

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Clerk to the Council**  
**Christine Davidson**  
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15<sup>th</sup> July 2018

Members of the public are invited to attend the Parish Council Meeting on Thursday 19<sup>th</sup> July at 7.30pm in the Memorial Hall. Councillor Mason-Hornby will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson  
Clerk to the Council

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**AGENDA**

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 21<sup>st</sup> June 2018.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Receive reports from County & District Councillors.
7. Proposed Residential Development at Boon Town, Burton-in-Kendal
8. Consider planning applications and formulate comments to the planning authority:  
  
Applications Received
  - a) SL2018/0556 Old Bank Cottage, The Square, Burton-in-Kendal  
Replace existing aluminium rear door with timber and rear single storey link extension.
9. To agree a budget of up to £300 for the materials for the Poppy Project .
10. Update from The Clerk on the changing of the Council banking to Unity Trust Bank, to include Internet Banking.
11. Consider the bank balances and Income and Expenditure Account.

12. Authorise payment of the following accounts:
- |   |          |
|---|----------|
| a) Lengthsman hours and expenses              | £533.00  |
| b) Clerk's salary and expenses (stamps £4.02) | £244.02  |
| c) Burton Recreation Trust                    | £1000.00 |
| e) Ashlea Ltd Grass Cutting                   | £252.00  |
| f) CALC – Effective Councillor Course – CN    | £45.00   |

13. To review and update the outstanding action items

No.	Item	Reported by	Action By	Action/status
1	Speakers for meetings	ALL	CD	Postpone for time being
2	Gully clearing/repairs The Square/Main Street/Potholes/Vicar- age Lane	CD/PR	CD	Update received
5	Notice Board	CD	PR	PR sorted
6	B4RN	FMH		Continuing with way- leaves being signed
7	Plain Quarry	DH		Surface Fences Picnic Tables
8	Removal of redundant lamp post on Dalton Lane	PR/CD		Update received
9.	PSiCA	JH/PR/DH		Consultant to be ap- pointed June then things will start to move forward. Updates in BN each month
10	Playground			Maintenance issues for a contractor

14. To receive Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
15. 'In Camera'  
To consider updating The Clerk's job profile and Salary Scale in line with the latest Employment Briefing and National Salary Award received from National Joint Council for Local Government Services.
16. To receive and, if necessary, action communications received (see below).
17. Date of next meeting: The next meeting will be held in the Memorial Hall on:  
Thursday 16<sup>th</sup> August 2018

#### **Schedule of Communications since 15<sup>th</sup> June 2018**

##### **Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. Quarry Liaison Committee meeting arrangements
- f. LAP Paperwork

## **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council
<b>PSiCA</b>	Partnership Scheme in Conservation Area