

BURTON-IN-KENDAL PARISH COUNCIL
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**Minutes of the Parish Council Meeting held on Thursday 19 September 2013
 at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

PRESENT. Cllrs M Taylor (Chairman), J Brown, J Hopwood, I Hunt, G Isherwood, F Mason-Hornby, P Rogers, M Rowley, A Wren and Parish Clerk P Smith. County and District Cllr R Bingham was in attendance.

PUBLIC IN ATTENDANCE. Three members of the public were present.

1. APOLOGIES FOR ABSENCE. Apologies were noted from Dist Cllr B Cooper.

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION. Cllr G Isherwood declared a personal interest in item 6.c.ii. because he lives close to Croft House Barn.

3. MINUTES OF THE LAST MEETING HELD. The minutes of the meeting held on 15 August 2013 were agreed and signed by the Chairman.

4. CHAIRMAN'S ANNOUNCEMENTS.

(ACTION)

- a. The Annual General Meeting of CALC is to be held on Saturday 9 November at 10:30am in the Rheged Centre, Penrith. Councillors declined the invitation to attend and the Clerk will send apologies. **(PS)**
- b. The Council has been provisionally selected to receive a Locally Important Projects grant of £5850 to prepare a plan for a safe footway alongside the A6070 to Clawthorpe. Confirmation will be received during the first week in October.

5. OPEN FORUM.

- a. A resident who is a neighbour of Croft House Barn objected to the proposed conversion of the barn to a dwelling. He felt that the addition of an extra floor, which was not in the previous plans, meant that the neighbours would now be overlooked from the newly proposed third level windows. He was also concerned that there would be an increase in traffic and parking in the yard where there was very little space.
- b. A resident expressed her concern for the safety of everyone around the school during the school-run times. She described how the problem had grown steadily worse during her 30 years living on Morewood Drive. The main problems were the increasing numbers of vehicles, the increased size of cars and the lack of consideration of some drivers who park on pavements and on the keep clear area at the junction. She suggested that the problem would be helped if three of the cherry trees which are now damaging the pavements were removed and a new lay-by constructed in their place as a school drop-off zone.
- c. The new Burton News correspondent introduced himself to the Council. He also wished to voice his concern at the increasingly dangerous traffic situation around the school.

6. PLANNING APPLICATIONS.

(PS)

a. Applications granted:

- i. **SL/2013/0639** Holly Cottage Clawthorpe, Alterations and Extension for Mr Richard Duckett.
- ii. **SL/2013/0401** Wind Turbine at Burton Motorway Services. Approved with conditions. It was noted that the approval of the turbine, against the wishes of the Council, should nonetheless mean that a grant of £10,000 would become available in due course for a suitable local project. The Clerk will investigate when this would be available. **(PS)**
- iii. **TR/2013/0086** Hall Gardens, Tanpits Lane, Removal of sycamore tree, for Mr Van Laarhoven.

b. Applications refused: None.

c. Applications received:

- i. **SL/2013/0736** Sandy Gap Barn, Retrospective approval for a static caravan for holiday let for Mr Littlefair. No objection.

(PS)

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ii. **SL/2013/0834** Croft House Barn, The Square. Conversion of barn to dwelling for Mrs Nelson. Whilst the Council had no objection in principal to Croft House barn being converted into a dwelling, the Council objected to the proposed plans on the grounds that the top floor windows and new gable end windows will encroach on the privacy of the neighbours. There was also concern that a five bedroom property made it likely that there would be more than two cars at the property and there was insufficient space to manoeuvre and park so many vehicles in the available yard space. Cllr Isherwood abstained from the vote. (PS)

7. **FINANCE.** The Council received the Income and Expenditure Account and bank balances as at 19 Sep 13:

Income to date	£12294.43		
Expenditure to date	£12556.08	NatWest Current	£4249.97
Difference	-£261.65	NatWest Savings	£11817.90
Balance at 1/04/11	£14177.57	Less cheques etc	-£2151.95
Carried forward	£13915.92	Carried Forward	£13915.92

8. **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED.** (PS)

a.	Lengthsman's hours and expenses to 31 August.	£257.00
b.	Clerk's increased salary and expenses 1-30 September.	£203.35
c.	Clerk PAYE	£339.20
d.	Allianz Engineering Playground Inspection.	£648.40
e.	CALC for 12 copies of the Good Councillor Guide.	£29.00
f.	SLDC for lease of playing field.	£75.00
g.	Springs View Landscapes for half year grass cutting.	£600.00

9. **DONATION TO ROYAL BRITISH LEGION POPPY APPEAL.** The Council resolved to give a donation of £50 to the Poppy Appeal. Arrangements would be made for the Council to lay a wreath at the War Memorial on Remembrance Sunday. (PS)

10. **REMOVAL OF STREET LIGHTING ON ELECTRICITY POLES.** The Council noted the letter from Electricity Northwest giving 6 months warning that the street lights outside 2, Drovers Way and opposite Barker House on Neddy Hill will be removed. A letter had been received from a resident reminding the Council of the history of the light on Neddy Hill and expressing her misgivings at the light not being replaced. The Council noted that these were in fact new poles and that there would be no need for them to be replaced. The Clerk would write to Electricity Northwest to point this out. (PS)

11. **UPGRADE OF SLAPE LANE.** Following a meeting with CCC officers responsible for bridleway maintenance, Cllr Hopwood and the Clerk reported that CCC had three options in mind. The first was to build the two main wet stretches of the path up to a standard two metre wide bridleway using a waterproof membrane and graded stone. The second option was to add clearing and hedge-laying to give a two metre wide path for the length of Slape Lane. The third option was to add surface dressing of the path for the full length. Each option would be progressively more expensive and the Council would be required to raise funds to contribute to each option. CCC have agreed to provide costs for all three options. The Council deferred a decision until these costs have been received. In the meantime the Clerk would let CCC know of the Parish Council's continuing interest. (PS)

12. **DRAFT BUDGET FOR 2014/15.** The Council noted the first draft budget and the advice from CALC that budgets could not be finalised until SLDC had decided on the allocation of the Council Tax Support grant and central government has decided if there are to be local tax control measures. The final budget is unlikely to be approved before December.

13. **PARKING AT MOREWOOD SCHOOL.** The Council noted the correspondence from residents and the comments from residents attending the meeting on the subject of traffic problems during the school run times. The Council wished to thank all those who had taken the trouble to give their views on the matter. There was a general concern, shared by the Council, that the amount of traffic, exacerbated by careless and inconsiderate parking, made the situation unsafe and that with the onset of winter the situation would only get more dangerous. The Head Teacher is well aware of the problems and she has reminded parents of the need for careful driving and asked that wherever possible children walk to school. The Council agreed that a meeting between the Head Teacher and one or two Councillors might be more productive than a discussion with her during a Council Meeting. It was noted that when the building work at the school was completed all staff car-parking would be on the school grounds. After a detailed discussion, during which the need for early action was emphasised, the Council agreed the following five short-term actions which could be addressed without further delay:

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- a. Request urgent renewal of the keep clear road markings on the road junction. (PS)
- b. Request the police to supply Police No Waiting cones to augment the white lines. (PS)
- c. Request the shortening of the driveway white lines in the lay-by to increase the number of stopping places available. (PS)
- d. Encourage the Memorial Hall to instigate a one-way entry and exit route to the Memorial Hall car park to ease the flow of traffic. (PS)
- e. Offer encouragement to the idea proposed by Mrs France of a walking-bus from the Kings Arms car park to the school by, for example, offering to fund the cost of the hi-viz vests. (PS)

14. REPLACEMENT CLERK. The Council noted the interest shown in the position of Parish Clerk. It was decided that there would be a closing date of Thursday 10 October 2013 for applications. Interviews and selection would take place the following week for ratification by the Council at the meeting on 17 October 2013. (PS)

15. OUTSTANDING ACTION ITEMS. The following changes to the recorded Action Items were noted:

- a. Further work on Hutton Close is unlikely and this item will be removed.
- b. Cllr Mason-Hornby agreed to contact CM Signs to see if he could speed up the process of getting estimates for the Westmorland sign and the Children at Play signs for St James Drive.
- c. CCC will provide estimates for the repair of Slape Lane.
- d. The Butcher's shop has asked to be included in the shop-front scheme.

16. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS.

- a. There were no unresolved playground problems.
- b. Cllr Wren reported that residents at the bottom of Neddy Hill are dissatisfied with the work done to alleviate the drainage problems as the overflow is still continuing during heavy rain.
- c. Cllr Rogers reported that the bund between Storth Limited and the neighbouring property appeared to have been partially removed. At first sight this was in breach of the planning agreement and the Clerk was asked to report the matter to the planning authority. (PS)
- d. Cllr Hopwood asked that the lengthsman be tasked to cut the playground side of the hedge between the playground and the new properties. (PR)
- e. Cllr Hopwood reported a very successful Recreation Trust 10K Run. This is the main fund-raiser for the Trust and they were also able to make a donation to the First Responders.
- f. Cllr Mason-Hornby requested that the footpath sign on Dalton Lane pointing to Dalton be replaced or refurbished (PS)

17. TO NOTE COMMUNICATIONS RECEIVED. The communications listed below were noted.

18. DATE OF NEXT MEETING: The next meeting will be on Thursday 17 October 2013 at 7:30pm.

The Meeting Closed at 8:59 pm

Schedule of Communications to 14 September 2013
Significant communications received:

1. By e-mail forwarded to Councillors:

- a. CALC Weekly Updates.
- b. Police Newsletter.
- c. Action with Communities in Cumbria (ACT) Newsletter
- d. CALC District Association Meeting (26 Sep) and AGM (9 Nov).
- e. Parish Charter – Shared Principles
- f. From Alison Powell on the Council's opposition to the Thornleigh Drive development.
- g. From Mrs Hesketh on school traffic.
- h. From Mr and Mrs Pickering on school traffic.
- i. From Mrs Craig on parish lighting.

2. In circulation folder:

- a. Notification from Electricity Northwest of the intention to remove street lighting from electricity poles in Burton-in-Kendal.
- b. Update from National Grid on the overhead line replacement programme.

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GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

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