

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Clerk to the Council**  
**Christine Davidson**  
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14<sup>th</sup> September 2018

Members of the public are invited to attend the Parish Council Meeting on Thursday 20<sup>th</sup> September at 7.30pm in the Memorial Hall. Councillor George Isherwood will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson  
Clerk to the Council

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**AGENDA**

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 16<sup>th</sup> August 2018.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Receive reports from County & District Councillors.
7. To authorise the Chairman and P/Cllr Hopwood to sign, on behalf of Burton-in-Kendal Parish Council, the partnership agreements for the PSiCA scheme at the Inception Meeting to be held in October 2018.
8. Consider planning applications and formulate comments to the planning authority:  
  
Applications Granted
  - a) SL2018/0582 Swiss Barn, The Square, Main Street, Burton-in-Kendal  
Construction of Garden Room and Log store.  
ACON
  - b) SL201/8/0614 2 The Old School, Burton-in-Kendal  
Installation of access gates and increase height of boundary wall.  
ACON
9. Consider the bank balances and Income and Expenditure Account.
10. Authorise online payment of the following accounts and agree 3 Councillors to authorise the online payment through Unity Trust Bank.
  - a) Lengthsman hours and expenses £477.00
  - b) Clerk's salary and expenses £307.80
  - c) Ashlea Ltd Grass Cutting £252.00
  - d) Cumbria Wildflowers £158.40

e) G. Isherwood – paint for bus shelter	£78.40
f) KAGE Pest Control – wasp nest removal	£50.00
g) SLDC Playground annual rent	£85.00
h) PAYE	£213.60

11. To review and update the outstanding action items

No.	Item	Reported by	Action By	Action/status
1	Flood Forum update	CN/SC		Update on formation of Flood Committee
2	B4RN	FMH		Show and Tell 12 <sup>th</sup> Sept at Melling B4RN office
3	Plain Quarry	DH		Surface Fences Picnic Tables
4	Removal of redundant lamp post on Dalton Lane	PR/CD		Still there – chased
5	PSiCA	JH/PR/DH		Public meeting dates arranged and monthly updates in BN – delayed due to illness
6	Boon Town Playground			Outstanding maintenance To complete by AW then passed to contractor for any outstanding.
7	Daffodil Planting	JH		October planting to be organised

12. To receive Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.

13. To receive and, if necessary, action communications received (see below).

14. Date of next meeting: The next meeting will be held in the Memorial Hall on: Thursday 18<sup>th</sup> October 2018.

**Schedule of Communications since 12<sup>th</sup> August 2018**

**Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. SLDC Community Governance Review
- f. CALC North West Coastal Access Update
- g. Standards Committee Agenda
- h. District Association Meeting Paperwork
- i. ICO Latest News

## **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council
<b>PSiCA</b>	Partnership Scheme in Conservation Area
<b>ICO</b>	Information Commissioner's Office