

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Clerk to the Councillor**  
**Christine Davidson**  
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11<sup>th</sup> December 2016

Members of the public are invited to a meeting of the Parish Council Meeting to be held on Thursday 15<sup>th</sup> December in Burton Memorial Hall. Cllr Sarah Colyer will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson  
Clerk to the Council

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**AGENDA**

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 17<sup>th</sup> November 2016.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. To consider a contribution towards the Grass cutting/maintenance of the MUGA.
7. To approve the purchase of Grass Mats for the playground.
8. To approve the budget for the financial year 2017/18 and agree the Parish Precept.
9. To consider and adopt SLDC Parish Remuneration Panel Report and recommendations 2017/18.
10. Consider the bank balances and Income and Expenditure Account.
11. Authorise payment of the following accounts:

a) Lengthsman's hours and expenses	£124.00
b) Clerk's Salary & Expenses (stamps £3.19)	£ 220.09
c) Cllr M Rowley – dog waste bags	£ 25.00
d) Ashlea Landscaping – final invoices	£360.00
e) HMRC – 3 <sup>rd</sup> quarter PAYE	£162.00
12. To review and update the outstanding action items

No	Item	Report By	Action By	Action / Status
1	Resurface area of playground		MR/AW	Ongoing
2	Speakers for meetings		CD	Coastguard/Canal Trust
3	Feasibility Study – footpath from Burton to Clawthorpe		CD/RB	Emailed 14 <sup>th</sup> October copied RB & BC
4	Gully clearing – including Boon Town Lane/Post Office Lane	CD/PR	CD	Map received
5	Speed Indicator Device		CD	New poles required
6	Notice board		CD	Approved by BMH now to be installed
7	Broken Slide		AW	Ongoing
8	Replacement bench – Canal	PR	CD	Requested
9	New grit bin – Station Lane		CD	requested

13. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors, District Councillors and the Clerk.
14. To receive and, if necessary, action communications received (see below).
15. **'IN CAMERA'**  
Councillors to discuss Clerk's salary for 2017/18.
16. Date of next meeting: The next meeting will be held in the Memorial Hall on: Thursday 20<sup>th</sup> January 2017.

### **Schedule of Communications since 13<sup>th</sup> November**

#### **Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. SLDC Parish Remuneration Panel Report
- f. Copy correspondence from The Tannery re: drain issues
- g.

### **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council