

Volunteer's Form

Are you willing to volunteer	To carry out manual tasks	
	Help in the Memorial Hall	
	To provide your particular training or skills	
	If so please state what you have to offer in the box ↓	

Please complete your personal details below if you agree to the parish council holding this information for use in the event of an emergency. Your details will not be made available to any person or organisation other than the parish council and its members.

Members of the public who volunteer to engage in any role, or activity, connected with the Parish Emergency Plan, do so as individuals and not as agents or representatives of Burton-in-Kendal Parish Council.

Name: _____ Signature: _____

Date: _____

E-mail Address: _____

Telephone Number: _____

Mobile Telephone Number: _____

Useful Telephone Numbers:-

Crimestoppers Hotline 0800 555 111
 Community Police 0845 3300247
 Highways Hotline 0845 6096609
 Fly-tipping Hotline 0800 807 060
 Cumbria County Council switchboard 01539 773000
 South Lakeland District Council switchboard 01539 733333

Your Councillors

Francis Mason-Hornby 01524 782442
Chairman
 Richard Boddy 01524 781473
Representative on Burton Recreation Trust
 John Brown 01524 782066
Memorial Hall Committee Rep
 Jane Hopwood 01524 781248
Quarry Liaison Committee Rep
 Ian Hunt (evening) 01524 781132
 George Isherwood 01524 782660
Burton Morewood School Governor
 Paul Rogers 01524 781394
Vice Chairman
 Mike Taylor (evening) 01524 781387

Alan When 01524 781387
Quarry Liaison Committee Rep (evening)

Our County and District Councillor is Roger Bingham
 Tel: 015395 63694
 Email: roger.bingham@cumbriacc.gov.uk

Our other District Councillor is Brian Cooper
 Tel: 01524 781998 Email: b.cooper47@yahoo.co.uk

Our Member of Parliament is Tim Farron
 Tel: 01539 723403 Email: tim@timfarron.co.uk

Clerk to the Council

Peter Smith: Pipers Barrn, Pipers Lane, Clawthorpe,
 Burton-in-Kendal, Cumbria LA6 1NX. Tel: 01524 782198
 E-mail: parish.clerk@burton-in-kendal-pc.gov.uk

The Parish Council meets at 7.30 pm in Burton Memorial Hall on the third Thursday of every month. Minutes and the Agenda are displayed on the notice board at the north end of the Memorial Hall and on the Parish Council Website. The meetings are open to the public and there is an Open Forum, if you wish to raise a matter with the Parish Council. We are always pleased to hear from the residents of the parish.

Designed by Des Metcalfe



BURTON-IN-KENDAL PARISH COUNCIL



Quarterly Newsletter

Keeping you in touch with Parish News

Autumn 2010

Visit our website at
www.burton-in-kendal-pc.gov.uk
 Contact us or leave a comment on the
 feedback page.

Ask to have the agendas and minutes of
 the council meetings sent to you by email.

Your views count!

Parish News

The Parish Emergency Plan

Several years ago Burton-in-Kendal along with many villages in Cumbria had a team of volunteers ready to respond to local emergencies. This capability was supported with resources and assistance from the local authorities. Over the years the support for the original schemes dwindled but parish councils are now again being encouraged by the county council to develop emergency plans.

The advice from the County Council is that there is no statutory responsibility for town and parish councils to plan to respond to emergencies. However, it is good practice for communities to identify hazards and make simple plans on how they may respond when faced with an emergency. Any participation by the parish council is purely voluntary. Any response to an emergency should generally be confined to looking after the welfare of people in the community or helping to maintain the infrastructure.

The Parish Council has approved a new emergency plan which deals with general roles and responsibilities, management of resources, and actions in response to particular eventualities. In summary the plan is as follows:

The aim is:

- To promote mutual assistance within the community and assist the Emergency Services.

A parish emergency is a combination of events that:

- Endangers life.
- Causes structural damage to property.
- Causes disruption to the daily lives of residents.

Situations in which a parish emergency might be declared:

- Supporting the community in the event of a major emergency response controlled by the Emergency Services.
- A Parish Council led initiative in the case of severe weather event. For example:
 - A severe storm resulting in blocked roads or flooding.
 - Heavy snow and prolonged cold weather leading to icy side roads and pavements.

Activation of the Emergency Plan:

- The plan will be activated by a joint decision of the Clerk and the Chairman. If they are not available, any two parish councillors will be authorised by the parish council to activate the plan.
- Actions taken will depend on the nature of the emergency but the following Action Tables have been drawn up to provide initial guidance at the time. These will be developed as experience is gained. The one certainty is that the real emergency will never be exactly the one for which the plan was written.
- Common to all the actions is the need for volunteers from within the Parish to help provide the support needed.

Action Tables

Major incident involving the Emergency Services

Activation	Action	Notes
Member of public informing parish council.	Liaise with Emergency Services at incident site. Contact key holders to open Burton Memorial Hall.	A helicopter landing site is designated at school field.
Alert from Emergency Services.	Contact First Aiders. Contact WI to establish holding centre in Memorial Hall. Arrange delivery of necessary supplies to Memorial Hall.	

Severe storm leading to blocked roads

Activation	Action	Notes
Member of public informing parish council.	Contact volunteers with chainsaws and lifting machinery. Marshals to be positioned on affected road on both sides of blockage at convenient point to redirect traffic.	Notify Cumbria Highways

Prolonged fall of snow leading to icy conditions

Activation	Action	Notes
Parish council chairman and clerk decide action is necessary.	Contact lengthman to scrape ice off footways on Main Street (if available). Contact farmers to spread grit using machinery on minor roads. Parish council working party to clear priority footways. Encourage residents to clear residential areas.	Stockpile of grit and salt to be accessed. Parish council working party to collect shovels and grit spreader. Parish clerk to contact 'Meals on Wheels' and Community. Transport organisers to ascertain if assistance is required.

Volunteering to Help in an Emergency

The Parish Council would like to collect the contact details of all those who would be willing to be called on to help out in an emergency.

Clearly volunteers will have different skills to offer. But an emergency could require everything from some people serving tea in an emergency centre to others clearing obstructions from the road. There could be a role for everyone who volunteers. If you decide to volunteer please let us know if you have a skill or professional qualification likely to be of particular use in a village emergency. Additionally please let us know if you have a vehicle suitably equipped for driving on snow and ice.

The Parish Council will adhere to the following rules when dealing with volunteers:

- The list of volunteers will only be held by the chairman and clerk or designated councillors in the event of their absence.
- Names of volunteers will not be given out to any person or organisation, or used for any purpose other than an emergency in the parish of Burton-in-Kendal.
- If called on in an emergency, volunteers will have an absolute right to decline to assist and will not be asked to explain or be put under any pressure to assist.
- Nobody will be asked to do anything they are not competent and willing to do.
- Volunteers will be covered by the Council insurance policy for third party liabilities to the same extent as councillors and council employees.

If you would be willing to help please e-mail the details requested on the form overleaf to the Parish Clerk at: parish.clerk@burton-in-kendal-pc.gov.uk

Alternatively, complete the form overleaf and send it to:

Peter Smith
The Parish Clerk
Pipers Barn
Clawthorpe
Burton-in-Kendal
LA6 1NX