

**BURTON-IN-KENDAL PARISH COUNCIL**[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)**Minutes of the Parish Council Meeting held on Thursday 21 November 2013  
at 7.30 pm in the Memorial Hall, Burton-in-Kendal**

**PRESENT:** Cllrs M Taylor (Chairman), J Brown, J Hopwood, I Hunt, G Isherwood, M Rowley, A Wren, Francis Mason-Hornby, Paul Rogers, , Parish Clerk J Johnson.  
County and District Cllr R Bingham and District Cllr B Cooper were in attendance.

**PUBLIC IN ATTENDANCE:** Three members of the public were present.

1. **APOLOGIES FOR ABSENCE:** PCSO Amanda Coleman.
2. **DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:** None were declared.
3. **MINUTES OF THE LAST MEETING HELD:**  
The minutes of the meeting held on 17 October 2013 were agreed and signed by the Chairman.
4. **CHAIRMAN'S ANNOUNCEMENTS:** (ACTION)
  - a. J Johnson, Parish Clerk will take responsibility for the administration of Clerks wages and this will not need to be outsourced to Cumbria CVS at a cost as previously stated. (JJ)
  - b. It was noted that Cumbria County Council had provided a grant of £1000 towards the cost of the lengthsmen.
  - c. PCSO Mandy Coleman sent her apologies along with a Police Report for Burton-in-Kendal, November 2013. Number plates were stolen off two cars on Hollowrayne and one Dalton Lane, suspicious activity can be reported to Cumbria Police on 101. In the surrounding area a couple of caravans have been broken into and the televisions stolen, residents are urged to remove valuable items when not in use. Police are warning shops to be vigilant about shoplifters during the busy run up to Christmas.
5. **OPEN FORUM:**
  - a. A resident informed the Council that stocks of Jubilee Walks leaflets produced in 2002 are now very low. It was agreed that the leaflets have proved very popular and as the Parish Council still has the original artwork, a quotation for a reprint will be sourced and the possibility of a contribution from the Parish Council will be added to next months agenda. (JH)
  - b. A resident noted that the Station Lane sign at the junction with Tanpits Lane had still not been replaced, and large vehicles were trying to get under the canal bridge. Cllr Bingham apologised on behalf of the District Council for the time it has taken to correct this and will follow up. (RB)
  - c. Charis Twist has finished planting in the triangular garden at the junction of Station Lane and Tanpits Lane, and wished to thank Brett Arkwright.
  - d. A resident enquired about the possibility of a grit bin being situated at the junction of Station Lane and Tanpits Lane. Cllr Bingham informed the council that additional grit bins will not be allocated to priority roads so it would have to be bought and filled by the Parish Council. Cllr Alan Wren offered to get a quotation for a grit bin and bring a proposal back to the next meeting. The resident also requested that if a bin is aquired, it should not be placed on the triangular garden and was assured this would not be the case. (AW)
6. **PLANNING APPLICATIONS:** (JJ)
  - a. **Applications granted:**
    - i. SL/2013/0736 Sandy Gap Barn, retrospective approval for a static caravan for holiday let for Mr Littlefair.
    - ii. SL/2013/ 0846 7 Morewood Drive, single storey rear extension for Mr Russell Coates
    - iii. SL/2013/0748 5 Thomleigh Drive, two new dwellings to be built within the curtilage of the property for Mrs Brown
  - b. **Applications refused:** None.

*M. Taylor* 19.12.13

## c. Applications received:

- i. **SL/2013/0911** Green Dragon Farm, erection of two 35m tip-height wind-turbines for Urban Wind Ltd. This replaces SL/2013/0421. Objected too, on the same grounds as stated for a previous application for 3 wind-turbines (**SL/2013/0421**)
- ii. **SL/2013/1058** Tanglewood, 10 Thornleigh Drive, two storey extension for Mr and Mrs Swindell. Approved.

- d. A planning application for a wind turbine at Greenlands Farm was received from Lancaster County Council and it was decided that this should be considered at next months meeting. The clerk will ask for extra time for this to be considered. (JJ)

7. **FINANCE:** The Council received the Income and Expenditure Account and bank balances as at 21 November 2013. (JJ)

Income to date	£13323.38	NatWest Current Account	£1558.28
Expenditure to date	£14212.09	NatWest Savings Account	£11846.85
Difference	-£888.71	Less cheques not presented	£1116.27
Balance at 1/04/11	£14177.57	Add cheques not banked	£1000.00
Carried forward	£13288.86	Carried Forward	£13288.86

8. **ACCOUNTS APPROVED FOR PAYMENT AND CHEQUES SIGNED:**

(JJ)

a.	Lengthsman's hours and expenses to 31 October 2013	£522.75
b.	Clerk's salary and expenses 18 October to 30 November	£367.03
c.	Annual website maintenance fee	£120.00
d.	Materials used for planting of triangular garden	£56.49

9. **CASH TRANSFER FROM DEPOSIT ACCOUNT:** It was resolved to authorise the quarterly transfer of £3000 from the Deposit Account to the Current Account. (JJ)

10. **WESTMORLAND SIGN:** A full size example of the Westmorland sign was available for Cllrs to see, and it was proposed that the Queens Diamond Jubilee be marked with the purchase of the sign which will now be ordered. (JJ)

11. **PROVISIONS OF AON LTD CONFIRMING THAT SALTING, GRITTING AND SNOW CLEARANCE ARE COVERED BY THE INSURANCE POLICY.** This matter was noted.

12. **SLDC POLLING DISTRICTS AND POLLING PLACES REVIEW:** There was no change to Burton in Kendal polling stations and the council did not wish to respond to the review.

13. **COUNTY COUNCIL BUDGET CONSULTATION:** The Council did not wish to respond.

14. **PLANNING WORKSHOP TO BE LED BY SLDC:** Cllr Rowley confirmed that a planning workshop will be held on Wednesday 27 November 2013 at Clawthorpe Hall Business Centre 6.30pm – 8.30pm. 9 people were confirmed on the course and it will be paid for by the training budget. (MR)

15. **OUTSTANDING ACTION ITEMS:** The following changes to the recorded Action Items were noted:
- a. The purchase of the Historic County of Westmorland sign has been agreed.
  - b. The playground gatepost has now been repaired.
  - c. There is going to be a site meeting regarding the Slape Lane application for grants
  - d. Cllrs decided that it is not necessary to wait for planning permission to entrance wall in order to implement a one way system in the Memorial Hall car-park. The Parish council agreed to pay for the signage and a site meeting was proposed.

*M. Taylor 19-12-13*

**16. LENGTHSMAN'S LOG OF PLAYGROUND INSPECTION, REVIEW OF ACTION ITEMS, AND REPORTS FROM PARISH, COUNTY AND DISTRICT COUNCILLORS:**

- a. There were no unresolved playground problems reported.
- b. Cllr Hopwood requested that the Local Development Framework and the possible development of a Neighbourhood Plan be added to next months agenda for discussion. (JJ)
- c. Cllr Mason-Hornby reported that some signs have been rewritten.
- d. Cllr Mason-Hornby reported that wind had moved the sign to Docker, Cllr Rogers agreed to the the lengthsmen having a look at this. (PR)
- e. Cllr Taylor reported that a resident had been concerned about the possible loss of the Library Van as reported in the Burton News. While there is no current plan to stop the van, Cllr Bingham said it is inevitable that the van will be lost eventually.
- f. County Cllr Bingham noted that the flood at the bottom of Neddy Hill and Tanpits Lane is better.
- g. Cllr Rowley reported that Burton bonfire had been a huge success and that there had been lots of new members at the Recreation Trust AGM; also that the Recreation Trust will soon be starting a Boot Camp.
- h. Cllr Isherwood reported that the opening of the school extension had been well attended.
- i. Cllr Wren reported that a branch had blown down on the playground and had now been removed. A complaint had been made about the parking on pavements on St James Drive. There has been a complaint of damage to a car while driving up Moss Lane, this has been reported to the Highways hotline and County Cllr Bingham will report this again. (RB) Cllr Wren also reported that the new Children at Play sign for St James Drive is here and he will fit it (AW)
- j. Cllr Rogers reported that Cumbria Highways have resurfaced a short part of Dicken Lane.

**17. TO NOTE COMMUNICATIONS RECEIVED:** The communications listed below were noted.

**18. DATE OF NEXT MEETING:**

The next meeting will be held in the Memorial Hall on **Thursday 19 December 2013** at 7:30pm.

**The Meeting Closed at 8:45 pm**

**Schedule of Communications to 16 November 2013  
Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Weekly Updates.
- b. Police Newsletter.
- c. Neighbourhood forum.
- d. Local Area Partnership meeting notification.
- e. Planning Forum.
- f. Use of Slape Lane bridleway from local resident.

**2. In circulation folder:**

- a. Standards Committee Agenda.
- b. Neighbourhood Forum Agenda.
- c. Donation requests for Great North and Northwest Air Ambulances.

**GLOSSARY OF ABBREVIATIONS**

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
DCLG	Department of Communities and Local Government
LAP	Local area Partnership
LDF	Local Development Framework
PCSO	Police Community Support Officer
ROWIP	Rights of Way Improvement Programme
SLDC	South Lakeland District Council

*M. Taylor* 19.12.13