

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

Christine Davidson

Hilderstone Farmhouse, Hilderstone Lane, Burton-in-Kendal, LA5 9RR

Telephone: 01524 782694

Parish.clerk@burton-in-kendal-pc.gov.uk

12th September 2021

Members of the public are invited to attend the Parish Council Meeting on Thursday 16th September 2021 at 7.30pm in Burton Memorial Hall.

Yours faithfully,

Christine Davidson

Clerk to the Council

AGENDA

1. Receive apologies for absence.
2. Receive declarations of interest and to consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of the 19th August 2021
4. Receive announcements by the Chairman.
5. Open Forum – Give members of the public the opportunity to voice their concerns and offer suggestions.
6. Receive reports from County & District Councillors.
7. Consider planning applications and formulate comments to the planning authority.

Applications Received:
 - a) SL/2021/0857 Acasa, Vicarage Lane, Burton-in-Kendal
2 Storey front & single storey rear extension
 - b) SL/2021/0804 10 St James' Drive, Burton-in-Kendal
Replacement single storey rear extension & front and rear dormers
8. Consider the bank balances and the Income and Expenditure Account and agree 2 councillors to authorise payments.

Authorise payment of the following accounts:

| | |
|--------------------------------------|----------|
| a) Lengthsman's hours and expenses | £ 524.75 |
| b) Clerk's Salary & Expenses | £ 357.60 |
| c) SLDC – Playground rent | £ 80.00 |
| d) Ashlea Landscapes (Grass Cutting) | £ 271.92 |
| e) PKF Littlejohn Auditors | £ 240.00 |

9. To note receipt of Notice of Conclusion of audit from PKF Littlejohn.

10. Review and Update Outstanding Items

| No | Item | Reported by | Action | Status |
|----|--|-------------|----------|---|
| 1 | PSiCA | CN | | Works ongoing |
| 2 | Slape Lane | | | Cllr Mason-Hornby to get contractor to visit site and report back to see what can be done for the £1000 ringfenced money. |
| 3 | Church Bank Gardens Issues | | | Ongoing – Tom Harvey dealing No response yet |
| 5 | Rubbish Bin – Square | Clerk | | Will be replaced when scaffold has gone. |
| 6 | Boon Town Playground/South Lakes Housing | AW | | Works have started on the site |
| 7. | Potential Market | CN | CN | Ongoing |
| 8. | Parking Working Group | | AW/LB/DW | |

11. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.

12. To receive and, if necessary, action communications received (see below).

13. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 21st October 2021.

Schedule of Communications
Significant communications received:

By email forwarded to Councillors

CALC roundup
CVS E bulletin
NALC Newsletter

GLOSSARY OF ABBREVIATIONS

| | |
|-------------|--|
| CALC | Cumbria Association of Local Councils |
| CCC | Cumbria County Council |
| LAP | Local Area Partnership |
| LDF | Local Development Framework |
| NALC | National Association of Local Councils |
| SLDC | South Lakeland District Council |