

# BURTON-IN-KENDAL PARISH COUNCIL

[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)

## Minutes of the Parish Council Meeting held in Burton-in-Kendal Memorial Hall on Thursday 18<sup>th</sup> November 2022 at 7.30pm

**PRESENT:** Cllrs. A. Wren, L. Bailey, G Isherwood, D. Wilson, M. Taylor, C. Nolan  
Also present: Parish Clerk C Davidson  
2 Members of the public

**1) APOLOGIES FOR ABSENCE**

Cllr Mason-Hornby.

**2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION:**

None

**3) MINUTES OF THE LAST PARISH COUNCIL MEETING HELD**

The previous minutes were approved and signed by the Chairman.

**4) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN**

The chairman passed on an invite to Parish Councillors to attend the Candlelit Carol Service in St James Burton at 6.30pm on Sunday 18th December and if any Councillor would like to do a reading. If any Councillor would like to do they are to contact Rev Burrow.

**5) OPEN FORUM**

The joint editor of the Burton News, Matthew Scott was in attendance for item 8 of the agenda.

**6) REPORTS FROM DISTRICT & COUNTY COUNCILLOR**

A report was received from County Councillor Bingham and previously circulated.

**7) PLANNING APPLICATIONS**

i) SL2022/0998 – 8 Tanpits Lane, Burton-in-Kendal

Single storey & part first floor rear extension and construction of front porch.

No comments or objections

**8) CONSIDER FUNDING REQUEST FROM BURTON NEWS**

Following discussions and agreement that the Burton News should remain free of charge to residents Cllr Isherwood proposed that the Parish Council contribute £500 to Burton News production costs. This was seconded by Cllr Bailey and agreed unanimously.

**9) WESTMORLAND & FURNESS COUNCIL ENGAGEMENT SURVEY**

The short survey was completed by Councillors.

**10) CONSIDER THE FIRST DRAFT OF THE BUDGET FOR 2023/24**

The first draft of the Budget for 2023/24 was presented to the Parish Council.

It was agreed that the £5000 ringfenced for the PSiCA would be integrated back into the finances which would result in the precept request being the same as 2022/23. Small adjustments would be made to the budget and the final draft would be presented at the December meeting for approval.

- 11) Consider the bank balances and the Income and Expenditure Account and authorise the release of the following payments by Cllrs Wren and Nolan.

Authorise payment of the following accounts:

a) Clerk's Salary & Expenses	£357.60
b) Ashlea Landscapes (Grass Cutting)	£271.92
c) Royal British Legion	£75.00
d) Astarte Web Hosting	£135.0

12) **OUTSTANDING ITEMS**

No	Item	Reported by	Action	Status
1	Slape Lane	All		Working group doing some good work - continuing
2	Church Bank Gardens	TH/		Ongoing – Tom Harvey & Cllr Hughes will update
3	Benches			Arrange plinths and move to new location. Ed Waller to supply plinths asap
4	Traffic & Working Group			Parking bays agreed – waiting a date from Cumbria Highways – this will be in this financial year
5	Casual Vacancies			ongoing
6	Picnic Benches			Forestry Commission has agreed to supply 3 new benches in spring 2023
7	Community Asset Register	FMH	CD	Ongoing Clerk to complete forms and obtain all information required to submit nomination forms.

13) **LENGTHSMAN'S LOG, REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.**

- a) Cllr Nolan still chasing the outstanding works to be done in The Square  
 b) Cllr Bailey attended the Burton Educational Trust meeting. There were 66 applications and all these will be getting a grant. The next meeting is 23<sup>rd</sup> May 2023.

- 14) **TO RECEIVE AND ACTION COMMUNICATION RECEIVED.**  
Letter received from Parishioner regarding the nominating of Assets of Community Value.
- 15) **'IN CAMERA' REVIEW CLERK'S SALARY**  
The National Pay Scale has been received from NALC, this was circulated. The Clerk's last salary review was 2021. Cllr Taylor proposed that the Clerk receive the recommended increase and this would be backdated to April 2022 as recommended by NALC.
- 16) **DATE OF NEXT MEETING**  
The next Parish Council Meeting will be held on Thursday 15<sup>th</sup> December 2022 at 7.30pm in the Memorial Hall.

#### Schedule of communications received from

#### Schedule of Communications Significant communications received:

#### By email forwarded to Councillors

CALC roundup  
CVS E bulletin  
NALC Newsletter  
Rural Weekly News  
LGR updates

#### GLOSSARY OF ABBREVIATIONS

<b>CALC</b>	Cumbria Association of Local Councils
<b>CCC</b>	Cumbria County Council
<b>LAP</b>	Local Area Partnership
<b>LDF</b>	Local Development Framework
<b>NALC</b>	National Association of Local Councils
<b>SLDC</b>	South Lakeland District Council