

BURTON- IN -KENDAL PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Thursday 20 November 2008 at
7.30 pm in the Memorial Hall, Burton-in-Kendal

PRESENT: Cllrs. F.Mason-Hornby (Chairman), R.Boddy, J.Hopwood, I.Hunt, G.Isherwood, P.Rogers, R.Lawson,
A.Wren, District Cllr.B.Cooper, C.Dale (Clerk).

PUBLIC IN ATTENDANCE: Seven members of the public.

1. **APOLOGIES FOR ABSENCE:** Cllr.J.Brown, District Cllr.R.Bingham

2. **DECLARATIONS OF INTEREST:** Cllr.F.Mason-Hornby – See Item 6 below

3. **MINUTES OF THE MEETING HELD 16 OCTOBER:** Having been previously circulated, the minutes were confirmed as correct after the word 'sited' in Item 11 was replaced by the word 'located' at the request of Cllr.Hopwood. The Chairman also read out an email from J.Alderson expressing disappointment her previous two emails to the Clerk had not been read out at the last meeting. The Chairman asserted that he had read them out during the discussions that took place on Agenda Item 11. He then read them out again. After a further discussion Cllrs.agreed the Minutes be signed forthwith by the Chairman.

4. CHAIRMAN'S ANNOUNCEMENTS:

Action

A copy of the Zurich Insurance presentation at the CALC training event 'Risk Awareness for Local Councils' attended by the Clerk 13.11.08 (and relevant to Items 10 & 12 below) was put into the Circulation File. **(CD)**

5. **OPEN FORUM** – PCSO Rachel Thomas delivered the Police Report verbally, outlining a number of minor incidents. The Chairman asked the police to look out for cars parked on the pavements & Cllrs.requested police attention be directed to a graffiti problem, especially on the electricity substation behind the Square. A member of the public raised the problem of cars parked at the top of Neddy Hill & PCSO Roberts asked that in future members of the public report car registration numbers directly to the police on 0845 330 024. Another member of the public asked for the Councils views on the bell bollard at the corner of Main Street & Vicarage Lane. After some discussion the Chairman pointed out this matter had been dealt with at the time of installation and from the marks on it the bollard is doing its job.

- The Chairman relayed a message from Kath Hayhurst conveying her thanks to the Parish Council for renovating the County & Parish Boundary Stones. **F.A.M-H**
 - A member of the Burton Playground committee announced they had raised £369 to date & the Hadfield Trust have offered a grant of £1500 if the committee can raise another £750 by Dec.2009
- YAT 6 ROUNG** Cllr.Hunt offered some proceeds from his next Irish Band event in Burton. The committee expressed their thanks & asked that the project be added to the list of projects to be considered by the Parish Council for inclusion in the Parish Plan. It was agreed that a request for the Parish Council to become a trustee would need to be discussed at a future date.

6. PLANNING APPLICATIONS

- Planning applications granted:
 - SL/2008/0921** – 1 Toll Bar Court, Main Street – Replacement window frames & doors
 - SL/2008/0953** – 2-4 Church Bank Cottages, Burton – Two storey extension
 - SL/2008/0733** – Clawthorpe Hall, Burton – Erection of office buildings with associated parking
 - Planning application refused:
 - SL/2008/0725** – Land to east of Burton – Agricultural worker's dwelling with associated septic tank
 - Planning application received:
 - SL/2008/1015** – Crow Tree Barn, Dalton – Extension for Mrs C.Bentham
- Cllr.Mason-Hornby declared a prejudicial interest and left the room. Cllr.Boddy took the Chair.
There were no objections to the application. Cllr.Mason-Hornby resumed the Chair.

7. FINANCE

Balances at the bank at 20 November 2008:

BOI Treasurers Account	£8,891.01
Income to date	13,943.28
Expenditure to date	13,886.35

F.A.M-H

18/12/08

474

8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED

Lengthsman remuneration to 19.11.08 (4 weeks @ £77 = £308) + expenses	£340.01
Clerk's salary and expenses (includes interim back pay from 1.4.08 per CALC)	490.66
L.G.Packham - 16.9 tonnes rock to Plain Quarry	178.71
Royal British Legion - Poppy Appeal Wreath	40.00

The Clerk left the room whilst Cllrs. considered and approved the interim pay increase

9. RESOLVE TO REQUEST 2009/10 PRECEPT FROM SLDC

Cllr. Boddy proposed the resolution for £10,375, it was seconded by Cllr. Wren and unanimously agreed. The request was signed by the Chairman, Vice Chairman and the Clerk.

10. AGREE STRATEGY FOR REVIEWING BANK ACCOUNT

The Chairman proposed the Council adopt the Guidance on Local Govt. Investment provided by the Department of Communities & Local Govt. Cllr. Boddy explained he had been in touch with the Director of Resources at SLDC who provided a credit rating summary of all UK banks for November (that specified Bank of Ireland as being top rated for security of funds) & they would be happy to provide regular updates as required in the future. This paper was placed in the Circulation File for Cllrs. to consider before the next meeting as an agenda item to formally adopt the Local Govt. Guidance & amend the Risk Assessment.

11. ADOPT A NEW PUBLICATION SCHEME

Cllr. Rogers proposed adoption of the model publication scheme (as required under the Freedom of Information Act) previously circulated by the Clerk to all Cllrs. by email. This was seconded by Cllr. Wren & unanimously agreed.

12. DISCUSS BURTON PLAYING GROUND

The Chairman reported a meeting on site the previous day with J. Lanaghan (Impact), himself, Cllr. Wren & the Clerk to address the outstanding issues relating to fencing, safety mat to climbing frame & gate/access path.

13. ALLOTMENTS

The Chairman read out the names of 10 families who have expressed interest. Cllr. Isherwood proposed the Clerk contact SLDC to enquire of any suitable land that will be available and advice on the next step forward. This was seconded by Cllr. Rogers & agreed by a majority of Cllrs. with one abstention. (CD)

DISABLED

F.A.M.-M

14. UPDATE PARISH PLAN & COLLATE OUTSTANDING HIGHWAYS CONCERNS

Cllr. Isherwood suggested space be marked in the nearest space in the lay-by closest to the shop on Main Street. The Chairman instructed this be added to the list of projects to be considered by the Parish Council for inclusion in the Parish Plan. He then proposed the list be collated in the New Year in preparation for publication of the Parish Plan in the Spring of 2009.

After a discussion about highways in the Parish and traffic calming the Chairman asked District Cllr. Cooper to ask CCC Highways Engineers for feedback on their investigations into traffic calming in Burton. (Dist. Cllr. BC)

15. REPORTS FROM PARISH & DISTRICT COUNCILLORS.

- Cllr. Lawson urged householders to report to the police the registration number of any unsolicited traders.
- Cllr. Isherwood reported that at the School had obtained a Transport Grant for cycle parking. He also asked the Clerk to obtain anti graffiti paint from United Utilities for their substation. (CD)
- Cllr. Wren asked Clerk to request Highways sign for bottom of Boon Town pointing towards playground. (CD)
- Cllr. Rogers proposed he write to CCC noting improved verge cutting now it is carried out by Amey rather than various sub contractors. 3 Cllrs. agreed, 2 voted against and with 3 abstentions it was carried. (PR)
- Cllr. Boddy reported his attendance at the CALC Annual General Meeting and voiced his concern that the general view there was that the Local Area Partnerships are not achieving anything. He also asked all Cllrs. to let him have any planning questions or concerns they may have for him to table at the Planning Seminar he is attending with Cllrs. Hunt & Isherwood at Gilpin Bridge on 3rd December.
- Cllr. Hopwood reported the improvements made to Plain Quarry since the last meeting. She also noted 5 cows are currently grazing on Dalton Crag, contrary to a Parish Council vote for no cattle there in winter.
- Cllr. Mason-Hornby reported a meeting together with Cllr. Rogers and the new CCC Highways Steward Deborah Williams. She will be active in the Parish one week in 14 & will liaise with Cllr. Rogers and the Parish Lengthsman. The Chairman asked Cllrs. to introduce themselves to her when they see her at work.

F.A.M.-M

18.12.2008

16. **COMMUNICATIONS** – See Schedule below.

17. **DATE OF NEXT MEETING**

The next meeting will take place on **Thursday 18 December 2008 at 7.30pm** in the Memorial Hall.

The meeting closed at 9.22pm

SCHEDULE OF COMMUNICATIONS TO 20 NOVEMBER 2008

Website

- **Hot Topic:**
- **Feedback:**

Other Communications

Bookings for Cllrs. Boddy & Hunt onto CCC Planning Seminar at Gilpin Bridge Hotel for 7pm 3.12.08
 Flooding under railway tunnel reported to Network Rail (ref: 2502402)
 Witness statement sent to Allianz Insurance to claim £125 excess deducted from signpost settlement
 Certificate of public liability insurance for £5m received from David Holmes (Lengthsman)
 Capita asked to attend to footpaths on Mowbray Drive
 Request to Capita to install appropriate warning signs on Boon Town highway up to Burton Playing Field
 Request to SLDC for litter bin at entrance to Burton Playing Field
 Notification from CALC of interim settlement for Clerks pay wef 1.4.08
 Storm damaged Victorian lamp no.82 on Hollowayne reported to SLDC (Highways Hotline ref.236811)
 Email from J.Alderson regarding bus shelter
 Request to SLDC Planning Dept. to postpone decision on SL/2008/1110 until after December meeting

For Circulation

CVS October/November newsletter
 Letter from Citizens Advice Bureau regarding funding for general advice services
 CALC notification of next meeting of South Lakeland District Association 27.11.08 (emailed to all Cllrs.)
 SLDC minutes of Standards Committee for 26.8.08
 CALC notice of AGM on 8.11.08
 CALC Annual Report for 2007/08
 CALC Circular November 2008 (emailed to all Cllrs.3.11.08)
 Codes of conduct for local authorities consultation document from Communities & Local Govt.
 NALC Newsletter for November 2008
 Notification of grants for solar/wind systems for village halls from CALC (emailed to all Cllrs.7.11.08)
 Clerks & Councils Direct November 2008
 Cumbria Rider passenger transport guide 2.11.08 to 4.4.09 from CCC
 Zurich presentation attended by Clerk 13.11.08 'Risk Awareness for Local Councils'
 Local Government Investment Guidance
 Background information to Impact Housing
 Notice of Planning Permission Granted for Clawthorpe Hall (SL/2008/0733)

Glossary of Abbreviations:

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CVS	Cumbria Voluntary Service
DEFRA	Dept for Environment Food & Rural Affairs
NPS	Norfolk Property Services
NALC	National Association of Local Councils
NWRA	North West Regional Assembly
NWPPR	North West Plan Partial Review
SLDC	South Lakeland District Council
SLCC	Society of Local Council Clerks
VAC	Voluntary Action Cumbria

F.A.A. ³ *[Signature]* 18/12/2008