

BURTON-IN-KENDAL PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting held in Memorial Hall on Thursday 18th June 2026 at 7.30pm *(to be approved at the Parish Council meeting to be held on 16th July 2026)*

PRESENT: Cllrs. F. Mason-Hornby, A. Wren, J. Oston, M. Taylor, G Isherwood, K Crayston
Also present: Parish Clerk: Christine Davidson and Burton News Rep.

1 member of the public were present.

1) RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Daly

2) DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATION

Cllr Crayston declared an interest in item 8b and will leave the meeting during for this agenda item.

3) APPROVAL OF MINUTES

The minutes of the Annual Parish Council meeting held on the 18th May 2026, were approved and signed by the Chairman.

4) MATTERS ARISING FROM MINUTES OF PREVIOUS

a) Temporary Church SID – Clerk has enquired about the recent temporary SID at the Church. This was put in place by the Police and we will be sent the data once it has been analysed.

b) Update on Stile at Clawthorpe – following previous reports about a broken stile in Clawthorpe – it has been confirmed this will be replaced with a kissing gate

5) RECEIVE ANNOUNCEMENTS FROM CHAIRMAN

None

6) OPEN FORUM

One member of the public was in attendance to observe proceedings.

7) REPORTS FROM DISTRICT COUNCILLOR

District Cllr Vicky Hughes has been with Miranda Cannon, the new Chief Executive of the W & F Council showing her the various Parishes in the area and discussing the current challenges and also the good work that has been achieved..

Cllr Hughes updated the Parish Council on the restructuring of the District Council.

8) PLANNING APPLICATIONS

a) 2026/0857/FPA Storth Ltd, Moss Lane, Burton-in-Kendal

Installation of 4 first floor windows – No comments or objections.

- b) **2026/0900/HOU** 9 Morewood Drive Burton-in-Kendal
(Cllr Crayston left the room.)
Replace Porch and new parking – No comments or objections

9) **AGREE COSTS FOR SURFACE REPAIRS AT PLAIN QUARRY**

Cllr Wren Council proposed the Parish Council approves a budget of up to £250 plus VAT for pothole repairs at Plain Quarry and it was agreed to instruct the contractor accordingly.

Cllrs requested the Clerk contact the Lengthsman to confirm he cuts the grass around the picnic benches on his next visit.

10) **PLAYGROUND INSPECTION REPORT**

Following the recent playground inspection report it was agreed that The Clerk arrange for Cllr Wren to meet with a repair and maintenance contractor to review the issues and quote for repairs.

11) **CONSIDER BANK BALANCES AND AUTHORISE PAYMENTS**

Note the bank balances and receipt of precept and authorise the following payments

Current Account: £14,499.46

Deposit Account: £14,931.98

The reconciliation report was checked and signed by Cllr Taylor.

The following payments were authorised.

- | | |
|------------------------------------|---------|
| a) Clerks Salary & Expenses | £485.89 |
| b) D & C Atkinson | £300.00 |
| c) HMRC | £330.20 |
| d) W & F Council Playground Report | £266.40 |
| e) D H Forestry & Maintenance | £769.94 |

12) **OUTSTANDING ITEMS**

No	Item	Reported by	Action	Status
1	Traffic Calming Burton Traffic calming and speed reduction Clawthorpe			Temporary SID installed by Police. Awaiting data from them. Clerk to contact PCSO Mandy Coleman regarding visiting during school pick up time to look at the issues with parking. Also requested she looks at other areas where dangerous parking is a problem.
2	Community Asset Register	FMH	CD	Ongoing
3	Meadow Close to Boon Town footpath	JCO/VH/Clerk		Cllr Ostons is proceeding with formalisation of link from Meadow Close to Boon Town. Ongoing but not prioritised by W & F Council Works on Drainage and surface will be carried out by Highways booked September 2026

4	19 Trees			Planting to be arranged. Saplings to be identified from neighbouring woodlands. Test holes dug and saplings will be planted later in year.
5	Market Cross work			Repair done. Pointing to be done and plinth for West side bench. 2 quotes received so far – need to wait until Spring now. Clerk to contact Heritage Builders currently working in East Square
7	Casual Vacancy			Still one Vacancy
8	Playground Working Group	VH		Terms of Reference received – Clerk has made slight amendments and waiting response. Include in Agenda for July.
9	Quarry Liaison Group			Went well. Have agreed to meet annually.

13) REVIEW OF ACTION ITEMS AND REPORTS FROM PARISH COUNCILLORS AND CLERK.

- a) Cllr Wren asked for dates of the Grass Cutting as it was quite long before the last cut.
- b) Cllr Hughes had been asked by School Governors if Cllr Isherwood would be continuing as Parish Council representative. Clerk to confirm with School.
- c) Cllr Isherwood informed the Council of the sad news that Ken Wray had recently died. Ken served as a Parish Councillor for many years. The Parish Council expressed their sadness and condolences to the Family.
- d) Cllr Crayston asked if there had been an update on the Canal towpath project. Clerk is waiting for a response from Canal Trust to come to the meeting to update the Council.
- e) Cllr Oston expressed concern about dangerous parking around the village. Clerk will pass this to PCSO Coleman.

14) TO RECEIVE AND ACTION COMMUNICATION RECEIVED.

- a) Various CALC correspondence
- b) Various W & F Correspondence
- c) Burton Educational Trust Agenda.

15) DATE OF NEXT MEETING

The next Parish Council Meeting will be the Thursday 16th July 2026 at 7.30pm in the Memorial Hall.

Signed:

Date:

Abbreviations:

Cllr - Councillor
 CALC - Cumbria Association of Local Councils
 SID - Speed Indicator Device
 W & F - Westmorland & Furness Council