

BURTON-IN-KENDAL PARISH COUNCIL
www.burton-in-kendal-pc.gov.uk
Clerk to the Council
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11th August 2019

Members of the public are invited to attend the Parish Council Meeting on Thursday 15th August 2019 at 7.30pm in the Memorial Hall. Councillor Paul Rogers will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson
Clerk to the Council

AGENDA

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 18th July 2019.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Receive reports from County & District Councillors.
7. Review and adopt the updated Financial Regulations as recommended by NALC.
8. To consider the following requests to attend CALC training sessions:

Clerk has requested to attend:

CiLCA (Certificate in Local Council Administration) 4 x sessions @ £40/session

Finance & End of Year Accounts 1 x session @ £35

Councillor Nolan requested to attend:

Neighbourhood Planning 1 session @ £45

Green Spaces 1 session @ £45

9. **FINANCE**

- 1) Consider the bank balances and Income and Expenditure Account, authorise online payment of the following accounts and agree 2 Councillors to authorise the online payment through Unity Trust Bank.

a) Lengthsman hours and expenses	£427.75
b) Clerk's salary	£307.80
c) Ashlea Ltd May grass cutting	£264.00

- 2) Authorise transfer of £7500 from Current Account to Reserve Account

10. To review and update the outstanding action items

No.	Item	Reported by	Action By	Action/status
1	B4RN	FMH		Mole ploughing ongoing
2.	PSiCA	JH/CN/DH		Ongoing
3.	Church Plaque	JH		Ongoing
4.	Slape Lane			Ongoing – meeting with Countryside Access September
5.	Height barrier plain quarry	DH	DH	

11. To receive Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
12. To receive and, if necessary, action communications received (see below).
13. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 19th September 2019.

Schedule of Communications since 14th July 2019
Significant communications received by e-mail forwarded to Councillors:

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. NALC updated Financial Regulations
- f. District Association meeting notes

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council
PSiCA	Partnership Scheme in Conservation Area
ICO	Information Commissioner's Office