

**BURTON-IN-KENDAL PARISH COUNCIL**  
[www.burton-in-kendal-pc.gov.uk](http://www.burton-in-kendal-pc.gov.uk)  
**Christine Davidson - Clerk to the Council**  
**Hilderstone Farmhouse, Hilderstone Lane, Burton-in-Kendal, LA5 9RR**  
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Members of the public are invited to attend the Parish Council Meeting on Wednesday 16<sup>th</sup> April 2025 at 7.30pm in Dalton Hall Business Centre. **Due to restricted numbers please email if you wish to attend.**

**Yours faithfully,**

**Christine Davidson**  
Clerk to the Council

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### AGENDA

1. Receive Apologies for Absence.
2. Receive declarations of interest and consider applications for dispensation.
3. Authorise the Chairman to sign the minutes of the meeting of 20<sup>th</sup> March 2025
4. Matters Arising from minutes of previous meeting and not elsewhere on the Agenda
5. Receive announcements by the Chairman.
6. Open Forum  
Give Members of the public the opportunity to voice their concerns and offer suggestions
7. Receive reports from District Councillor
8. Casual Vacancies

Consider application for co-option onto Parish Council previously received and circulated.

The 14-day vacancy period for the vacancy left by Chris Nolan will end on 21<sup>st</sup> April at which point co-option can be considered

9. Planning Applications  
Formulate a response on the following planning applications:
  - a) 2025/0502/HOU – Coppers End, Tanpits Lane, Burton-in-Kendal  
Demolition of existing lean-to rear porch/sunroom & replacement with single storey Rear garden room extension
10. Consider transfer of ownership of Parish lighting to W & F Council along with maintenance and energy management responsibility
11. Consider updating the Parish Council Emergency Plan.

12. Consider the bank balances, the Income and Expenditure Account and authorise the following payments.

a) Clerk's Salary & Expenses	£427.20
b) PAYE	£320.20
c) CALC Subscription	£371.18
d) SLCC CILCA Qualification Fee	£450.00

13. **Review and Update Outstanding Items**

No	Item	Reported by	Action	Status
1	Traffic Calming Burton  Traffic calming and speed reduction Clawthorpe			VH looking at funding for a lollipop person
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath			Ongoing – still trying to get a site visit. Clerk has also contacted PSICA architect for details of drainage paid for by PSICA
4	19 Trees			Planting to be arranged. Test holes to be dug
5	Market Cross work and benches			Repair done. Pointing to be done and plinth for West side bench. AW to chase
6	Dark Sky Initiative			Ongoing
8	Coronation Bench & 2 replacement benches (Boon Town and Station Lane)	FMH	Clerk	Clerk has chased to be done w/c 14 <sup>th</sup> April
9	installing notice board	GI/AW		New position to be considered at South of Village – installed in Bus stop at Green Dragon
10	Playground Working Group	VH		Working Group to be set up and fundraising ideas to be planned. Clerk to chase the possible CIL money available.

14. To review Lengthsman's weekly logs on the Playground and to receive reports from Parish Councillors and the Clerk.
15. To receive and, if necessary, action communications received (see below).  
CALC Updates
16. Date of next meeting: The next meeting will be held in the Memorial Hall on Thursday 15<sup>th</sup> May and this will be the Annual Parish Council Meeting.