

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held in Burton-in-Kendal Memorial Hall on Thursday 20th May 2021 at 7.30pm

PRESENT: Cllrs. A. Wren, F Mason-Hornby, G Isherwood, L. Bailey, P. Rogers, C Nolan and M Taylor
Also present: Parish Clerk C Davidson

PUBLIC IN ATTENDANCE: 2 members of the public were present

1) TO ELECT A CHAIRMAN FOR THE COUNCIL YEAR 2021/22

Cllr Wren was proposed by Cllr Rogers and seconded by Cllr Isherwood and elected unanimously as Chairman.

2) TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed the acceptance of office.

3) TO APPOINT A VICE-CHAIRMAN FOR COUNCIL YEAR 2021/22

Cllr Nolan was nominated by Cllr Rogers and seconded by Cllr Wren and elected unanimously as Vice-Chairman

4) APOLOGIES FOR ABSENCE

County Councillor R. Bingham

5) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:

None

6) TO APPOINT PARISH COUNCIL REPRESENTATIVES:

- | | | |
|--------------------------------|---|------------------|
| a) Burton Education Foundation | - | Lesley Bailey |
| b) Burton Recreation Trust | - | Alan Wren |
| d) Memorial Hall Committee | - | Chris Nolan |
| e) Quarry Liaison Committee | - | Alan Wren |
| f) School Governors | - | George Isherwood |
| g) Fireworks Working Group | - | Alan Wren |
| h) PsiCA | - | Chris Nolan |

7) TO ASSIGN RESPONSIBILITY TO THE FOLLOWING ACTIVITIES:

- | | | |
|-----------------------------|---|---------------------------|
| a) Boon Town Play Ground | - | Alan Wren |
| b) Lengthsman Administrator | - | Paul Rogers |
| c) Plain Quarry | - | Francis Mason-Hornby |
| d) SID | - | Paul Rogers and Alan Wren |
| e) Footpaths/Asset Register | - | Paul Rogers |

8) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

- The previous minutes were approved and will be signed by the Chairman.
- The Chairman requested ideas for the Big Kids following the letter received last month and this would be an agenda item next month.
- The Chairman was disappointed in the lack of Police Reports over the last 12 months and requested the Clerk contact Cumbria Constabulary to request reports in the future.

9) CASUAL VACANCY

One application has been received for the Casual Vacancy. Cllr Mason-Hornby proposed that Mr Danny Wilson be co-opted to the Parish Council this was unanimously agreed.

One casual vacancy remains and this will be continually advertised and added to ongoing items.

10) OPEN FORUM

No comments or questions from members of the public.

11) REPORTS FROM DISTRICT & COUNTY COUNCILLOR

A report was received from County Councillor Bingham and is attached to the minutes as a separate document.

12) PLANNING APPLICATIONS

a) SL/2021/0368 Newlands, Vicarage Lane – Glazed balcony to front extension.

No comments or objections received.

Applications with decision:

Holme Park Quarry time extension to 2043

13) FINAL ACCOUNTS

Cllr Mason-Hornby proposed that the final accounts for year ended 31st March 2021 be approved by the Council, this was seconded by Cllr Bailey and unanimously agreed.

14) ANNUAL GOVERNANCE STATEMENT FOR YEAR ENDED 31ST MARCH 2021

The Parish Council reviewed the Annual Governance Statement and Annual Review (AGAR) and approved and signed for submission to the External Auditor.

15) FINANCE

Consider the bank balances and the Income and Expenditure Account, noting the receipt of the precept and Council grant of £16,705.00

Councillors Rogers and Bailey were authorised to approve the following online payments.

Authorise payment of the following accounts:

a) Lengthsman's hours and expenses	£318.00
b) Clerk's Salary & Expenses	£357.60
c) BHIB Insurance Premium	£2208.04
e) Ashlea Landscapes (April Grass Cutting)	£271.92
f) CALC Membership	£279.52
g) SLDC – Playground inspection	£176.87

16) OUTSTANDING ITEMS

No	Item	Reported by	Action	Status
1	B4RN	FMH		Progressing slowly, still not crossed to West of the village
2	PSiCA	CN		See below
3	Slape Lane	All		Cllr Mason-Hornby to get contractor to visit site and report back to advise what can be achieved with £1000 ringfenced fund.
4	Church Bank Gardens	TH/		Ongoing – Tom Harvey
5	Community Group Update	LB/CD		Only a couple of users now, but still ongoing
6	Rubbish Bin			Waiting until Royal Scaffolding is down and Square completed
7	Boon Town Play Ground			South Lakes work starting soon. New play equipment will be fitted in next couple of weeks.
8	Barrier – Plain Quarry	CD/FMH		CD to chase Forestry Commission again
9	Potential Market	CN		Ongoing

PSiCA – The works in The Square are still incomplete and unsatisfactory. The Market Cross has been damaged by contractors and there has been no completion date given. It was agreed that a formal letter of complaint be sent to the key stakeholders expressing the concerns of the Parish Council and residents. It was also agreed that the £5000 withheld payment would not be released.

17) LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Nolan discussed Parking and ongoing issues. It was agreed that this would be added to the June agenda again. New Cllr Wilson asked for the history of the parking issues in the village and Cllr Wren agreed to have a walk around the village with him to update him.
- b) Cllr Rogers updated the Council that he had cleaned the bus shelter at Clawthorpe and trimmed the shrubs around the Burton-in-Kendal signs.
- c) Cllr Mason-Hornby reported that Dalton Lane would be getting 'top dressed' very soon.

18) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

None

19) DATE OF NEXT MEETING

The next Parish Council Meeting will be held on Thursday 17th June 2021 at 7.30pm in the Memorial Hall.

Schedule of communications received from

Schedule of Communications Significant communications received:

By email forwarded to Councillors

CALC roundup
CVS E bulletin
NALC Newsletter
Rural Weekly News
Precept Payment
Application to become Parish Councillor

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council