

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Clerk to the Council**  
**Christine Davidson**  
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12<sup>th</sup> January 2020

Members of the public are invited to attend the Parish Council Meeting on Thursday 16<sup>th</sup> January at 7.30pm in the Memorial Hall. Councillor Jane Hopwood will be in attendance from 7:00pm to meet residents unable to attend at 7:30pm.

Yours faithfully,

Christine Davidson  
Clerk to the Council

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**AGENDA**

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 19<sup>th</sup> December 2019.
4. Receive announcements by the Chairman.
5. Open Forum. Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Consider planning applications and formulate comments to the planning authority:
  - a) Applications Refused  
SL2019/0691 1 The Square West, Burton-in-Kendal  
Dormer Window extension.  
  
SL2019/0693 2 The Square West, Burton-in-Kendal  
Dormer Window extension and replacement window
7. Receive reports from County & District Councillors.
8. To finalise details of Remembrance Plaque following Diocese Approval.
9. To agree final draft of the Budget for 2020/21 financial year and complete the precept request to SLDC.

10. Consider the bank balances and Income and Expenditure Account, authorise payment of the following accounts and agree 2 Councillors to authorise the online payment through Unity Trust Bank.

a) Lengthsman hours and expenses	£ 42.50
b) Clerk's salary	£307.80
c) PAYE	£230.40
d) Memorial Hall fees	£192.00
d) Kendal Office Equipment – ink toner	£58.80

11. To review and update the outstanding action items

No.	Item	Reported by	Action By	Action/status
1	B4RN	FMH		Ongoing
2	PSiCA	JH/CN/DH		Works to recommence January
3	Church Plaque	JH		Ongoing see item 8
4	Slape Lane			Look at using £1000 to get cut back
6	VE Day	JH		Look at possible ways to commemorate VE Day

12. To receive Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
13. To receive and, if necessary, action communications received (see below).
14. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 20<sup>th</sup> February 2020.

**Schedule of Communications since 15<sup>th</sup> December 2019**  
**Significant communications received by e-mail forwarded to Councillors:**

- a. CALC Newsletter
- b. Rural Services Network News
- c. CVS Newsletter
- d. CALC Circulation
- e. CALC Buckingham Palace Garden Party nomination

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council
<b>PSiCA</b>	Partnership Scheme in Conservation Area
<b>ICO</b>	Information Commissioner's Office