

BURTON-IN-KENDAL PARISH COUNCIL
www.burton-in-kendal-pc.gov.uk
Clerk to the Councillor
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16th October 2016

Members of the public are invited to the Parish Council Meeting on Thursday 20th October 2016 at 7.30pm in the Memorial Hall. Cllr Mike Taylor will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson
Clerk to the Council

AGENDA

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 15th September 2016.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Consider planning applications and formulate comments to the planning authority:
 - a. Applications granted:
None
 - b. Applications refused.
None
 - c. Applications received:
None
7. To discuss concerns regarding the Application for Certificate of Lawful Proposed Use at The Cottage, Main Street, Burton-in-Kendal.
8. To nominate two Councillors to join the Clerk to form a Budget Working Group.
9. To note the first draft budget for 2017/18 and to consider if there are any additional major projects that should be added to the budget before its consideration by the budget working group and the final approval by Parish Council at the November meeting.
10. Consider the bank balances and Income and Expenditure Account.
11. To agree to virement of £4000 from reserves to Budget Heading 'Contingencies & Projects' to take into account the purchase of the Speed Indicator Device & Noticeboard which were not identified at the point of setting the budget.

12. Authorise payment of the following accounts:
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|---|---------|
| a) Lengthsman's hours and expenses | £351.25 |
| b) Clerk's Salary & Expenses | £216.90 |
| c) Clerks and Councils Direct Subscriptions | £12.00 |
| d) DH Forestry – Rec Trust Ground Maintenance | £660.00 |
| e) Astarte Web Design – yearly web hosting | £120.00 |

13. To review and update the outstanding action items

No	Item	Report By	Action By	Action / Status
1	Resurface area of playground		MR/AW	Ongoing
2	Speakers for meetings		CD	United Utilities no, further suggestions?
3	Feasibility Study – footpath from Burton to Clawthorpe		CD/RB	Emailed 14 th October copied RB & BC
4	Gully clearing – including Boon Town Lane/Post Office Lane	CD/PR	CD	Ongoing – GI met with highways rep
5	Speed Indicator Device		CD	Collected – needs installing
6	Notice board		CD	Ordered delivery 2 weeks
7	Broken Slide		AW	ongoing

14. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors, District Councillors and the Clerk.
15. To receive and, if necessary, action communications received (see below).
16. Date of next meeting: The next meeting will be held in the Memorial Hall on: Thursday 17th November 2016.

Schedule of Communications since 16th September
Significant communications received:

1. By e-mail forwarded to Councillors:

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. CVS AGM invite
- f. CALC AGM information
- h. Planning workshop agenda
- i. LAP Minutes and Agenda
- j. Correspondence from resident regarding the new build on Vicarage Lane

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council