

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held on Thursday 16th May 2019 at 7.15pm in the Memorial Hall, Burton-in-Kendal

PRESENT: Cllrs. P Rogers, A. Wren, J Hopwood, S Colyer, F Mason-Hornby, G Isherwood, & C Nolan
Also present: District & County Councillor R Bingham, District Councillor T. Harvey and Parish Clerk C Davidson

PUBLIC IN ATTENDANCE: 7 members of the public were present

1) TO ELECT A CHAIRMAN FOR THE COUNCIL YEAR 2019/20

Cllr Rogers was proposed by Cllr Hopwood and seconded by Cllr Nolan and elected unanimously as Chairman.

2) TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed the form of Declaration of Acceptance of Office.

3) TO APPOINT A VICE-CHAIRMAN FOR COUNCIL YEAR 2019/20

Cllr Colyer was nominated by Cllr Hopwood and seconded by Cllr Wren and elected unanimously as Vice-Chairman

4) APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Haigh & Taylor and District Councillor Brian Cooper.

5) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

6) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:

The previous minutes were approved and signed by the Chairman, however Cllr Mason-Hornby expressed his concern that the Parish Council may be in breach of Standing Orders due to Agenda item 15 being discussed 'In Camera'.

7) TO APPOINT PARISH COUNCIL REPRESENTATIVES:

- | | | |
|--------------------------------|---|--|
| a) Burton Education Foundation | - | Sarah Colyer |
| b) Burton Recreation Trust | - | Sarah Colyer |
| c) Local Area Partnership | - | Chris Nolan |
| d) Memorial Hall Committee | - | Open |
| e) Quarry Liaison Committee | - | Jane Hopwood & Alan Wren |
| f) School Governors | - | George Isherwood |
| g) Fireworks Working Group | - | Alan Wren |
| h) PsiCA | - | Jane Hopwood, David Haigh, Chris Nolan |

8) TO ASSIGN RESPONSIBILITY TO THE FOLLOWING ACTIVITIES:

- | | | |
|-----------------------------|---|--------------------------------------|
| a) Boon Town Play Ground | - | Alan Wren |
| b) Lengthsman Administrator | - | Paul Rogers |
| c) Plain Quarry | - | David Haigh & Francis Mason-Hornby |
| d) SID | - | Paul Rogers & Lengthsman |
| e) Flood Working Group | - | Chris Nolan, Sarah Colyer, Alan Wren |

9) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

The Chairman read out the Police Report

Within the area the Parish falls, during the last month there have been 30 incidents reported, resulting in 9 crimes being submitted.

Of local interest or relating to the parish:

23rd April report received of criminal damage to a motor vehicle on Glebe Close where bonnet was scratched.

8th May stolen car recovered from Burton services had been stolen from Lancs area.

11th May further stolen car recovered from farm land at Burton had been stolen from Levens.

12th May attempted break to a barn at a property on Lancs Cumbria border nothing thought to be missing.

The Chairman congratulated District Councillor Tom Harvey on his re-election.⁹

10) OPEN FORUM

A resident of Boon Town voiced their concerns with regard to the planning application SL2019/0359 these were as follows:

- a) Site access times
- b) Size of vehicles accessing. During the last development drains were broken due to weight of vehicles.
- c) Parking for contractors
- d) Drainage and Sewage concerns
- e) Increase in traffic
- f) Playground restrictions

A representative for the developers, Mr Philip Helm, noted all the concerns and it was agreed that once the planning was granted a residents meeting with the Housing Association and Developers would be beneficial.

11) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County & District Councillor Bingham thanked the residents of Burton for another high turnout for the recent election at which Tom Harvey has been elected for the Ward as well as becoming leader of the Conservative group.

Not much to report from the County or District as there have been the elections.

12) CONSIDER PLANNING APPLICATION AND FORMULATE COMMENTS

SL2019/0359 OS Field no. 1737 and 1841 to the North of Boon Town, Burton-in-Kendal
Erection of 28 Affordable dwelling and associated infrastructure.

Following discussions and taking into account residents' concerns Councillor Jane Hopwood proposed the Council voted in favour of the development with conditions. This was seconded by Councillor Mason-Hornby and carried with 5 votes to 2 against.

The conditions to be sent for consideration were:

- a) Restriction in working hours and site access
- b) Restriction in contractor vehicle parking
- c) Assurance that the current drainage system will be upgraded to cope

- d) Playground to remain open throughout development
- e) Vehicle size and weight
- f) Boon Town/Main Street Junction concern

13) **DISCUSS AND AUTHORISE PAYMENT TO DIOCESE OF CARLISLE**

To enable the new commemorative plaque to be fixed, listing the extra servicemen who died on Crown Service in the Great War, a fee of £205 to the Diocese of Carlisle is required. This was discussed and agreed unanimously. Councillor Hopwood will get payment details to ensure payment can be sent as soon as possible.

14) **PLAYGROUND INSPECTION**

Following the annual Playground Inspection by SLDC some minor maintenance issues have been noted and will be completed by Councillor Wren as soon as possible.

15) **FINANCE**

The Council received the Income and Expenditure noting the receipt of £17713 for 19/20 parish precept including council tax support grant.

2019/20 Income to date	17713.00
2019/20 Expenditure to date	4265.14
Difference	13447.86
Balance b/f from 1.4.18	25325.60
Carried forward	38773.46

Councillors Wren and Colyer were authorised to approve the following online payments.

a) Lengthsman hours and expenses	£476.65
b) Clerk's salary and expenses	£307.80
c) BHIB Insurance Premium	£2154.90
d) Ashlea Landscapes April Grass Cutting	£264.00
e) SLDC Playground Inspection	£170.00
f) Diocese of Carlisle	£205.00

16) **APPROVE ANNUAL ACCOUNTS FOR 2018/19 AND SIGN ANNUAL GOVERNANCE STATEMENT PRIOR TO INTERNAL AUDIT**

Accounts signed by Chairman and Annual Governance Statement was agreed and signed by Chairman and Clerk.

17) TO REVIEW AND UPDATE OUTSTANDING ITEMS

No.	Item	Reported by	Action By	Action/status
1	B4RN	FMH		Ongoing, Mole ploughing commenced. Still need a few more residents to express their interest.
2	PSiCA	JH/PR/DH		Cllr Rogers resigned from the group and Cllr Nolan agreed to replace him. Next KSG meeting 21.5.19 and next Workshop 5.6.19 in Memorial Hall
3	Church Plaque	JH		See Item 13
4	Slape Lane			Ongoing
5	Canal Information Board			Ongoing – overseen by Kath Hayhurst

18) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Nolan met with Colin Parks and contractors Sapphire. Full survey of culverts and drains will commence soon from the West Square to Lay Pitts Farm.
- b) Cllr Mason-Hornby pointed out a few documents were missing from the PC website. Clerk to look into this.
Height barrier at Plain Quarry has been damaged – DH to chase Forestry Commission for replacement.
- c) Cllr Hopwood requested the Lengthsman weedkill on the East Side of the Square.
- d) Cllr Colyer attended the Burton Education Foundation meeting – is now the new Chair. She did point out that applications were down last year.

19) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.
None**20) DATE OF NEXT MEETING**

The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 20th June 2019 at 7.30pm**

The meeting closed at 8.45pm.

Schedule of communications received from 16th April 2019

By email forwarded to Councillors:

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. Precept Payment
- e. CALC Summer Conference Information

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council
PSiCA	Partnership Scheme in Conservation Area
ICO	Information Commissioners Office
KSG	Key Stakeholders Group