

BURTON-IN-KENDAL PARISH COUNCIL
www.burton-in-kendal-pc.gov.uk

**Minutes of the Parish Council Meeting held on Thursday 15th December
 at 7.30pm in the Memorial Hall, Burton-in-Kendal**

PRESENT: Cllr A Wren (Chairman), P Rogers, M. Taylor, J. Hopwood, S. Colyer, D. Haigh.

Also present: Parish Clerk Christine Davidson

PUBLIC IN ATTENDANCE: 2 members of the public in attendance.

1) APOLOGIES FOR ABSENCE:

Apologies were accepted from Cllrs George Isherwood and Francis Mason-Hornby and County & District Councillors Roger Bingham and Brian Cooper.

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The minutes of the meeting held on the 17th November 2016 were agreed and signed by the Chairman.

4) CHAIRMAN'S ANNOUNCEMENTS:

(ACTION)

Police Report was read out and included a minor injury RTC was reported on Burton Morewood Drive and Parking issues on Morewood Drive.

5) OPEN FORUM

Nothing to report.

6) GRASS CUTTING AND MAINTENANCE OF MUGA 2017

The Council agreed to include the cost of maintenance of the MUGA for 2017 in the Budget. Cllr Rowley confirmed the cost will be the same as 2016 – total for the year £660.

7) PURCHASE OF GRASS MATS FOR PLAYGROUND

Cllr Rowley has received a quotation of £580 for mats with a 10 year guarantee and no maintenance required. It was agreed to go ahead with the purchase of these mats using the funds available in the current budget topped up with the unused amount allocated in the budget under the heading 'Playground inspection'.

8) BUDGET 2017/18

The Clerk presented the final draft of the Budget with the changes. The budget was agreed by the Parish Council and the precept figure of £15090 will be requested from SLDC when the forms are received.

9) SLDC PARISH REMUNERATION PANEL REPORT

Parish Council agreed to adopt the SLDC Parish Remuneration Panel Report.


 19/1/17

10) FINANCE

The Council received the Income and Expenditure Account and the bank reconciliation. This was checked and signed by Cllr Rogers.

| | | | |
|---------------------|------------------|-----------------|-----------|
| Income to date | £13586.99 | NatWest Current | £ 3540.96 |
| Expenditure to date | <u>£15923.65</u> | NatWest Savings | £ 9951.48 |
| Difference | £-2316.66 | Less cheques | £ -992.59 |
| Balance at 1/04/16 | <u>£14836.51</u> | | |
| Carried forward | £12499.85 | Carried Forward | £12499.85 |

11) AUTHORISE PAYMENTS OF THE FOLLOWING ACCOUNTS

The following accounts were authorised and cheques signed.

| | | |
|----|--------------------------------|---------|
| a) | Lengthsman Hours and expenses | £124.00 |
| b) | Clerk's salary & expenses | £220.09 |
| c) | Cllr M Rowley – dog waste bags | £25.00 |
| d) | Ashlea Landscaping | £360.00 |
| e) | HMRC PAYE | £162.00 |

12) TO REVIEW AND UPDATE OUTSTANDING ITEMS

| No | Item | Report By | Action By | Action / Status |
|----|--|-----------|-----------|--|
| 1 | Resurface area of playground | | MR/AW/MT | Ongoing – Mats to be purchased |
| 2 | Speakers for meetings | | CD | Canal Trust/Coastguard May Meeting |
| 3 | Feasibility Study – footpath from Burton to Clawthorpe | | CD/RB | Email 14.10.16 |
| 4 | Gully clearing – including Boon Town Lane/Post Office Lane | CD/PR | PR | PR completed |
| 5 | Speed Indicator Device | | AW | Further poles to be installed and sign adjusted. AW to obtain quotes |
| 6 | Notice board | | CD | AW to fit |
| 7 | Broken Slide | | AW | To be removed |
| 8 | Replacement Bench on Canal | PR | CD | Response received – Clerk to update in Jan |
| 9 | Replacement salt bin – Glaneils | PR | CD | Requested replacement – will be replaced as soon as new bins received. |

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13) LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:

- a) Cllr Rowley wanted to thank the Onion Show Committee for the Christmas lights in the trees of the Memorial Hall.
Cllr Rowley was knocked again by a car wing mirror whilst walking to School,
- b) Cllr Rogers reported:
 - i) The wall and steps down to the canal on Tarn Lane were badly damaged nby a car on the night of the 18th November. PR reported incident to Canal and River Trust so they could contact Lancashire Constabulary to obtain details of the culprit for an insurance claim. The next day volunteers cleared the debris.
 - ii) An oak tree on Tarn Lane was damaged by a vehicle. PR has removed damaged bough.
 - iii) The hedge to the east side of the A6070 south of the village is badly overgrown. This is impinging on the safety of pedestrians, who use the verge as a refuge from the traffic. It is making litter picking hazardous due to the thorns. Parish Clerk to contact Masons of Coat Green Farm.
 - iv) PR has surveyed all the signposts on the parish footpaths. Some are in better state than others. He has repaired a stile and fingerpost on the path parallel to the motorway, which goes behind the M6 Service Area. The fingerpost on Dalton Lane which is by the last house on the right and points to Coat Green needs replacing now. It is completely rotten. PR suggests the Countryside Access Officer of Cumbria County Council should be contacted with regard to a replacement. PR and lengthsman to install.
 - v) The blocked beck on the west side of the canal on Ewan Mill Lane was cleared on 12th December to alleviate flooding of the adjoining field.
- c) Cllr Wren requested Clerk write to SLDC regarding flooding of A6070 at the Quarry and include a copy to Geoff Storey at the Quarry.
- d) Clerk confirmed that Ashlea Landscaping have agreed to keep the cost of Grass cutting the same for 2 years.

14) TO NOTE COMMUNICATIONS RECEIVED

A letter was received from a resident requesting that the replacement Salt Bin on Station Lane be put slightly further down the hill. Clerk send this request to Cumbria Highways.

15) 'IN CAMERA'

Councillors discussed the 2017/18 Salary for the Parish Clerk and agreed a pay rise in accordance with the current NJC Scale.

16) DATE OF NEXT MEETING:

The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 19th January** commencing at 7.30pm

The Meeting Closed at 8.15pm



Schedule of Communications since 13th November
Significant communications received:

1. By e-mail or forwarded to Councillors:

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. SLDC Parish Remuneration Panel Report
- f. Copy correspondence from The Tannery re: drain issues

GLOSSARY OF ABBREVIATIONS

| | |
|-------------|--|
| CALC | Cumbria Association of Local Councils |
| CCC | Cumbria County Council |
| LAP | Local Area Partnership |
| LDF | Local Development Framework |
| NALC | National Association of Local Councils |
| SLDC | South Lakeland District Council |