

BURTON-IN-KENDAL PARISH COUNCILwww.burton-in-kendal-pc.gov.uk**Minutes of the Parish Council Meeting held on Thursday 20th October
at 7.30pm in the Memorial Hall, Burton-in-Kendal**

PRESENT: Cllr A Wren (Chairman), P Rogers, G Isherwood, M Rowley, F Mason-Hornby, J. Hopwood, S.Colyer, D. Haigh.

Also present: County Councillor R Bingham and Parish Clerk Christine Davidson

PUBLIC IN ATTENDANCE: 17 members of the public in attendance.

2016) **APOLOGIES FOR ABSENCE:**

Apologies were accepted from Cllr Mike Taylor and District Councillor B. Cooper.

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

Cllr Wren declared an interest in Item 7 on the Agenda.

3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The minutes of the meeting held on the 15th September 2016 were agreed and signed by the Chairman.

4) CHAIRMAN'S ANNOUNCEMENTS:

(ACTION)

A letter of apology from one of the youths that had been involved in the anti social behaviour last month, was read out.

5) OPEN FORUM:

- i) A resident from Church Bank Gardens informed the meeting that residents felt there was lack of support from the Parish Council regarding the proposed development.
- ii) The owner of the new build property on Vicarage Lane attended the meeting to inform the Parish Council that the property was built to the plans and that SLDC are not investigating breach of planning. The property is going to be their family home.
- iii) The Cottage, Main Street, Burton-in-Kendal. Many residents expressed their concerns regarding the proposed use by The Witherslack Group of the Cottage. Concerns raised included:
 - a) Planning procedures and lack of consultation with Parish Council and residents.
 - b) Staffing of proposed Children's home
 - c) Possible future development.
 - d) Possible anti-social behaviour

Residents requested that the Parish Council request that a meeting take place with Witherslack Group for residents to attend and ask questions.

6) PLANNING APPLICATIONS:

- a. Applications granted:
None
- b. Applications refused:
None
- c. Applications received:

7) **THE COTTAGE, MAIN STREET, BURTON-IN-KENDAL**

Following on from the concerns raised in Open Forum the Councillors agreed to request a representative from The Witherslack Group attend the next Parish Council Meeting. It was also agreed that a letter will be sent to SLDC regarding the planning procedure and lack of consultation when processing and Application of for Lawful Development Certificate.

8) **BUDGET WORKING GROUP**

It was agreed that Cllrs Wren and Rowley along with Parish Clerk Christine Davidson form this year's Budget Working Group.

9) **BUDGET 2017/18 FIRST DRAFT**

The first draft of the 2017/18 budget was circulated. The budget will be finalised and presented to the Council at the November meeting for final approval.

10) **FINANCE**

The Council received the Income and Expenditure Account and the bank reconciliation. This was checked and signed by Cllr Rogers.

| | | | |
|---------------------|------------------|-----------------|-----------|
| Income to date | £13586.19 | NatWest Current | £ 6206.57 |
| Expenditure to date | <u>£ 9931.60</u> | NatWest Savings | £13950.68 |
| Difference | £ 3654.59 | Less cheques | £ 1666.15 |
| Balance at 1/04/16 | <u>£14836.51</u> | | |
| Carried forward | £18491.10 | Carried Forward | £18491.10 |

11) **BUDGET VIREMENT**

The Council agreed to a virement of £4000 from reserves into budget heading 'Contingencies & Projects' to take into account the purchase of the Speed Indicator Device and Notice Board which were not identified at the point of setting the budget.

12) **AUTHORISE PAYMENTS OF THE FOLLOWING ACCOUNTS**

The following accounts were authorised and cheques signed.

| | | |
|----|---|---------|
| a) | Lengthsman Hours and expenses | £351.25 |
| b) | Clerk's salary & expenses | £216.90 |
| c) | Clerks and Councils Direct Subscriptions | £12.00 |
| d) | DH Forestry & Maintenance – Rec Trust maintenance | £660.00 |
| e) | Astarte Web Design – yearly web hosting | £120.00 |

13) **TO REVIEW AND UPDATE OUTSTANDING ITEMS**

| No | Item | Report By | Action By | Action / Status |
|----|--|-----------|-----------|---|
| 1 | Resurface area of playground | | MR/AW/MT | Ongoing |
| 2 | Speakers for meetings | | CD | Canal Trust/Coastguard |
| 3 | Feasibility Study – footpath from Burton to Clawthorpe | | CD/RB | Awaiting response from Peter Hosking |
| 4 | Gully clearing – including Boon Town Lane/Post Office Lane | CD/PR | CD | Last carried out 20 th October |
| 5 | Speed Indicator Device | | CD | Further poles to be installed |
| 6 | Notice board | | CD | Ordered |
| 7 | Broken Slide | | AW | To be removed |

14) **LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:**

- a) County Cllr Bingham updated the meeting on the gully clearing.
- b) Cllr Rowley informed the meeting that the Rec Trust has received a further £2000 Freda Scott Trust.

Further complaints have been received regarding anti-social behaviour, these have been reported to PCSO Mandy Coleman.

- c) Cllr Rogers reported:
Verges have been cut
White lining completed on Dalton Lane
The Dalton Lane sign has been knocked over and will be reinstated.
Boon Town was resurfaced except where one car was not moved.
Mr David Harbach has kindly re-stained the seat at the bottom of Boon Town.
Post Office Alley/Boon Lane – hedge removed and wall being built for house in neighbouring orchard.
Tanpits Lane – road surrounding broken sewer, near junction with St James Drive, has been reinstated.
Blocked drains cleared
- d) Cllr Wren agreed that a wreath be purchased and will be placed on War Memorial on Remembrance Sunday.
- e) Cllr Mason-Hornby reported that ^{pavement of} Dicken Lane was going to be resurfaced.
- f) Cllr Hopwood reported that the stile by Rose Cottage has been broken.
- g) Cllr Colyer attended the Hall Committee meeting and reported that parking has improved and that there will be some redecorating and new carpets in some areas on the Hall. The Hall Committee also had concerns regarding The Cottage.
- h) Cllr Haigh has done the usual clear up at Plain Quarry and removed fireworks.

11) **TO NOTE COMMUNICATIONS RECEIVED**

12) **DATE OF NEXT MEETING:**

The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 17th November 2016** commencing at 7.30pm

The Meeting Closed at 8.45pm

Schedule of Communications since 16th September
Significant communications received:

[Handwritten signature]
17/11/16

1. **By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. CVS AGM invite
- f. CALC AGM information
- g. Planning workshop agenda
- h. LAP Minutes and Agenda
- i. Correspondence from resident regarding the new build on Vicarage Lane.

GLOSSARY OF ABBREVIATIONS

| | |
|-------------|--|
| CALC | Cumbria Association of Local Councils |
| CCC | Cumbria County Council |
| LAP | Local Area Partnership |
| LDF | Local Development Framework |
| NALC | National Association of Local Councils |
| SLDC | South Lakeland District Council |