



## BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

Clerk to the Council

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12 December 2009

A meeting of the Parish Council is to be held on Thursday 17 December 2009 at 7:30pm in the Memorial Hall. Cllr Francis Mason-Hornby will be in attendance at 7:00pm to meet residents unable to attend at 7:30pm.

Yours Faithfully,

Peter Smith  
Clerk to the Council

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### AGENDA

1. Receive apologies for absence.
2. Receive declarations of interest.
3. Authorise the Chairman to sign the minutes of the meeting held on 19 Nov 2009.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions, including written comments by Ms R Gregory.
6. Consider what action the Council could take to improve road safety around Morewood School during the start and close of the school day.
7. Consider planning applications and formulate comments to the planning authority:
  - a. Applications granted:  
SL/2009/0866 - Land to the South of Burtlands Farm Moss Lane. Warehouse with office and access for Mr A Looker. With conditions.
  - b. Applications refused: None.
  - c. Applications received:  
SL/2009/0982 - 5, St James Drive. Extension and alterations for Mr R Shaw.

8. Consider the bank balances and the Income and Expenditure Account.
9. Authorise payment of the following accounts:

a.	Lengthsman's contract and expenses to 18 Nov 09.	£242.55
b.	Clerk's salary 16 Oct to 31 Dec 09.	£503.88
c.	HMRC tax on Clerk's salary.	£125.96
d.	CALC training for Cllrs Brown and Hunt.	£60.00
e.	Additional playground insurance premium.	£63.82
f.	Website technical and training support to 9 Dec 10.	£480.00
10. Authorise change of address of account holder for Natwest Bank accounts.
11. Agree the calendar of meetings for next year.
12. Determine which Councillors should attend the Code of Conduct Training sessions to be run by the SLDC Standards Committee in February and March 2010.
13. Councillors report progress on 2009 Parish Plan items.
14. Review Lengthsman's November/December weekly logs on the Playground and receive reports from Parish and District Councillors.
15. Receive and action communications received and sent (see below).
16. Date of next meeting: Thursday 21 January 2010 at 7:30pm.

SCHEDULE OF COMMUNICATIONS TO 12 DECEMBER 2009  
Significant communications not otherwise on the Agenda

1. By e-mail forwarded to Councillors:
  - a. North West Regional Strategy update.
  - b. CALC Circular Dec/Jan.
  - c. CALC District Association LAP presentation.
  - d. CALC District Association Highways presentation.
  - e. Rural Services Network November and December Newsletters.
  - f. Cumbria Flood Bulletins.
  - g. Request for payment of £1000 grant for lengthsman.
  - h. Neighbourhood Policing Team December Newsletter.
  - i. Kent Estuary LAP meeting papers.
2. In circulation folder:
  - a. Cumbria CVS News Nov/Dec 09.
  - b. Local Development Framework – Submission Documents.

## GLOSSARY OF ABBREVIATIONS

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CIEP	Cumbria Improvement and Efficiency Partnership
CiLCA	Certificate in Local Council Administration
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
LAP	Local area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
NWDA	North West Development Agency
NWRA	North West Regional Assembly
PCM	Parish Council Meeting
ROWIP	Rights of Way Improvement Plan
SLDC	South Lakeland District Council