

BURTON- IN -KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk

**Minutes of the Parish Council Meeting held on Thursday 19 November 2009
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs F Mason-Hornby (Chairman), R Boddy, J Brown, I Hunt, G Isherwood, P Rogers, M Taylor, A Wren, Dist.Cllrs R Bingham, B Cooper, and Parish Clerk P Smith.

PUBLIC IN ATTENDANCE. Five members of the public including the PCSO were present.

1. **APOLOGIES FOR ABSENCE.** Apologies from Cllr.J Hopwood were accepted.
2. **DECLARATIONS OF INTEREST.** Cllr Hunt declared a prejudicial interest in Item 6bii as a neighbour of the property concerned in the planning application.
3. **MINUTES OF THE MEETING HELD 15 OCTOBER 2009.** It being proposed by Cllr Wren, seconded by Cllr Taylor and unanimously agreed, the minutes of the meeting held on 15 October 09 were accepted and signed.
4. **CHAIRMAN'S ANNOUNCEMENTS.**
 - a. The Chairman, Council and District Councillors paid tribute to past Burton-in-Kendal Parish Councillor Mrs Jaqueline Nicholson whose sad death had been announced.
 - b. The Chairman reported that the A6070 would be closed at Clawthorpe for 2 days during December for resurfacing. The closure notice had not yet been posted in the Gazette.
 - c. The CALC District Association is to be held on 26 Nov 09. The clerk will attend.
 - d. The Local Area Partnership Meeting is to be held on 9 Dec 09. Cllr Rogers will attend.
5. **OPEN FORUM.** **(ACTION)**
 - a. The PCSO reported three burglaries in the village. She urged people not to leave their keys in the lock overnight, as it is believed this is how the offenders are gaining entry. She also reported bottles being found in the school grounds after Halloween.
 - b. A resident reported his concern at inconsiderate and dangerous parking on Morewood Drive and generally in the vicinity of the school during the school-run periods. Councillors shared his concern and it was agreed as a first step that a note be sent to the school for distribution to parents encouraging safe and considerate parking. **(FM-H)**
 - c. A resident had reported to the Council his concern at the possibility of the speed limit on the 6070 through Clawthorpe being increased to 40mph. The Chairman noted that no change was planned and the Council awaited a speed limit review by the County Council upon which they would be consulted.
 - d. Mrs Moira Rowley told the Council of the new playground equipment she was planning to purchase with the remainder of the money her fundraising committee had available.
 - e. Cllr Rogers reported that concern had been raised at the opening of a new gate onto Hollowrayne. The Clerk would investigate the legal position and report. **(PS)**
6. **PLANNING APPLICATIONS.**
 - a. **Planning applications granted:**
 - i. SL/2009/0816 – Craglands, Clawthorpe. Reposition domestic garage for Mr J.Garner.
 - ii. SL/2009/0839 – Holme Mills, Holme. Wharf on the Mill Pond for Miss S.Towers.
 - b. **Planning applications refused:** None
 - c. **Planning Applications received:**
 - i. SL/2009/0866 – Land to the South of Burtlands Farm Moss Lane/Station Lane – Warehouse with office and access for Mr A Looker. Supported unanimously.
 - ii. SL/2009/0981 – Barklee, Vicarage Lane – Single storey garage and front entrance extensions (revised) for Mr S Head. Cllr Hunt left the room for this item. No objections.
 - iii. SL/2009/0982 – 10, Tanpits Lane – Single storey extension and front entrance porch for Mr C Hargreaves. No objections.

F.A. A - [Signature]

17/12/2009

7. **FINANCE.** The Council received and noted the Income and Expenditure Account for the year to date, and balances at the bank as at 19 Nov 09:

Income to date	£10376.31	Bank of Ireland	£2740.48
Expenditure to date	<u>£9005.02</u>	NatWest Current	£3354.06
Difference	£1371.29	NatWest Savings	£4500.35
Bank Balance at 1/04/09	<u>£7432.80</u>	Less cheques	<u>£1790.80</u>
Carried forward	£8804.09	Carried forward	£8804.09

8. **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.** (PS)

Lengthsman remuneration to 14 Oct 09 (3 weeks @ £80.85)	£242.55
CALC Initial Training for Clerk	£40.00
Royal British Legion Poppy Appeal	£40.00

The clerk's salary for the half month was held over until the Pay As You Earn and Employers Contribution to National Insurance arrangements are made with the tax authorities.

9. **AUTHORISE CHANGES TO BANK ACCOUNTS HOLDER.** Letters authorising the new Clerk as bank accounts holder were signed. (PS)

10. **REQUEST FOR DONATIONS RECEIVED FROM CITIZENS ADVICE BUREAU AND NORTH WEST AIR AMBULANCE.** In accordance with established Council practice donations of public money would not be sent to the Citizens Advice Bureau or the NWAA. A request from the NWAA for a site at the Memorial Hall for a Clothing Bank would be sent to the Memorial Hall Committee for consideration. (PS)

11. **APPROVE THE COST OF TRAINING AND ASSESSMENT FOR THE CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION.** Cllr Isherwood proposed, Cllr Wren seconded and it was unanimously agreed to approve the payment of £75 for CALC training and of £150 for the assessment so that the clerk may work towards gaining the CiLCA qualification. A £100 bursary awarded by CALC to offset these costs was anticipated. (PS)

12. **APPROVE THE SUBMISSION OF THE PRECEPT DEMAND FOR FY 2010/11.** Cllr Brown proposed, Cllr Wren seconded and it was unanimously agreed to demand a precept of £13781.00 in accordance with the budget for 2010/11 approved at the meeting on 15 October 09. The demand forms were duly signed and would be forwarded to SLDC. (PS)

13. **AGREE FURTHER ACTION ON THE CCC HIGHWAYS STEWARDSHIP SCHEME.** Councillors remained concerned about the high administrative cost of the Highways Stewardship Scheme, the lack of information on work done, and the quality of some of the work. However, it was recognised that the scheme could have value especially if two man teams could be deployed. The Council would continue to work with the scheme and encourage improvements to the service. (PR)

14. **AGREE A COUNCIL RESPONSE TO FLY-POSTING AROUND THE VILLAGE.** The Council agreed that it had no wish to prohibit local notices being posted around the village. However, if these were left up after the event then organisers would be asked to remove them. A reminder to organisers to remove their notices would be included in the next Quarterly Newsletter. (PR)

15. **AGREE A COUNCIL REPLY TO THE CLAWTHORPE NATIONAL NATURE RESERVE CONSULTATION.** The Council agreed That there was no need for comment on the consultation.

16. **AGREE COUNCIL REPLY TO AMEYMOUCHEL ON THE AFFECT OF THE MOTORWAY BRIDGE CLOSURE.** The Council agreed that there was no need for comment on the request for feedback.

17. **AGREE THAT THE COUNCIL ACCEPT OWNERSHIP OF THE NEW PLAYGROUND EQUIPMENT.** Mrs M Rowley, the Chairman of the Playground Fundraising Committee, attended the meeting. She told the Council that her Committee wished the Council to take ownership of the Playground equipment. Cllr Wren proposed, Cllr Hunt seconded and it was unanimously agreed that the Council would take immediate ownership of the equipment and be responsible for maintenance and insurance. The Chairman thanked Mrs Rowley, on behalf of the Council and the whole village, for the hugely successful effort she and her committee had put into raising the funds for the new equipment.

FA. L - M 17/12/2009

18. COUNCILLORS REPORT ON PARISH PLAN ITEMS.**Allotments:** No progress since last meeting.**Bus Shelter:** Ground prepared ready for installation in December.**Design statement:** Awaiting feedback from SLDC Conservation Officer consultation.**Dropped kerbs:** Completed**Improve Slape Lane:** Repair plans in hand; awaiting drier weather.**Post boxes:** Awaiting reply from Royal Mail.**Road safety improvements:** Awaiting action from CCC.**Signage:** Two wooden footpath finger-posts installed on Vicarage Lane.**Upgrade Playing Ground:** New equipment now insured by Council.

(RB/JH)

(JH/GI/FM-H)

(JH/FM-H)

(MT)

(IH/AW)

(FM-H)

(PR)

(AW)

19. REVIEW LENGTHSMAN'S OCT/NOV WEEKLY LOGS ON BURTON PLAYING GROUND AND RECEIVE REPORTS FROM PARISH AND DISTRICT COUNCILLORS.**a.** The Lengthsman's playground and equipment inspection log was reviewed.**b.** Cllr Rogers reported that several gully pots needed emptying around the village. It is possible that irregular street cleaning is exacerbating the problem of the pots filling up with debris. (PR)**c.** Cllr Rogers reported that the avenue of oak trees on Tarn Lane had been badly cut back it was believed by the County Council. He agreed to task the lengthsman to prune the trees into a better shape. (PR)**d.** Cllr Rogers reported a spoil tip outside the Glaneils Kennels. The Clerk would write to the property owners to ask for the spoil to be removed. (PS)**e.** Cllr Wren reported that the engineering inspection of the playground had identified only minor problems with the equipment which could be dealt with by the lengthsman. There was also a requirement to have warning signs on the approach to the playground and on the playground entrance. (AW)**f.** Cllr Wren volunteered to source Christmas trees for the Memorial Hall. Cllr Hunt and Cllr Wren volunteered to set up the trees and install the lights. (AW/IH)**g.** Cllr Brown reported the concern which had resulted from work done on an asbestos panel in the Memorial Hall.**20. TO NOTE COMMUNICATIONS RECEIVED AND SENT.** See schedule below.**21. DATE OF NEXT MEETING.** The next meeting will take place on Thursday 17 December 2009 at 7.30pm in the Memorial Hall.**The meeting closed at 9:05pm**

F.A. R. - W. 17/12/2009

Significant communications not otherwise on the Agenda

By e-mail forwarded to Councillors:

- a. From the Lancaster Canal Trust on the responsibility for providing dog waste bins on the tow path.
- b. Rural News Focus – 19 Oct, 27 Oct and 6 Nov 09.
- c. Autumn Fair Comments from Cllr Hopwood to be picked up by Councillors as required.
- d. Police Authority Community Liaison Forum – 5 Nov 09.
- e. Report on CALC District Association meeting on public conveniences.
- f. Update on Digital TV switch-over.
- g. Neighbourhood Policing Team Newsletter.
- h. CALC November Circular and training update.
- i. Rural Services Network Survey.
- j. Information on LAP meeting.
- k. Pre-notification of housing needs survey.
- l. Reminder for CALC District Association Meeting on 26 Nov 09.
- m. L AP Project Board Minutes.

In Circulation Folder:

- a. Information on the consultation on Self Directed Support for adult social care
- b. Cumbria CVS "Link Up" newssheet Autumn/Winter Issue 7.
- c. Cumbria CVS News Oct/Nov 09 (Useful update on Vetting and Barring Scheme)
- d. Withdrawal of Clawthorpe bus timetable poster.
- e. Cumbria Rider bus timetable.
- f. Morecambe Bay Partnership – very expensive prospectus.
- g. Planning applications from around the District.
- h. CALC Annual Report
- i. Clerks and Councils Direct November issue.

Glossary of Abbreviations:

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CiLCA	Certificate in Local Council Administration
CIEP	Cumbria Improvement & Efficiency Partnership
Cllr	Councillor
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
NWAA	North West Air Ambulance
NWDA	North West Development Agency
NWRA	North West Regional Assembly
NWPPR	North West Plan Partial Review
PCM	Parish Council Meeting
ROWIP	Rights of Way Improvement Plan
SLDC	South Lakeland District Council



