

BURTON-IN-KENDAL PARISH COUNCIL

www.burton-in-kendal-pc.gov.uk

Clerk to the Council

Christine Davidson

Hilderstone Farmhouse, Hilderstone Lane, Burton-in-Kendal, LA5 9RR

Telephone: 01524 782694

Parish.clerk@burton-in-kendal-pc.gov.uk

15th May 2022

Members of the public are invited to attend the Annual Parish Council Meeting on Thursday 19th May 2022 at 7.30pm in Burton Memorial Hall.

Yours faithfully,

Christine Davidson

Clerk to the Council

AGENDA

- 1. To elect a Chairman for the Council Year 2022/23**
- 2. To receive the Chairman's Declaration of Acceptance of Office as Chairman.**
- 3. To appoint a Vice-Chairman for Council Year 2022/23**
- 4. Receive Apologies for Absence.**
- 5. Receive declarations of interest and to consider applications for dispensation.**
- 6. To appoint Parish Council Representatives:**
 - a. Burton Education Foundation.
 - b. Burton Recreation Trust.
 - c. Memorial Hall Committee
 - d. Quarry Liaison Committee
 - e. School Governors.
 - f. Fireworks Working Group
 - g. PsiCA Working Group.
 - h. Parking & Traffic Working Group
- 7. To assign responsibility to the following activities:**
 - a. Boon Town Playground.
 - b. Lengthsman Administrator.
 - c. Plain Quarry
 - d. Speed Indicator Device
- 8. Receive announcements by the Chairman.**
- 9. Open Forum**

Give Members of the public the opportunity to voice their concerns and offer suggestions

11. Receive reports from District & County Councillors
12. To Review and Approve Risk Assessments and Internal Controls for 2022/23
13. To appoint a Councillor to Review Parish Council Asset Register
14. To appoint Internal Auditor
15. To approve Final Income and Expenditure Account for year ended 31st
16. To consider, agree and sign the Certificate of Exemption from External Audit or Limited Assurance Review.
17. Consider the bank balances and the Income and Expenditure Account, noting the receipt of the precept and Council grant £17,366.65

Authorise payment of the following accounts:

a) Lengthsman's hours and expenses	£ 526.00
b) Clerk's Salary & Expenses	£ 357.60
c) BHIB Insurance Premium	£2442.60
d) Ashlea Landscapes (April Grass Cutting)	£ 271.92

18. To agree to the placement of the two benches purchased for The Square.
19. To consider and formulate a response to the Proposed Diversion of Public Footpath 507010 at Moss Farm
20. Review and Update Outstanding Items

No	Item	Reported by	Action	Status
1	PSiCA		Clerk	No update
2	Slape Lane			Cllr Mason-Hornby to get contractor to visit site and report back to see what can be done for the £1000 ringfenced money. UPDATE REQUIRED MAY
3	Church Bank Gardens Issues			Ongoing – awaiting update from District Cllr Harvey?
4	Benches	Clerk		Separate item
5.	Parking & Traffic Working Group		AW/LB/DW	Request more 30 roundels
6.	Speed Indicator Device (SID)		AW/CD	SID to be moved as soon as AW can
7	Casual Vacancies			Ongoing – suggestions on how to recruit councillors?

21. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
21. To receive and, if necessary, action communications received (see below).
22. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 16th June 2022 at 7:30pm

Schedule of Communications
Significant communications received:

By email forwarded to Councillors

CALC roundup
CVS E bulletin
NALC Newsletter
Consultation – Proposed footpath diversion 507010
Email from recent visitor to the village – regarding dog mess

GLOSSARY OF ABBREVIATIONS

CALC	Cumbria Association of Local Councils
CCC	Cumbria County Council
LAP	Local Area Partnership
LDF	Local Development Framework
NALC	National Association of Local Councils
SLDC	South Lakeland District Council