



BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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14 May 2011

The Annual Parish Council Meeting will be held on Thursday 19 May 2011 at 7:00pm in the Memorial Hall. Please note that because of the early start time no councillor will be in attendance before the meeting.

Yours Faithfully,

Peter Smith
Clerk to the Council

AGENDA

1. To elect a Chairman and for the new Chairman to sign a declaration of acceptance of office.
2. Receive apologies for absence.
3. Receive declarations of interest.
4. To elect a Vice-Chairman.
5. To appoint Parish Council Representatives:
 - a. Burton Education Foundation.
 - b. Burton Recreation Trust.
 - c. Local Area Partnership.
 - d. Memorial Hall Committee.
 - e. Quarry Liaison Committee.
 - f. School Governors.
6. To assign responsibility for following activities:
 - a. Boon Town Playing Ground.
 - b. Lengthsman Administrator.
 - c. Plain Quarry.

7. Authorise the Chairman to sign the minutes of the meeting held on 21 April 2011.
8. Receive announcements by the Chairman.
9. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
10. Consider planning applications and formulate comments to the planning authority:
 - a. Applications granted:
SL/2011/0199 Illuminated signs for the BP Garage at the M6 Services.
 - b. Applications refused:
None.
 - c. Applications received:
None.
11. Consider the bank balances and the Income and Expenditure Account, noting receipt of the 2011/12 precept of £12,403.00 from SLDC.
12. Authorise payment of the following accounts:

a.	Lengthsman's contract and expenses 1 Apr to 30 Apr 11.	£150.15
b.	Clerk's salary 1 May to 31 May 11.	£200.32
c.	Clerks and Councils Direct Subscription.	£11.00
d.	Cumbria Playing Fields Association Affiliation Fee.	£20.00
e.	Annual Insurance Premium.	£2421.88
f.	NW Air Ambulance.	£50.00
13. Authorise transfer of £6,000.00 from Current to Deposit Account.
14. Consider and approve the Annual Accounts for 2010/11 and sign the Annual Governance Statement.
15. Decide what response to make to the County Council's "public discussion" document on the future of public libraries including the mobile library.
16. Councillors report progress on Parish Plan items and add additional items for the plan if required.
17. Review Lengthsman's weekly logs on the Playground and receive reports from Parish Councillors, District Councillors and the Clerk.
18. Receive and action communications received (see below).
18. Date of next meeting: Thursday 16 June 2011 at 7:30pm.

SCHEDULE OF COMMUNICATIONS TO 14 MAY 2011
Significant communications not otherwise on the Agenda

1. By e-mail forwarded to Councillors:
 - a. LAP Minutes, Agenda and Action Plan – 12 May 11.
 - b. CCC Libraries Discussion Document - 18 Apr 11.

2. In circulation folder:
 - a. Clerks and Councils Direct.
 - b. Friends of The Lake District Annual Review.

GLOSSARY OF ABBREVIATIONS

ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local area Partnership
LDF	Local Development Framework
SLDC	South Lakeland District Council