



BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

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11 September 2010

There will be a meeting of the Parish Council on Thursday 16 September 2010 at 7:30pm in the Memorial Hall. Cllr Ian Hunt will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm. There will be an opportunity for residents to address the Council meeting on any matter of concern.

Yours Faithfully,

Peter Smith
Clerk to the Council

AGENDA

1. Receive apologies for absence.
2. Receive declarations of interest.
3. Authorise the Chairman to sign the minutes of the meeting held on 19 August 2010.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Consider planning applications and formulate comments to the planning authority:
 - a. Applications granted:
 - (i) SL/2010/0540 – Erection of stable block and creation of a manege and associated works on land to the South of Burtlands Farm.
 - (ii) SL/2010/0550 – Erection of dwelling on land to the east of Browside, Vicarage Lane.
 - b. Applications refused: None

- c. Applications received:
 - (i) SL/2010/0646 – Reapplication for an extension of time condition on planning permission for the conversion of Croft House Barn, The Square, to a dwelling. The substance of this application is unchanged but now includes an updated bat and barn owl survey.

- 7. Consider the bank balances and the Income and Expenditure Account.

- 8. Authorise payment of the following accounts:

a.	Lengthsman's contract and expenses 1 Jul to 28 Jul.	£242.55
b.	Clerk's salary 1 Sep to 30 Sep 10.	£200.26
c.	Clerk's PAYE.	£150.36
d.	Playground Lease from SLDC.	£75.00
e.	Allianz Insurance Playground Inspection.	£434.14
f.	<i>BDO</i> Audit Fee.	£158.63

- 9. To approve and accept the audited Annual Return for 2009/10.

- 10. To agree that a wreath be requested for Remembrance Sunday and to authorise a donation.

- 11. To determine if the Council wishes to contribute to the SLDC review of Polling Districts and Polling Places.

- 12. To determine if the Council wishes to contribute to the SLDC review of the Statement of Licensing Policy.

- 13. Presentation of proposed draft budget.

- 14. Councillors report on Parish Plan items including car-parking in the village as a potential new Parish Plan item.

- 15. Review Lengthsman's weekly logs on the Playground and receive reports from Parish Councillors, District Councillors and the Clerk.

- 16. Receive and action communications received (see below).

- 17. Date of next meeting: Thursday 21 October 2010 at 7:30pm.

SCHEDULE OF COMMUNICATIONS TO 11 SEPTEMBER 2010
Significant communications not otherwise on the Agenda

1. By e-mail forwarded to Councillors:
 - a. Fixed Penalty Notices for Dog Fouling.
 - b. South Westmorland Neighbourhood Forum.
 - c. Weekly Rural Focus.
 - d. South Westmorland LAP Minutes of 26 Aug meeting.
 - e. Correspondence from Mr Colyer – 1 Sep.
 - f. Call for nominations to the CALC Executive.
2. In circulation folder:
 - a. Cumbria Playing Fields Association.
 - b. Clerks and Councils Direct.
 - c. Local Council Review.

GLOSSARY OF ABBREVIATIONS

ACT	Action with Communities in Cumbria (formerly VAC)
ALSF	Aggregates Levy Sustainability Fund
CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
CIEP	Cumbria Improvement and Efficiency Partnership
CiLCA	Certificate in Local Council Administration
CRHT	Cumbria Rural Housing Trust
CVS	Cumbria Voluntary Service
CYSS	Cumbria Youth Support Service
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
NWDA	North West Development Agency
NWRA	North West Regional Assembly
PCM	Parish Council Meeting
ROWIP	Rights of Way Improvement Plan
SLDC	South Lakeland District Council