

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held on Thursday 17th May 2018 at 7.15pm in the Memorial Hall, Burton-in-Kendal

PRESENT: Cllrs A. Wren, P Rogers, J Hopwood, S Colyer, F Mason-Hornby, G Isherwood, D Haig, M Taylor & C Nolan
Also present: District & County Councillor R Bingham, District Councillor B Cooper and Parish Clerk C Davidson

PUBLIC IN ATTENDANCE: 5 members of the public were present

1) TO ELECT A CHAIRMAN FOR THE COUNCIL YEAR 2018/19

Cllr Rogers was proposed by Cllr Wren and seconded by Cllr Hopwood and elected unanimously as Chairman. Cllr Rogers thanked Cllr Wren for the last 3 years as Chairman.

2) TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed the form of Declaration of Acceptance of Office.

3) TO APPOINT A VICE-CHAIRMAN FOR COUNCIL YEAR 2018/19

Cllr Colyer was nominated by Cllr Rogers and seconded by Cllr Hopwood and elected unanimously as Vice-Chairman

4) APOLOGIES FOR ABSENCE

Apologies for absence were received from the new District Councillor Harvey.

5) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

6) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The previous minutes were approved and signed by the Chairman.

7) TO APPOINT PARISH COUNCIL REPRESENTATIVES:

a) Burton Education Foundation	-	Sarah Colyer
b) Burton Recreation Trust	-	Sarah Colyer
c) Local Area Partnership	-	Chris Nolan
d) Memorial Hall Committee	-	Open
e) Quarry Liaison Committee	-	Jane Hopwood & Alan Wren
f) School Governors	-	George Isherwood
g) Fireworks Working Group	-	Alan Wren
h) PsiCA	-	Jane Hopwood, Paul Rogers, David Haig

8) TO ASSIGN RESPONSIBILITY TO THE FOLLOWING ACTIVITIES:

a) Boon Town Play Ground	-	Alan Wren
b) Lengthsman Administrator	-	Paul Rogers
c) Plain Quarry	-	David Haigh & Francis Mason-Hornby
d) SID	-	Alan Wren, Mike Taylor & Lengthsman



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9) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

The Chairman read out the Police Report

Within the area the Parish falls, during the last month there have been 39 incidents reported, resulting in 3 crimes being submitted.

Incidents with community impact or of interest locally were:

5.5.18 Caller reported the attempted theft of a motor vehicle off their drive.

10) OPEN FORUM

a) A resident asked for clarification of the Glossary on the bottom of Agenda and Minutes.

b) A resident was questioning the ownership and access of The Square East which is discussed further in item 17 of the Agenda.

11) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County & District Councillor Bingham thanked the residents of Burton for another high turnout for the recent election at which 3 Councillor have been elected for the Ward – Roger Bingham, Brian Cooper and Tom Harvey. They will try to attend as many Parish Council meetings as possible.

Not much to report from the County as there have been the elections.

12) FINANCE

The Council received the Income and Expenditure.

2018/2019 Income to date	21847.71
2018/2019 Expenditure to date	4067.54
Difference	17780.17
Balance b/f from 1.4.18	16848.32
Carried forward	34628.49

13) AUTHORISE PAYMENTS OF THE FOLLOWING ACCOUNTS

a) Lengthsman hours and expenses	£310.75
b) Clerk's salary and expenses	£240.00
c) BHIB Insurance Premium	£2075.00
d) CALC Subscription	£ 297.00
e) Ashlea Landscapes April/May Grass Cutting	£504.00

14) AUTHORISE BANK TRANSFER

The Councillors authorised the Clerk to transfer £10,000 from the Current Account to the Deposit Account.

15) APPROVE ANNUAL ACCOUNTS FOR 2017/18 AND SIGN ANNUAL GOVERNANCE STATEMENT PRIOR TO INTERNAL AUDIT

Accounts signed by Chairman and Annual Governance Statement was agreed and signed by Chairman and Clerk.

16) REVIEW AND ADOPT UPDATED STANDING ORDERS AND FINANCIAL REGULATIONS

The Standing Orders and Financial Regulations have been updated in accordance with CALC guidelines and the Parish Council unanimously agreed to adopt these documents.

21/6/18

17) TO REGISTER PARISH COUNCIL OWNED LAND IN THE SQUARE WITH LAND REGISTRY

The land East side of The Square was transferred to The Parish Council in 1935 but has not been formally registered with The Land Registry. It was agreed that this needs to be done as soon as possible. It was proposed by Cllr Isherwood and seconded by Cllr Wren that Cllr Hopwood would get this registered with The Land Registry. The Parish Council assured the residents concerned that this would not affect access to properties and land at the rear of the Square.

18) TO DISCUSS LACK OF FLOOD REPORT FROM CUMBRIA COUNTY COUNCIL

Following the public meeting at the end of 2017 there has been no follow up from Cumbria County Council despite requests for reports etc. It was agreed that Councillors Nolan and Colyer would forward the contact details of the Council representatives to The Clerk and she would then follow this up and report back.

19) BURTON MOREWOOD SCHOOL LITTER PICK

An email has been received from Burton Morewood School about a litter pick the pupils are doing as part of a John Muir Award. The litter pick is taking place on 13th June and some Councillors would try to attend and support the pupils.

20) DAFFODIL BULBS

The Parish Council agreed to accept the quotation from Cumbria Wild Flowers for 650 Wild Daffodil bulbs at £158.40. These will be planted in Autumn.

21) CONSIDER COMMEMORATING THE END OF THE GREAT WAR

Discussion again took place about various ways to commemorate the end of The Great War. Ideas included Poppies and Names put outside the properties where the men and women who not only died in the war but also took part in the war, used to live. This will be put on June's agenda.

22) TO REVIEW AND UPDATE OUTSTANDING ITEMS

No.	Item	Reported by	Action By	Action/status
1	Speakers for meetings	ALL	CD	Postpone for time being
2	Gully clearing/repairs The Square/Main Street	CD/PR	CD	ongoing
5	Notice Board	CD	AW	New pin board to be fitted
6	B4RN	FMH		Continuing with wayleaves being signed
7	Plain Quarry	DH		Surface Fences Picnic Tables
8	Removal of redundant lamp post on Dalton Lane	PR/CD		Ongoing due to Electric issues
9.	PSiCA	JH/PR/DH		Consultant to be appointed June then things will start to move forward. Updates in BN each month.

T.R.
P. Brown

21.6.18

23) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Colyer attended the Burton Education Foundation AGM. From November Apprentices will also be considered for a Bursary.
- b) Cllr Hopwood requested that the Parish Council considered paying for the Grass Cutting at the MUGA again this year. This is to be added to June Agenda.
- c) Cllr Mason-Horny requested that we look into Internet Banking through Unity Bank. This will be considered at June meeting.
- d) Cllr Rogers reported
 - a) Lengthsman has sprayed and weedkilled
 - b) Tanpits Lane kerbs installed
 - c) A resident has asked for the entrance to Kidnappers Lane to be repaired to stop the gravel running into drains. – Clerk to request Highways.

24) TO NOTE COMMUNICATIONS RECEIVED

A letter has been received from Carnforth Pet Care at Greenlands. They would like to consider perhaps sponsoring another dog waste bag dispenser in the Village. The Clerk will reply requesting a new dispenser and this can be installed by Councillors.

15) DATE OF NEXT MEETING

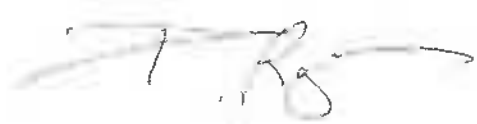
The next Parish Council Meeting will be the Annual Parish Council Meeting and will be held in the Memorial Hall on **Thursday 21st 2018 at 7.30pm**

The meeting closed at 8.45pm.

Schedule of communications received from 20th April

By email forwarded to Councillors:

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. Precept Payment
- e. Burton Morewood School proposed litter pick
- f. Email from Carnforth Pet Care


 21.6.18