

# BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc-gov.uk](http://www.burton-in-kendal-pc-gov.uk)

## Minutes of the Annual Parish Council Meeting held over the Zoom network on Thursday 21<sup>st</sup> May 2020 at 7.30pm

**PRESENT:** Cllrs. P Rogers, A. Wren, J Hopwood, F Mason-Hornby, G Isherwood, & C Nolan and M Taylor  
Also present: Parish Clerk C Davidson

**PUBLIC IN ATTENDANCE:** 1 members of the public were present

### 1) TO ELECT A CHAIRMAN FOR THE COUNCIL YEAR 2020/21

Cllr Wren was proposed by Cllr Isherwood and seconded by Cllr Hopwood and elected unanimously as Chairman.

### 2) TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman will sign the form of Declaration of Acceptance of Office as soon as possible.

### 3) TO APPOINT A VICE-CHAIRMAN FOR COUNCIL YEAR 2019/20

Cllr Nolan was nominated by Cllr Hopwood and seconded by Cllr Isherwood and elected unanimously as Vice-Chairman

### 4) APOLOGIES FOR ABSENCE

None

### 5) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

### 6) TO APPOINT PARISH COUNCIL REPRESENTATIVES:

- |                                |   |                            |
|--------------------------------|---|----------------------------|
| a) Burton Education Foundation | - | To be confirmed            |
| b) Burton Recreation Trust     | - | Alan Wren                  |
| d) Memorial Hall Committee     | - | Open                       |
| e) Quarry Liaison Committee    | - | Jane Hopwood & Alan Wren   |
| f) School Governors            | - | George Isherwood           |
| g) Fireworks Working Group     | - | Alan Wren                  |
| h) PsiCA                       | - | Jane Hopwood & Chris Nolan |

### 7) TO ASSIGN RESPONSIBILITY TO THE FOLLOWING ACTIVITIES:

- |                             |   |                                    |
|-----------------------------|---|------------------------------------|
| a) Boon Town Play Ground    | - | Alan Wren & Jane Hopwood           |
| b) Lengthsman Administrator | - | Paul Rogers                        |
| c) Plain Quarry             | - | David Haigh & Francis Mason-Hornby |
| d) SID                      | - | Paul Rogers                        |

### 8) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

The Chairman passed his thanks to the 2 resigning Councillors Sarah Colyer and David Haigh.

### 9) OPEN FORUM

No questions from members of the public.

**10) UPDATE ON CASUAL VACANCY**

Once confirmation that no requests have been received within the statutory 14 day period for the vacancies to be filled by election, they can be advertised to be filled by the Parish Council by co-option.

**11) FINANCE**

Consider the bank balances and the Income and Expenditure Account, noting the receipt of the first instalment of the precept £11722.70 for 20/21 parish precept – the balance is paid in September. There is also a £256 from Clarkson Hirst Solicitors relating to the Deed of Grant for the East Square

Councillors Rogers and Hopwood were authorised to approve the following online payments.

Authorise payment of the following accounts:

|  |          |
|--|----------|
| a) Lengthsman's hours and expenses         | £370.00  |
| b) Clerk's Salary & Expenses               | £307.80  |
| c) Volunteer Group Expenses – Lanyards/ID  | £34.90   |
| c) BHIB Insurance Premium                  | £2184.44 |
| e) Ashlea Landscapes (April Grass Cutting) | £264.00  |
| f) Parish Online                           | £120.00  |
| g) CALC Membership                         | £272.83  |

2020/21 Income to date 11722.70

2020/21 Expenditure to date 3861.77

**13) OUTSTANDING ITEMS**

| No | Item                       | Reported by | Action | Status   |
|----|----------------------------|-------------|--------|--|
| 1  | B4RN                       | FMH         |        | Ongoing  |
| 2  | PSiCA                      | JH/CN       |        | Almost complete in Square  |
| 3  | Church Plaque              | JH          |        | Ducketts mounted on oak board now waiting for convenient time to fix |
| 4  | Slope Lane                 |             |        | £1000 still ringfenced for Slope Lane                                |
| 5  | Church Bank Gardens Issues | JH          |        |  |
|    |                            |             |        |  |

**14) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.**

- a) Cllr Rogers informed the council that the Lengthsman has continued to carry out maintenance .
- b) Cllr Mason-Hornby reported fly tipping at Plain Quarry – this has been reported to SLDC

- c) Cllr Nolan has sent in the PSiCA snagging list and will update next months.
- d) Cllr Wren asked about the litter bin in the Square and Cllr Rogers informed the Council that he has requested a new one..
- e) Cllr Isherwood wanted to pass on thanks to the Community Volunteer Group and The Clerk, but especially Lesley Bailey who is doing a great job of co-ordinating the group.

**19) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.**

None

**20) DATE OF NEXT MEETING**

The next Parish Council Meeting will be held on **Thursday 18<sup>th</sup> June 2020 at 7.30pm**  
**It will be confirmed nearer the time as to whether this will be by Zoom or at the Memorial Hall.**

The meeting closed at 8.30pm.

**Schedule of communications received from**

**Schedule of Communications  
 Significant communications received:**

**By email forwarded to Councillors**

CALC roundup  
 CVS E bulletin  
 NALC Newsletter  
 Rural Weekly News  
 Precept Payment  
 Numerous COVID-19 updates/guidelines/statements

**GLOSSARY OF ABBREVIATIONS**

|             |  |
|-------------|--|
| <b>CALC</b> | Cumbria Association of Local Councils  |
| <b>CCC</b>  | Cumbria County Council                 |
| <b>LAP</b>  | Local Area Partnership                 |
| <b>LDF</b>  | Local Development Framework            |
| <b>NALC</b> | National Association of Local Councils |
| <b>SLDC</b> | South Lakeland District Council        |