

**BURTON-IN-KENDAL PARISH COUNCIL**

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

**Clerk to the Council**

**Christine Davidson**

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13<sup>th</sup> May 2018

Members of the public are invited to attend the Annual Parish Council Meeting on Thursday 17<sup>th</sup> May 2018 at 7.15pm in the Memorial Hall. Please note that because of the early start time no Councillor will be in attendance before the meeting.

**Yours faithfully,**

**Christine Davidson**

Clerk to the Council

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**AGENDA**

- 1. To elect a Chairman for the Council Year 2018/19**
- 2. To receive the Chairman's Declaration of Acceptance of Office as Chairman.**
- 3. To appoint a Vice-Chairman for Council Year 2018/19**
4. Receive Apologies for Absence.
5. Receive declarations of interest and to consider applications for dispensation.
6. Authorise the Chairman to sign the minutes of the meeting of 19<sup>th</sup> April 2018.
7. To appoint Parish Council Representatives:
  - a. Burton Education Foundation.
  - b. Burton Recreation Trust.
  - c. Local Area Partnership.
  - d. Memorial Hall Committee
  - e. Quarry Liaison Committee
  - f. School Governors.
  - g. Fireworks Working Group
  - h. PsiCA Working Group.

8. To assign responsibility to the following activities:
  - a. Boon Town Playing Ground.
  - b. Lengthsman Administrator.
  - c. Plain Quarry
  - d. Speed Indicator Device
  
9. Receive announcements by the Chairman.
  
10. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
  
11. Receive reports from District and County Councillors.
  
12. Consider the bank balances and the Income and Expenditure Account, noting the receipt of £16,734.60 for 18/19 parish precept including council tax support grant.
  
13. Authorise payment of the following accounts:
 

a) Lengthsman's hours and expenses	£310.75
b) Clerk's Salary & Expenses	£240.00
c) BHIB Insurance Premium	£2075.00
d) CALC Subscription	£297.00
e) Ashlea Landscapes (April/May Grass Cutting)	£504.00
  
14. Authorise transfer of £10,000 from current account to deposit account.
  
15. Approve the Annual Accounts for 2018/18 and to sign the Annual Governance Statement prior to internal audit.
  
16. Review and adopt the updated Standing Orders and Financial Regulations.
  
17. To register Parish Council owned land in The Square with The Land Registry.
  
18. To discuss the lack of response from Cumbria County Council following the flooding and follow up meeting.
  
19. Consider supporting Burton Morewood School John Muir Award litter pick
  
20. Authorise the purchase of daffodil bulbs to be planted in the village.
  
21. Consider commemorating the end of The Great War.

## 22. Review and Update Outstanding Items

No	Item	Report By	Action By	Action / Status
1	Speakers for meetings		CD	
2	Gully Clearing/repairs	PR/CD	CD	Ongoing
3	Speed Indicator Device	CD/AW	AW	New battery to be fitted
4	Kerbstones Main Street Station Lane Ditch	Cd	CD	New financial year Filled 9.5.18
5	Notice Board Clawthorpe	CD	AW	New pinboard required
6	B4RN		FMH	Ongoing
7	Plain Quarry		DH	Drains, surface, fences, steps, picnic table
8	Removal of redundant lamppost		PR	Still not removed
9	PSICA		JH/PR/DH	Cllr Hopwood to update

23. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
24. To receive and, if necessary, action communications received (see below).
25. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 21<sup>st</sup> June at 7:30pm

### **Schedule of Communications to 20<sup>th</sup> April 2018 Significant communications received:**

#### **By email forwarded to Councillors**

CALC roundup  
CVS E bulletin  
NALC Newsletter  
Rural Weekly News  
Precept Payment  
Burton Morewood School Proposed Litter pick  
Email re sponsoring a Dog Waste Bin

## **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council