

# BURTON-IN-KENDAL PARISH COUNCIL

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## Minutes of the Parish Council Meeting held on Thursday 20<sup>th</sup> December 2018 at 7.30pm in the Memorial Hall, Burton-in-Kendal

**PRESENT:** Cllrs P Rogers (Chair), J Hopwood, G. Isherwood, F Mason-Hornby, S.Colyer, M Taylor, D Haigh, A. Wren  
Also present: C. Davidson – Parish Clerk, District Councillor B. Cooper

**PUBLIC IN ATTENDANCE:** 6 members of the public were present

### 1) APOLOGIES FOR ABSENCE

Councillor C. Nolan, County Councillor R. Bingham, District Councillor T. Harvey

### 2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

Cllr Isherwood declared a personal interest in item 10.

### 3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The previous minutes were approved and signed by the Chairman.

### 4) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

The Chair presented the Police Report:

Within the area that the Parish falls during the last month there have been 45 incidents reported, resulting in 10 crimes being submitted.

With community impact or related to the Parish were:

21<sup>st</sup> November a report received of a burnt out vehicle off Vicarage Lane in a field, enquiries revealed owner had engine fault and vehicle had burst into flames, no offences.

12<sup>th</sup> December a quad bike and trailer stolen from a property in Holme.

A further 7 crimes of the ten relate to one incident in Holme Village

### 5) OPEN FORUM

A resident of the West of The Square expressed her concern at the lack of communication regarding Item 10 of the Agenda regarding the registration of West side of The Square. Although not against the Square being registered in the name of Burton-in-Kendal Parish Council she requested more clarification and explanation.

### 6) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Apologies for absence have been received from Councillor Bingham and Harvey.

District Councillor Brian Cooper updated the meeting on District issues and items that had been discussed at a recent SLDC meeting, these included The Lido at Grange, the draft budget and a proposed Council Tax rise.

### 7) TO AMEND STANDING ORDERS

Councillor Mason-Hornby submitted a draft amendment to the Standing Orders to include the procedure to be used by the Council in addressing Declarations of Interest. Councillor Hopwood proposed the Parish Council adopt this amendment, seconded by Councillor Wren and this was unanimously agreed.

- 8) **TO AGREE SUBSCRIPTION TO PARISH ONLINE DIGITAL MAPPING**  
Following discussion Councillor Colyer proposed that the Parish Council take out annual subscription to Parish Online Digital Mapping at a cost of £100 to be reviewed annually. This was seconded by Councillor Wren and unanimously agreed.
- 9) **TO AUTHORISE THE PAYMENT OF £17000 LIP GRANT BACK TO SLDC**  
Councillor Rogers explained that the £17000 received from SLDC through an LIP grant needed to be paid to SLDC for the PSiCA scheme when requested. Councillor Hopwood proposed that £17000 be paid to SLDC on request and this was seconded by Councillor Mason-Hornby and unanimously agreed.
- 10) **AGREE TO THE OWNERSHIP OF THE WEST SIDE OF THE SQUARE BE REGISTERED IN THE NAME OF BURTON-IN-KENDAL PARISH COUNCIL**  
Following lengthy discussion and taking into account concerns from residents of The Square it was proposed that this item be amended and read: To agree to apply to HM Land Registry to register land on the West Side of The Square in the name of Burton-in-Kendal Parish Council. This item will be deferred to January 2019 meeting.
- 11) **FUNDING INSTALLATION OF DRAINAGE CATCH PIT IN THE SQUARE**  
To help alleviate the flooding in The Square a drainage catch pit is required at the bottom of the farm lane. The costs of this are still be agreed. It was agreed that the Parish Council would fund this from the CIL money subject to the cost.
- 12) **TO CONSIDER ACTION TO BE TAKE IF SID HAS ANOTHER MALFUNCTION**  
The Parish Council authorised Councillor Rogers to take immediate necessary action if SID (Speed Indicator Device) has another malfunction.
- 13) **TO AGREE A PRICE FOR THE VALUATION OF LAND**  
The value of any land to be registered is a requirement of HM Land Registry. This valuation has to be carried out by a professional at a cost. It was proposed by Councillor Isherwood that an amount up to £150 be authorised for the valuation of this land, this was seconded by Councillor Colyer.
- 14) **TO CONSIDER FIRST DRAFT OF BUDGET**  
The Clerk presented the first draft of the budget to Councillors – Precept request from SLDC will be very similar to last year. Councillors were asked to consider the budget and advise the Clerk if they had any queries. Final budget will be presented at January 2019 meeting.
- 15) **TO AUTHORISE SUBMISSION & PUBLICATION OF COMMUNITY INFRASTRUCTURE LEVY ANNUARY REPORT**  
Councillor Hopwood proposed the CIL report be submitted to SLDC and published on the website.
- 16) **CONSIDER BANK BALANCES AND INCOME AND EXPENDITURE ACCOUNT.**

2017/18	Income to date	43447.21
2017/18	Expenditure to date	14205.92
	Difference	29241.29
	Balance b/f 1.4.18	16848.32
	Carried forward	46089

Cllrs Colyer & Hopwood were authorised to approve the on-line payments.

a) Lengthsman hours and expenses	£93.50
b) Clerk's salary and expenses	£332.96
c) HMRC PAYE	£230.40
d) Royal British Legion Crosses of Remembrance	£100.00
e) Lexis Nexis – Arnold Baker Local Council Administration	£110.99
f) Burton Morewood School Poppy Project	£150.38
g) P Rogers PSiCA Expenses	£88.88

#### 17) TO REVIEW AND UPDATE OUTSTANDING ITEMS

No.	Item	Reported by	Action By	Action/status
1	Flood working group	CN/SC		Ongoing to be moved from outstanding.
2	B4RN	FMH		Ongoing – looking at Spring 2019
3	Plain Quarry	DH		Awaiting new barrier
4	PSiCA	JH/PR/DH		Public consultation January/February
5	Boon Town Playground			Awaiting quote from Peter Clarke

#### 18) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Rogers – thanked Councillor Alan Wren for all his work at the playground over the years.  
He also reported on the CAFS meeting that was held in the Memorial Hall on 11<sup>th</sup> December.
- b) Cllr Hopwood summarised the proposed development at Boon Town and reported that this would be submitted to the Planning Department in January/February 2019 and would probably be an Agenda item in the New Year.

#### 19) TO NOTE COMMUNICATIONS RECEIVED

None.

#### 20) DATE OF NEXT MEETING

The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 17<sup>th</sup> January 2019 at 7.30pm**

**Schedule of Communications since 15<sup>th</sup> December 2018**  
**Significant communications received:**

**1. By e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. ICO Latest News

**GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council
<b>PSiCA</b>	Partnership Scheme in Conservation Area
<b>ICO</b>	Information Commissioner's Office