

# BURTON-IN-KENDAL PARISH COUNCIL

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## Minutes of the Parish Council Meeting held on Thursday 18 November 2010 at 7.30 pm in the Memorial Hall, Burton-in-Kendal

**PRESENT.** Cllrs F Mason-Hornby, (Chairman), J Brown, R Boddy, J Hopwood, I Hunt, G Isherwood, P Rogers, A Wren, and Parish Clerk P Smith. District and County Cllr R Bingham and District Councillor B Cooper were in attendance.

**PUBLIC IN ATTENDANCE.** Two members of the public were present.

1. **APOLOGIES FOR ABSENCE.** Apologies from Cllr M Taylor were accepted.

2. **DECLARATIONS OF INTEREST.** Cllr F Mason-Hornby declared a personal interest in Item 12 because he is a neighbouring land owner to Plain Quarry.

3. **MINUTES OF THE MEETING HELD 21 OCTOBER 2010.** The minutes of the meeting held on 21 October 2010 were unanimously agreed and signed by the Chairman.

4. **CHAIRMAN'S ANNOUNCEMENTS.**

**(ACTION)**

a. There will be a meeting of the CALC District Association in Kendal on 25 Nov at 6:30pm. The Clerk will attend.

b. SLDC are running a training session for councillors on 15 December to encourage engagement with young people as part of local democracy week. The Clerk will attend.

c. The review of polling districts and places noted at last months meeting has resulted in the Returning Officer recommending no change in the arrangements for Burton-in-Kendal.

d. Residents are reminded to register their vote for fibre optic broadband.

**(All)**

e. Councillors are asked to pass items for the winter newsletter to the Clerk by the end of the month. The newsletter would highlight the importance of using the Community Police number (0845 3300 247) to report incidents to the police rather than the Crimestoppers number.

5. **OPEN FORUM.**

a. PCSO Jessica Bullock had offered her apologies for the meeting and had submitted a written report that a person had been found in possession of cannabis and had received a warning. The Clerk would ask the police to provide a follow-up report on previously reported crimes.

**(PS)**

b. A member of the public asked for an update on the trimming of the verges alongside the A6070 north of Church Bank. The Clerk would ask the County Council for an update.

**(PS)**

c. County Cllr Bingham reported that the highways department had responded to reports of flooding on Main Street outside The Creamery.

6. **PLANNING APPLICATIONS.**

a. Applications granted: None

b. Applications refused: None

c. Applications received:

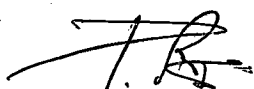
(i) **SL/2010/0962** – Moss House Farm, Burton-in-Kendal. First floor extension and two porches for Mrs Butterfield. No objection.

**(PS)**

7. **FINANCE.** The Council received the Income and Expenditure Account and bank balances as at 18 Nov 10:

Income to date	£14909.44
Expenditure to date	<u>£7350.41</u>
Difference	£7559.03
Bank Balance at 1/04/10	<u>£6462.24</u>
Carried forward	£14021.27

Bank of Ireland	£20.09
NatWest Current	£3246.55
NatWest Savings	£11552.41
Less cheques etc	<u>-£797.78</u>
Carried Forward	£14021.27



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**8. ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.****(PS)**

a.	Lengthsman's contract and expenses 1 Oct to 31 Oct.	£196.35
b.	Clerk's salary 1 Nov to 30 Nov 10.	£200.26
c.	CM Signs Playground Sign.	£91.65
d.	Impact Housing return of grant VAT over-payment.	£13.65
e.	NALC Quality Parish Application.	£58.75

**9. TO AGREE THE BUDGET AND PRECEPT DEMAND FOR FINANCIAL YEAR 2011/12.** It was resolved that the budget for FY 2011/12 with a precept demand of £12403 be approved. The precept demand was signed and is to be forwarded to SLDC by the Clerk. **(PS)**

**10. TO ADOPT AN INTENDED TRAINING PLAN FOR THE COUNCIL.** It was resolved that the Council would adopt the training statement of intent recommended as part of the Quality Parish application process.

**11. TO DETERMINE IF THE COUNCIL WISHES TO BECOME AN AFFILIATE MEMBER OF THE LANCASTER CANAL TRUST.** It was agreed that the Clerk would seek further information on the responsibilities of an affiliate member of the Lancaster Canal Trust.

**12. TO AGREE WORKING PARTY ARRANGEMENTS FOR PLAIN QUARRY.** It was resolved that Cllrs F Mason-Hornby and J Hopwood would join Forest Enterprises and a local resident in a working party, initially, to consider management arrangements for Plain Quarry. Forest Enterprises would be asked to produce the outstanding memorandum of understanding which would govern the arrangement. The working party would be able to ask Cllr Rogers to task the lengthsman to do minor maintenance tasks in the amenity area.

**13. COUNCILLORS REPORT ON PARISH PLAN ITEMS AND ADD NEW ITEMS TO THE PLAN.** The status of current items was reported:

- |    |  |                   |
|----|--|-------------------|
| a. | <b>Design Statement:</b> Parish Council version to be prepared and published.            | <b>(JH,FM-H)</b>  |
| b. | <b>Road Safety Improvements:</b> Road markings would be done during a dry weather.       | <b>(FM-H)</b>     |
| c. | <b>Signage:</b> Nothing new to report.   | <b>(PR)</b>       |
| d. | <b>Emergency Plan:</b> Grit price has increased. Order will be limited to agreed budget. | <b>(PR)</b>       |
| e. | <b>Facilities for Young People:</b> Netball hoop set up in games area for casual use.    | <b>(AW)</b>       |
| f. | <b>Car Parking:</b> Informal survey undertaken.  | <b>(JB,GI,AW)</b> |

**14. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION AND REPORTS FROM PARISH AND DISTRICT COUNCILLORS.**

- a. The playground log was inspected. Significant wear had been noted on the roundabout seat retaining bolts. Remedial action would be taken. **(AW)**
- b. Cllr A Wren asked that the Council investigate the possibility of including the insurance for the annual fireworks display on the Council policy. The Clerk would investigate. **(PS)**
- c. Cllr P Rogers reported that:
  - i. The overgrowth on Slape Lane had been cut back and a new footpath gate installed.
  - ii. A new footpath sign had been installed at Sunny Bank.
  - iii. The trees at the Tannery had been cut back.
  - iv. Trees had been planted on the motorway embankment.
  - v. A hedge on the A6070 in Clawthorpe had been damaged by a vehicle leaving the road.
  - vi. There had been a particularly good turnout for Remembrance Sunday.
- d. Cllr R Boddy reported that the glass recycling container had been vandalised by over-painting the colour of glass markings. This had been reported.
- e. Cllr J Hopwood reported that:
  - i. At their AGM, Burton Recreation Trust had reported a loss last year. This was in part due to falling revenues from the multi-use games area now that Milnthorpe was able to provide this facility.
  - ii. At the AGM of the Cumbria Rural Housing Trust, the growth of Community Right to Build schemes across Cumbria was reported.
- f. Cllr J Brown reported that he would be attending the Memorial Hall management meeting next week and that he would raise the suggestion of having a plastics recycling container in the car park.
- g. Cllr F Mason-Hornby reported that:
  - i. Dalton Lane by Burton Lodge had flooded during the recent heavy rain despite the new drains.
  - ii. New gates closures had been fitted along the bridleway between Henridding and Keer Holme.

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**15. TO NOTE COMMUNICATIONS RECEIVED.** The communications listed below were noted. No further actions were ordered.

**16. DATE OF NEXT MEETING.** The next meeting will take place on Thursday 16 December 2010 at 7:30pm in the Memorial Hall.

**The Meeting Closed at 8:42pm**

**SCHEDULE OF COMMUNICATIONS TO 13 NOVEMBER 2010**  
**Significant communications not otherwise on the Agenda**

- 1. By e-mail forwarded to Councillors:**
  - a. Correspondence from Ms Cliffe reference Tanpits Lane culvert.
  - b. Draft Minutes of 20 October LAP meeting.
  - c. Papers for CALC District Association meeting on 25 Nov 10.
  - d. Briefing note for Cllrs on interest conflicts when considering site allocations
  - e. NALC notice of lapse of Quality Parish status.
  - f. SLDC notice of adoption of LDF Core Strategy.
- 2. In circulation folder:**
  - a. Local Development Framework Core Strategy.
  - b. CALC Annual Report.
  - c. Nuclear Waste in West Cumbria.
  - d. Clerks and Councils Direct.
  - e. CALC Training Programme.

**GLOSSARY OF ABBREVIATIONS**

<b>ALSF</b>	Aggregates Levy Sustainability Fund
<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>CIEP</b>	Cumbria Improvement and Efficiency Partnership
<b>LAP</b>	Local area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>PCSO</b>	Police Community Support Officer
<b>SLDC</b>	South Lakeland District Council

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