Boddy be elected as Vice-Chairman. This was seconded by Cllr. Isherwood. **This was unanimously agreed.**
3. **ELECTION OF REPRESENTATIVES:**
 - Burton Recreation Trust – Cllr. Boddy agreed to take over the role from J. Alderson and Cllrs. unanimously confirmed the appointment.
 - CALC - Cllr. Rogers announced he was willing to continue and Cllrs. agreed a second ad hoc representative could be appointed during the year as required
 - Memorial Hall Committee – Cllr. Brown volunteered to take over from Cllr. Wren and this was agreed
 - Quarry Liaison Committee – Cllr. Hopwood and Cllr. Wren volunteered and this was agreed
 - School Governors – Cllr. Isherwood volunteered and this was agreed
 - Burton Education Foundation – The Clerk was asked to invite Mrs K. Unsworth to continue to represent the Parish Council
 - Boon Town Playing Ground – Cllr. Wren volunteered and this was agreed
 - Christmas Trees & Lights – Cllrs. Lawson and Wren volunteered and this was agreed
 - Lengthsman Administrator – Cllr. Rogers volunteered and this was agreed
 - Plain Quarry – Cllr. Hopwood volunteered and this was agreed
 - Parish Newsletter Editor – It was agreed this appointment be deferred to the next meeting
4. **APOLOGIES FOR ABSENCE:** District Cllr, B. Cooper
5. **MINUTES OF THE MEETING** held on 17 April, having been previously circulated, were confirmed as correct and signed by the Chairman
6. **DISCUSS VACANCY ON PARISH COUNCIL:** It was unanimously agreed the Clerk would advertise for a councillor with a closing date for applications of 19 June 2008 (CD)
7. **CHAIRMAN'S ANNOUNCEMENTS**
 - Request for support from Skipton-E. Lancs. Rail Action Partnership for petition to reinstate line to Skipton. This was deferred to the next meeting and the item placed in the circulation file
 - A final call from SLDC to comment on their website on the Local Development Framework 'Preferred Options' by 30 May. The website address was read out and the letter was placed in the circulation file
 - A suggestion from members of the public to name the new housing development at Boon Town 'Masons Park'. This was deferred to the next meeting and the item placed in the circulation file
8. **OPEN FORUM** – Points raised:
 - A suggestion from members of the public to form a fund raising group for play equipment on Boon Town Playing Ground was discussed in conjunction with the letter received from NPS (see Item 14 below) that was read out by the Chairman. It was agreed that it would be beneficial for the group to work together with the Parish Council on this in future
 - Cllr. Rogers declared a prejudicial interest in SL/2008/0364 (see Item 9 below) and expressed support for this as a member of the public in recognition of the owners past work in restoring the property

F. A. M-Hornby

19.06.08

PLANNING APPLICATIONS

- **Planning applications granted:**
SL/08/0283 – 1 Forestry Houses, Dalton – Installation of an LPG storage tank for Mr & Mrs Wheelhouse
- **Planning applications received:**
SL/08/0347 – Nessfield, Vicarage Lane, Burton – Side extension for G.Curphey. **No objections**
SL/2008/0356/0429 – Victoria Buildings, Main Street, Burton – Change use to form an extended dining area to the Kings Arms at ground floor level; single storey rear extension; 2 bedroom apartment on 1st & 2nd floors for Mitchells of Lancaster (Brewers) Ltd. **No objections provided suitable steps taken to minimise any noise impinging on neighbours**
SL/2008/0358 – Reston, Main Street, Burton – Extensions & alterations for C.Nicholson. **A unanimous objection on the grounds that it is an unsympathetic over-development of an architecturally interesting building**
SL/2008/0363 – Bank House, Station Road – Sub-division of single dwelling to form 2 dwellings. **No objections**
SL/2008/0364 – Shoemaker Cottage, Neddy Hill, Burton – Replacement windows to front elevation for B.Clarke. **Cllr.Rogers declared a prejudicial interest and left the room. Cllrs.objected to the style and UPVC materials proposed for these windows but had no objection to the application if executed with wooden window frames in a more sympathetic style**
SL/2008/0367 – Hutton Roof Sawmills – Extension to sawmill for P.Irving. **Cllrs.unanimously supported this application**
SL/2008/0429 – Barklee, Vicarage Lane, Burton – Single storey garage & front entrance extensions for S.Head. **No objections**
SL/2008/0438 – Cornmillers Cottage, Coat Green, Burton – Sun room/conservatory for F.Watson. **Cllr.Mason-Hornby declared a prejudicial interest and left the room. No objections**

10. FINANCE

Balances at the bank at 6 May 2008:

BOI Treasurers Account	£20,731.88
Income to date	12,616.78
Expenditure to date	718.98

11. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED

Lengthsman remuneration to 14.05.08 (4 weeks @ £77 = £308)	£308.00
Clerk's salary and expenses	319.84
Signpost Restoration Ltd – Replica milepost	2,508.48
Cumbria Playing Fields Association – Annual subscription 2008/09	15.50
Allianz Insurance plc – Annual premium 2008/09 (excluding play equipment)	1,344.30

12. REINSTATEMENT OF VERGES

Cllr.Rogers stated verges easily get damaged at this time of the year and have difficulty recovering. He proposed putting stones down temporarily to allow the verges to recover. This was unanimously agreed. The Clerk was then instructed to ask Highways to trim trees on north side of Dalton Lane between Dicken Lane and 19 Trees (CD)

13. FUNDING FOR LENGTHSMAN

The Chairman proposed that Cllrs.all contribute to collating a list of businesses operating in their area and send the list to him for discussion at the next meeting. This was unanimously agreed (All Cllrs.)

14. BOON TOWN PLAYING GROUND

Cllrs.unanimously agreed the Clerk should reply to NPS asking them to send a draft lease (CD)

15. REPORTS

- Cllr.Hopwood reported a resurgence of parking on the pavement outside the shop and Cllr.Wren reported the same outside No.1 Barton Row. The Clerk was instructed to inform the police (CD)
- Cllr.Isherwood expressed concern about possible unauthorised development of land alongside the canal in the parish. The Clerk was instructed to ask British Waterways to carry out an audit of the land belonging to them within the parish (CD)
- Cllr.Rogers noted that CCC had today marked Clawthorpe Lane for repairs. The Clerk was instructed to write to Ian Stewart of CCC asking for the schedule of visits planned by CCC Highways Steward (CD)
- Cllr.Mason-Hornby announced Fire warning signs had been erected on Dalton Crags

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16. COMMUNICATIONS – See Schedule below.

The meeting finished at 9.02pm

20. DATE OF NEXT MEETING: The next meeting will take place on **Thursday 19 June 2008 at 7.30pm** in the Memorial Hall

SCHEDULE OF COMMUNICATIONS TO 15 MAY 2008

Website

- **Hot Topic:** Suspended
- **Feedback:** Suspended

Other Communications:

- Reply from NPS with terms & conditions on tenancy of remaining playing ground at Boon Town
- Letter to Planners regarding boundary changes to playing ground at Boon Town
- Letter of thanks to Peter Tubbs, internal auditor
- Reply from Impact regarding inspection of play equipment
- Report on Result of Election from SLDC

For Circulation:

- 'Video conferencing in Cumbria' from Cumbria CVS
- Friends of the Lake District annual report for 2007
- 'Working in your Locality – Highway Stewards' from CCC, plus a leaflet
- Cumbria Highways 'Working Together' Issue 10 from CCC
- CALC Circular May 2008
- Local Council Review May 2008 from NALC
- Copy of 'Meet the Cows' report from Cllr.Hopwood to Joyce Bye
- Leaflets about Community Transport from CCC
- CVS Newsletter April 2008
- Notification of temporary road closures throughout South Lakes area from CCC
- Proposed diversion of public footpath 515007 around Crag House from Capita Symonds
- VAC's Community Newsletters information of availability on website (email forwarded to all Cllrs.9.5.08)
- CALC's 'Guide to Planning'
- Invitation to support the Skipton–E.Lancs.Rail Action Partnership
- Invitation from SLDC to comment on the Local Development Framework by 30 May
- Email from member of public suggesting a name for new housing development on Boon Town
- Email from member of public hoping to set up a fund raising group for play equipment

Glossary of Abbreviations:

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
NPS	Norfolk Property Services
NALC	National Association of Local Councils
SLDC	South Lakeland District Council
SLCC	Society of Local Council Clerks

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