

# BURTON-IN-KENDAL PARISH COUNCIL

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**Minutes of the Parish Council Meeting held on Thursday 18<sup>th</sup> October 2019 at 7.30pm in the Memorial Hall, Burton-in-Kendal**

**PRESENT:** Cllrs. P Rogers, A. Wren, J Hopwood, M Taylor, S Colyer, F Mason-Hornby, C Nolan and G Isherwood  
Also present: County Councillor R Bingham, District Councillor B Cooper & Parish Clerk C Davidson

**PUBLIC IN ATTENDANCE: 3 members of the public were present**

**1) APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor David Haigh and District Councillor Tom Harvey.

**2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:**

None

**3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD:**

The previous minutes were approved and signed by the Chairman.

**4) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN**

The Chairman read out the Police Report that just had one incident of note – St James Drive-2 suspicious males found in a residential garage posing as energy providers but no ID

**5) OPEN FORUM**

Mrs Smith informed the Council that the Poppy Wreath will be delivered to Chairman for Remembrance Day.

**6) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

- a) County Councillor Bingham reported that he had visited the usual flooding areas after the heavy rain on the 29<sup>th</sup> September and all seemed to have drained away.
- b) He updated the Parish Council regarding the Policing & Crime Commissioners report the main point being that there will be 25 more officers.

**7) CONSIDER PLANNING APPLICATIONS AND FORMULATE COMMENTS**

- a) SL2019/0359 OS Field 1737 & 1841 North of Boon Town, Burton-in-Kendal**  
Amended Plans – erection of 28 dwellings

The amendments that have been made have addressed the issues raised by the Parish Council originally. These included drainage and parking.

There were no objections to this application, however there was still concern regarding surface water from Boon Town Lane (footpath/bridleway).

**SL2019/0769 Royal Hotel, Main Street, Burton-in-Kendal**

Removal/Replacement of existing 1<sup>st</sup> floor structure and replacement walls.

No comments or objections were made on this application.

**b) SL2019/0673 Church Bank Gardens Development**

Discharge of conditions.

Following lengthy discussions regarding the Parish Council's concern over the breach of planning conditions it was agreed that a further letter would be sent to SLDC, including the Chief Executive, Planning Enforcement and other relevant SLDC contacts.

**8) TO AGREE TO USE CIL MONEY TOWARDS PSiCA SCHEME**

Councillor Hopwood proposed the Parish Council agree to a sum of £11,000 of CIL money to part fund the shortfall of £18500 on the necessary drainage works needed in The Square to alleviate flooding and which needs to be done as part of the imminent Conservation work in The Square.

Following lengthy discussion as to whether CIL money should be used for this project the proposal was made by Councillor Hopwood, seconded by Councillor Nolan and voted – 4 votes for and 4 against (Cllrs Mason-Hornby, Isherwood, Taylor & Wren), the motion was carried with the Chairman's casting vote.

It was agreed that Councillor Hopwood would provide a breakdown of costs and plans.

**9) TO NOTE PARKING RESTRICTIONS IN THE SQUARE DURING PLANNED WORKS**

The Contractors will need The Square to be free from vehicles during the planned works from 28<sup>th</sup> October. The Headmaster at Burton Morewood School has given residents of The Square permission to park in the School Car Park from 5pm to 8am whilst work is being carried out.

The Chairman expressed thanks to The Headmaster.

**10. TO FORMULATE A RESPONSE TO IRVING & SONS IN REPLY TO CORRESPONDENCE**

Following an email received regarding the Haulage Route which includes A6070 as an approved route for Heavy Goods Vehicles to and from the wood yard, it was agreed that nothing has changed and The Clerk will get confirmation that although the A6070 is an approved route the vehicles will continue to use the alternatives.

**11. TO AGREE TO PURCHASE OF WILD DAFFODIL BULBS**

The Council agreed to spend £158.40 on Wild Daffodil Bulbs to be planted on the A6070 south of the village.

**12. TO NOTE 'NOTICE OF CONCLUSION OF AUDIT' FROM EXTERNAL AUDITOR**

The Clerk presented the Council with the Notice of Conclusion of Audit from the External Auditor PKF Littlejohn LLP and confirmed the External Audit Report has been published on the Parish Council Website.

**13. TO APPOINT BUDGET WORKING COMMITTEE FOR 2020/21 FINANCIAL YEAR**

It was agreed the Budget Working Committee will include Christine Davidson, Councillor Paul Rogers and Councillor Sarah Colyer.

**14) FINANCE**

The Council received the Income and Expenditure

2019/20 Income to date	18236.63
2019/20 Expenditure to date	12908.87
Difference	5327.76
Balance b/f from 1.4.18	25325.60
Carried forward	30653.36

Councillors Hopwood and Colyer were authorised to approve the following online payments.

a) Lengthsman hours and expenses	£151.00
b) Clerk's salary and expenses	£307.80
c) Ashlea Landscapes Grass Cutting	£264.00
d) DH Forestry & Landscaping MUGA Grass	£660.00
e) Cumbria Wildflowers	£158.40
f) PKF Littlejohn Audit fees	£288.00
g) HMRC PAYE	£230.40
h) Clarkson Hirst – fee for registering East Side of The Square	£400.00

**15) TO REVIEW AND UPDATE OUTSTANDING ITEMS**

No.	Item	Reported by	Action By	Action/status
1	B4RN	FMH		School connected
2	PSiCA	JH/CN/DH		Work to start 28.10.19
3	Church Plaque	JH		– awaiting a further application
4	Slape Lane			Has now been cut
5	Bulb Planting	JH	JH	Awaiting bulbs

**16) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.**

- Cllr Colyer attended the Sports & Rec Trust AGM they recruited a couple of new members. The Bonfire and Fireworks will be held as usual on the 5<sup>th</sup> November. They are trying to increase interest and participation in events.
- Cllr Rogers has repaired the step stile and wall at Rose Cottage. The Lengthsman has trimmed Boon Town Lane as much as possible.
- Cllr Hopwood – updated the Council that the Land Registry has rejected the application to register the ownership of the West side of The Square.

**17) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.**

None

**14) DATE OF NEXT MEETING**

The next Parish Council Meeting will be held in the Memorial Hall on **Thursday 21<sup>st</sup> November 2019 at 7.30pm**

The meeting closed at 8.55pm.

### **Schedule of communications received from 15<sup>th</sup> September 2019**

#### **By email forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC circulation
- e. District Association Meeting Paperwork
- f. Irving & Co – re Haulage Route

### **GLOSSARY OF ABBREVIATIONS**

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council
<b>PSiCA</b>	Partnership Scheme in Conservation Area
<b>ICO</b>	Information Commissioners Office
<b>KSG</b>	Key Stakeholders Group