

BURTON-IN-KENDAL PARISH COUNCIL
www.burton-in-kendal-pc.gov.uk
Clerk to the Councillor
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13th May 2016

Members of the public are invited to the Annual Parish Council Meeting on Wednesday 18th May 2016 at 7.00pm in the Memorial Hall. **Please note that because of the early start time no Councillor will be in attendance before the meeting.**

Yours faithfully,

Christine Davidson
Clerk to the Council

AGENDA

1. **Prior to the start of the meeting all Councillors must sign the Declaration Acceptance of Office**
2. **To elect a Chairman for the Council Year 2016/17**
3. **To receive the Chairman's Declaration of Acceptance of Office as Chairman.**
4. **To appoint a Vice-Chairman for Council Year 2016/17**
5. **All Councillors (new and re elected) must register their disclosable pecuniary interests within 28 days of the election. Clerk will distribute relevant forms for completion. Failure to register is an offence.**
6. Receive Apologies for Absence.
7. Receive declarations of interest and to consider applications for dispensation.
6. Authorise the Chairman to sign the minutes of the meeting of 21st April 2016.
7. To appoint Parish Council Representatives:
 - a. Burton Education Foundation.
 - b. Burton Recreation Trust.
 - c. Local Area Partnership.
 - d. Memorial Hall Committee
 - e. Quarry Liaison Committee
 - f. School Governors.
 - g. Fireworks Working Group.
8. To assign responsibility to the following activities:
 - a. Boon Town Playing Ground.
 - b. Lengthsman Administrator.
 - c. Plain Quarry
9. Receive announcements by the Chairman.

10. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
11. Consider planning applications and formulate comments to the planning authority:
- a. Applications granted: None
 - b. Applications refused:
SL2016/0119 20 Morewood Drive, Burton-in-Kendal
 - c. Applications received:
SL2016/0252 Arda, 2 Thornleigh Drive, Burton-in-Kendal
First Floor extension
12. Consider the bank balances and the Income and Expenditure Account, noting the receipt of £13582.62 for 15/16 parish precept including council tax support grant.
13. Authorise payment of the following accounts:
- | | |
|--|----------|
| a) Lengthsman's hours and expenses | £307.50 |
| c) CALC Clerk's Cilca training session | £39.50 |
| d) Clerk's Salary & Expenses extra 3 hours & mileage for
CILCA) | £280.26 |
| f) SLDC Annual Playground inspection | £156.06 |
| g) Paul Rogers – Paint & Brush for Boundary Stones | £7.98 |
| h) AON Insurance Premium | £2254.10 |
14. To authorise transfer of £6000 from current account to deposit account.
15. To approve the Annual Accounts for 2016/17 and to sign the Annual Governance Statement prior to internal audit.
16. Review Playground inspection report received from SLDC

17.

No	Item	Report By	Action By	Action / Status
	Resurface area of playground	MR	MR	Ongoing awaiting better weather
	Speakers for Meetings		ALL	
	Feasibility study response from CC		RB/CD	RB to chase again
	Flood defence & Highways response	CD/PR	CD	Awaiting Nick Raymond reply – still no reply
	Plaque for Royal Oak		All	GI/CD obtaining quote
	Missing Bin Clawthorpe		CD	Clerk has now reported and chased 4 times – reply on 14.4.16 bin will be replaced in next few days
	Notice Boards		CD	Awaiting quotes
	Speed Indicator Device		CD	CD to obtain full quotation
	Damaged slate bus shelter Clawthorpe		CD	Have requested Burton Roofing to fix

18. To discuss Slape Lane following correspondence received from Burton Fellwalkers

17. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors, District Councillors and the Clerk.
19. To receive and, if necessary, action communications received (see below).
20. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 16th June 2016 at 7:30pm

Schedule of Communications to 16 May 2016
Significant communications received:

By email forwarded to Councillors

CALC roundup
CVS E bulletin
NALC Newsletter
Police Newsletter
Temporary Road Closures from CCC
SLDC report on Playground
Email from resident regarding Slape Lane

In circulation folder:

Waterwitch – Magazine of the Lancaster Canal Trust