

BURTON- IN -KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk**Minutes of the Parish Council Meeting held on Thursday 17 February 2011
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs F Mason-Hornby,(Chairman), J Brown, J Hopwood, I Hunt, P Rogers, M Taylor, A Wren, and Parish Clerk P Smith. District and County Cllr R Bingham and District Cllr B Cooper were in attendance.

PUBLIC IN ATTENDANCE. Eleven members of the public were present.

1. **APOLOGIES FOR ABSENCE.** Apologies from Cllr R Boddy and G Isherwood were accepted.

2. **DECLARATIONS OF INTEREST.** Cllrs J Brown, I Hunt, F Mason-Hornby, and A Wren declared interests in respect of the public forum discussion at Paragraph 5b.

3. **MINUTES OF THE MEETING HELD 20 JANUARY 2011.** The minutes of the meeting held on 20 January 2011 were unanimously agreed and signed by the Chairman.

4. **CHAIRMAN'S ANNOUNCEMENTS.**

(ACTION)

a. SLDC will hold a Land Allocations Consultation session in the Memorial Hall on Tuesday 22 Feb from 1330 to 1930.

b. Tim Farron MP and Mrs Jocelyn Holland, the Chairman of CALC, will attend the Annual Parish Meeting on 17 March at 7:00pm.

c. There will be a meeting of the CALC District Association on Thursday 3 March at Bretagh Holt. **(PS)**

d. The next meeting of the Local Area Partnership will be on 17 March, the date of the Annual Parish Meeting. Any requests for agenda items would be passed to Cllr Paul Rogers.

5. **OPEN FORUM.**

a. Police Community Sergeant John Stephens reported on the changes to community policing. PCSOs Jess Bullock and Jayne Park would have responsibility for the South Westmorland area. In addition 9 Community Patrol Constables would be patrolling the area when not engaged on other duties. Sgt Stephens reported 8 incidents in Burton in the last month including three thefts, vehicle damage, and serious graffiti.

b. **LDF Land Allocations Document.** Thirty eight members of the public had signed comments on the proposed Land Allocations Document. Their comments would be taken into consideration when drawing up the Parish Council response to the SLDC consultation. There was general agreement amongst members of the public attending the meeting that the selected development sites were inappropriate. It was also recognised that alternative sites should be recommended. The Parish Councillors would walk through the sites before finalising their comments. Members of the public were reminded of the importance of responding directly to the SLDC consultation.

6. **PLANNING APPLICATIONS.**

a. Applications granted: **SL/2010/0962.** Two porches and first floor extension for Moss House Farm.

b. Applications refused: None

c. Applications received: None

7. **FINANCE.** The Council received the Income and Expenditure Account and bank balances as at 16 Dec 10:

Income to date	£14920.26	Bank of Ireland	£20.09
Expenditure to date	<u>£10001.01</u>	NatWest Current	£4559.52
Difference	£4911.25	NatWest Savings	£8576.88
Bank Balance at 1/04/10	<u>£6462.24</u>	Less cheques etc	<u>-£1783.00</u>
Carried forward	£11373.49	Carried Forward	£11373.49

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8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED. (PS)

a.	Lengthsman contract and expenses to 31 Jan 2011.	£299.56
b.	Clerk's salary 1 Feb to 28 Feb 2011.	£200.26
c.	Provision of grit salt.	£585.15
d.	Grasscare payment for 2010.	£188.00
e.	Donation to Citizens Advice Bureau.	£100.00

9. ARRANGEMENTS FOR RISK ASSESSMENT, BANKING AND INTERNAL AUDIT. The risk assessment and internal control plan was reviewed. It was resolved to maintain existing banking arrangements. It was further resolved to reduce the assessed risk to the security of funds from high to low. The Council reviewed the effectiveness of internal audit and resolved to reappoint Mr Peter Tubbs as the internal auditor noting that the terms of Reference for the internal audit are in the financial regulations. (PS)

10. REQUIREMENT, OPTIONS AND COSTS FOR A SPEED INDICATOR DEVICE. It was resolved to request that the County Council install a temporary Speed Indicator Device at two sites on the A6070 at Church Bank northbound, and Sunny Bank southbound. The effectiveness of the SIDs in these locations would be assessed before taking a subsequent decision on procuring a system.

11. SELECTION OF GRASS CUTTING CONTRACTOR. It was agreed that Mr Ireland of Spring View Landscapes would be invited to cut the grass during 2011 at a cost of £975 for the year. (PS)

12. COUNCILLORS REPORT ON PARISH PLAN ITEMS AND ADD NEW ITEMS TO THE PLAN. The status of current items was reported:

- a. **Design Statement:** Parish Council version to be prepared and published. (JH,FM-H)
- b. **Road Safety Improvements:** Road markings on Main St have been started. Mowbray Drive and Tanpits Lane junctions with Main St have still to be done. The County Council have agreed to follow-up the list of defects submitted after the resurfacing. (PS)
- c. **Signage:** Nothing new to report. (PR)
- d. **Emergency Plan:** Towed grit spreader delivered. (PR)
- e. **Facilities for Young People:** Secondary school headteachers to be contacted. (PS)
- f. **Car Parking:** Survey completed, report being prepared. (JB,GI,AW)

13. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.

- a. The playground log was inspected. No problems have been reported.
- b. Cllr A Wren reported that:
 - i. He had been able to remove the majority of the graffiti on Neddy Hill.
 - ii. The suggestion for the Parish Council to take responsibility for the insurance of the firework display was still to be fully investigated. (PS)
- c. Cllr P Rogers reported that:
 - i. He had collected the bunting from Mr Willink and would look after it until it was needed.
 - ii. The lengthsman had trimmed back the verges on Station Lane from the aqueduct to the junction with Moss Lane to improve safety for pedestrians and cyclists.
- d. Cllr Hopwood proposed that the Parish Council man a table at the SLDC Land Allocations briefing on 22 February in order to collect more views of residents.
- e. Cllr I Hunt noted that:
 - i. The County Council had still not given any feed back on the Main St resurfacing fault list.
 - ii. The flooding under the railway bridge on Moss Lane was now destroying the road surface. The County Council had not given an estimate for when this would be repaired.
- f. County Cllr R Bingham reported that the County Council budget had been approved. He also noted that he had reported the many potholes and poor general state of some roads in the area.

14. TO NOTE COMMUNICATIONS RECEIVED. The communications listed below were noted. No further actions were ordered.

15. DATE OF NEXT MEETING:

Annual Parish Meeting - Thursday 17 March 2011 at 7:00pm.
Parish Council Meeting - Thursday 17 March 2011 at 7:30pm.

Meeting Closed at 9:02pm

F.A. R - W 17/03/2011

SCHEDULE OF COMMUNICATIONS TO 12 FEBRUARY 2011
Significant communications not otherwise on the Agenda

1. **By e-mail forwarded to Councillors:**
 - a. Comments by residents on the Land Allocations Document.
 - b. Restructuring of Neighbourhood Policing Teams.
 - c. Recirculation of Better Highways information pack.
 - d. Mr Farron MP attendance at Annual Parish Meeting.
 - e. CALC Chairman attendance at Annual Parish Meeting.
 - f. CALC Newsletter.
 - g. CCC response to proposal to change priority at Station Lane/Moss Lane.
 - h. CCC response to Main St re-surfacing and re-marking comments.

2. **In circulation folder:**
 - a. SLDC Standards Committee meeting papers.
 - b. Aggregate Levy Sustainability Fund article in "Quarry Manager"

GLOSSARY OF ABBREVIATIONS

ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CIEP	Cumbria Improvement and Efficiency Partnership
LAP	Local area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
PCSO	Police Community Support Officer
SLDC	South Lakeland District Council

F.A. [Signature] - [Signature] 17/03/2011